

Agenda for a meeting of the Bradford East Area Committee to be held on Thursday, 17 October 2019 at 6.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	LIBERAL DEMOCRAT
Choudhry H Khan Iqbal Salam	R Sunderland Knox R Ahmed Humphreys Stubbs

Alternates:

LABOUR	LIBERAL DEMOCRAT
Jamil I Khan Mir Shafiq	Griffiths Reid J Sunderland Ward

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Fatima Butt/Tracey Sugden

Phone: 01274 432227/434287

E-Mail: fatima.butt@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 5 September 2019 be signed as a correct record (previously circulated).

(Fatima Butt – 01274 432227)

4. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt- 01274 432227)

5. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 15 October 2019.

(Fatima Butt – 01274 432227)

B. BUSINESS ITEMS

6. **HEATH ROAD, BRADFORD - AN OBJECTION TO A RESIDENTIAL DISABLED PERSONS PARKING PLACE APPLICATION**

The Strategic Director, Place will submit **Document “H”** which considers an application for a Disabled Persons Parking Place at Heath Road, Bradford where the application has received an objection.

Recommended-

- (1) That the Committee determines whether or not to allow the installation of a Disabled Persons Parking Place at 23 Heath Road.**

(2) That the applicant and objector be informed accordingly.

(Regeneration and Environment Overview and Scrutiny Committee)

(Andrew Smith – 01274 434674)

7. THORBURY AVENUE, BRADFORD - AN OBJECTION TO A RESIDENTIAL DISABLED PERSONS PARKING PLACE APPLICATION

The Strategic Director, Place will submit **Document “I”** which considers an application for a Disabled Persons Parking Place at Thornbury Avenue, Bradford where the application has received an objection.

Recommended-

(1) That the Committee determines whether or not to allow the installation of a Disabled Persons Parking Place at 133 Thornbury Avenue, Bradford.

(2) That the applicant and the objector be informed accordingly.

(Regeneration and Environment Overview and Scrutiny Committee)

(Andrew Smith – 01274 434674)

8. HIGHFIELD ROAD, IDLE TRAFFIC REGULATION ORDER - OBJECTIONS

The Strategic Director, Place will submit **Document “J”** which considers an objection received to the recently advertised Traffic Regulation Order for the former Fire Station site on Highfield Road, Idle, Bradford.

Recommended-

(1) That the objection be overruled and the Traffic Regulation Order be sealed and implemented as advertised.

(2) That the objector be informed accordingly.

(Regeneration and Environment Overview and Scrutiny Committee)

(Andrew Smith – 01274 434674)

9. SPORT ENGLAND LOCAL DELIVERY PILOT - AN INTRODUCTION TO THE PROGRAMME OF WORK

The Area Co-ordinator will submit **Document “K”** which reports that in December 2017 Bradford was selected to become a local delivery pilot for Sport England; one of the 12 places nationally tasked to try and better understand what helps people to be active in communities across the country.

It reports that the Bradford Pilot is funded by Sport England and aims to make a step change in children’s physical activity levels to improve their health and social outcomes. The programme will focus on children aged 5-14 and their families and will work with local communities and organisations to increase opportunities for children to be active and support families to enjoy being active for life.

Recommended-

(1) That the Committee notes and welcomes the information in the report.

(2) That where appropriate the Ward Plans and the Local Delivery Pilot Delivery Plan reflect joint priorities.

(Health and Social Care Overview and Scrutiny Committee)

(Ishaq Shafiq – 01274 431066)

10. COMMUNITY ACTION BRADFORD AND DISTRICT

Community Action Bradford and District was formed in 2017 to support and develop the voluntary and community sector.

The Strategic Director, Place will submit **Document “L”** which provides the Committee with an overview of the work undertaken by Community Action across the area.

Recommended-

That the information in the report be noted and welcomed.

(Corporate Overview and Scrutiny Committee)

(Ishaq Shafiq – 01274 431066)

11. UPDATE ON FAMILY HUBS IMPLEMENTATION AND OUTCOMES FROM THE CHILDREN'S CENTRE ESTATES CONSULTATION

On the 3 April 2018, the Council’s Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.

The Strategic Director, Children's Services will submit **Document "M"** which provides an update on the implementation and Children's Centre estates changes.

Recommended-

That the Committee note the report, progress to date and provide support and guidance on the on-going co-production of the Family Hubs offer.

(Children's Services Overview and Scrutiny)

(Anne Chester-Walsh – 01274 432904)

12. STREET CLEANSING - PERFORMANCE AND CHANGES TO SERVICE DELIVERY

The Strategic Director, Place will submit **Document "N"** which updates Members on the Street Cleansing service and included detailed information on complaints and performance in relation to litter and fly-tipping.

The report also provides information on recent major changes including the merger with Parks and Green spaces, service redesign and the recent recruitment of new staff.

Recommended-

- (1) That the Committee notes the information in the report particularly the major changes to the service, the information on complaints and monitoring of cleanliness standards and the recent recruitment of staff.**
- (2) That a further report be presented in 2020 outlining the full-year impact of operational changes made since April 2019.**

(Regeneration and Environment Overview and Scrutiny Committee)

(Damian Fisher – 01274 437146)

13. PARKS AND GREEN SPACES ANNUAL REPORT

The operational management and maintenance of Bradford District's Parks and Green Spaces is a service devolved to Area Committees.

The service merged with the Street Cleansing Service in April 2019.

The Strategic Director, Place will submit **Document “O”** which reports on the activity during the past year and the trends and direction options where available for future service delivery.

Recommended-

That the Committee welcomes the content of the report and the smooth merger of the operational management and maintenance of Parks and Green Spaces with the Street Cleansing Service, whilst reducing the number of complaints to the service over the summer.

(Regeneration and Environment Overview and Scrutiny Committee)

(David Cansfield – 01274 437026)

14. NEIGHBOURHOOD WARDENS AND ENFORCEMENT

The Strategic Director, Place will submit **Document “P”** which presents information about the work of the Neighbourhood Wardens and the Environmental Enforcement Team.

Recommended-

That the Committee notes and welcomes the information in the report.

(Regeneration and Environment Overview and Scrutiny Committee)

(Ishaq Shafiq – 01274 431066)

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Report of the Strategic Director, Place to the meeting of Bradford East Area Committee to be held on 17 October 2019

H

Subject:

**HEATH ROAD, BRADFORD – AN OBJECTION TO A RESIDENTIAL DISABLED
PERSONS PARKING PLACE APPLICATION**

Summary statement:

This report considers an application for a Disabled Persons Parking Place at Heath Road, Bradford where the application has received an objection.

Ward:

Bowling & Barkerend

Steve Hartley
Strategic Director
Place
Report Contact: Andrew Smith
Principal Engineer
Phone: (01274) 434674
E-mail: andrew.smith@bradford.gov.uk

Portfolio:
Regeneration, Planning and Transport

Overview & Scrutiny Area:
Regeneration and Environment



1.0 SUMMARY

- 1.1 This report considers an application for a Disabled Persons Parking Place at Heath Road, Bradford where the application has received an objection.

2.0 BACKGROUND

- 2.1 The Council has received an application for a Disabled Persons Parking Place from the occupant of 23 Heath Road. The resident who lives here meets all the criteria for a disabled persons parking space.
- 2.2 A plan showing the indicative location of a Disabled Persons Parking Place outside 23 Heath Road is attached as Appendix 1.

3.0 OTHER CONSIDERATIONS

- 3.1 Following local consultation, the application has received an objection. The objection relates to existing difficulties in finding parking spaces at this location.

4.0 FINANCIAL AND RESOURCE APPRAISAL

- 4.1 A budget of £12,000 for the provision of Disabled Persons Parking Places across the Bradford East constituency has been approved as part of the 2019/20 Safer Roads schemes programme. If approved, this parking place would be implemented as part of the overall programme in Bradford East.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks arising out of the implementation of the proposed recommendations.

6.0 LEGAL APPRAISAL

- 6.1 The options contained in this report are within the Council's powers as Highway Authority and Traffic Regulation Authority.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Due regard has been given to Section 149 of the Equality Act when determining the proposals in this report.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications arising from this report.



7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gasses arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

None.

7.5 HUMAN RIGHTS ACT

There are no implications on the Human Rights Act.

7.6 TRADE UNION

None.

7.7 WARD IMPLICATIONS

None.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

7.8.1 None.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None.

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9.0 OPTIONS

9.1 That the Bradford East Area Committee approves an application for the installation of a Disabled Persons Parking Place at 23 Heath Road.

9.2 That the Bradford East Area Committee refuses an application for the installation of a Disabled Persons Parking Place at 23 Heath Road.



10.0 RECOMMENDATIONS

- 10.1 That the Bradford East Area Committee determines whether or not to allow the installation of a Disabled Persons Parking Place at 23 Heath Road.
- 10.2 That the applicant and objector be informed accordingly.

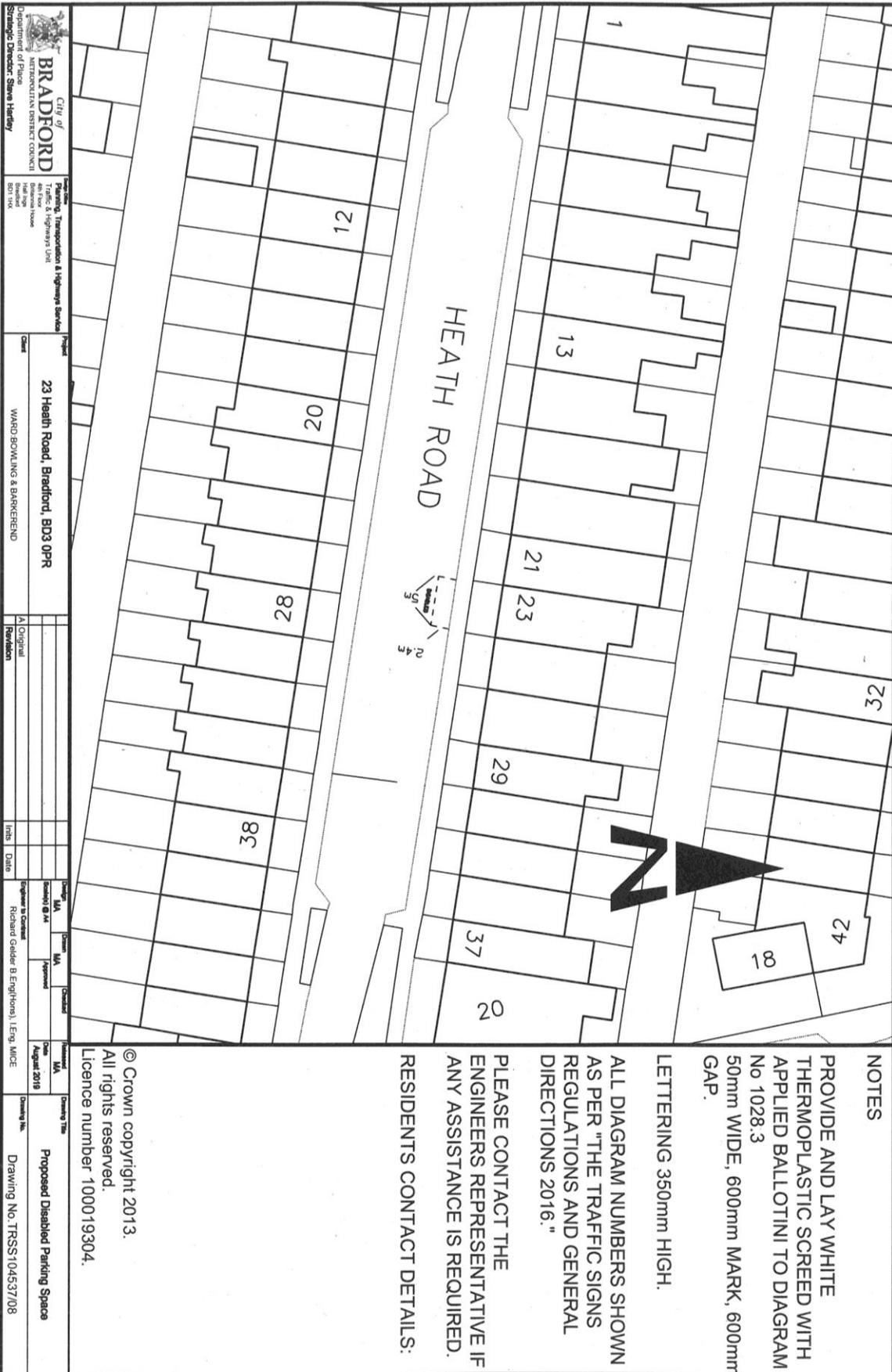
11.0 APPENDICES

- 11.1 Appendix A – Location Plan

12.0 BACKGROUND DOCUMENTS

- 12.1 City of Bradford Metropolitan District Council File Ref: HS/TRSS/104537/08





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Report of the Strategic Director, Place to the meeting of Bradford East Area Committee to be held on 17 October 2019.

Subject:

**THORBURY AVENUE, BRADFORD – AN OBJECTION TO A RESIDENTIAL
DISABLED PERSONS PARKING PLACE APPPLICATION**

Summary statement:

This report considers an application for a Disabled Persons Parking Place at Thornbury Avenue where the application has received an objection.

Ward:

Bradford Moor

Steve Hartley
Strategic Director
Place
Report Contact: Andrew Smith
Principal Engineer
Phone: (01274) 434674
E-mail: andrew.smith@bradford.gov.uk

Portfolio:
Regeneration, Planning and Transport

Overview & Scrutiny Area:
Regeneration and Environment



1.0 SUMMARY

1.1 This report considers an application for a Disabled Persons Parking Place at Thornbury Avenue where the application has received an objection.

2.0 BACKGROUND

2.1 The Council has received an application for a Disabled Persons Parking Place from the occupant of 133 Thornbury Avenue. The resident who lives here meets all the criteria for a disabled parking space.

2.2 A plan showing the indicative location of a Disabled Persons Parking Place outside 133 Thornbury Avenue is attached as Appendix 1.

3.0 OTHER CONSIDERATIONS

3.1 Following local consultation the application has received an objection, on the grounds that parking is already an issue and there is an existing DPPP nearby.

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 A budget of £12,000 for the provision of Disabled Persons Parking Places across the Bradford East constituency has been approved as part of the 2019/20 Safer Roads schemes programme. If approved, this parking place would be implemented as part of the overall programme in Bradford East

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no significant risks arising out of the implementation of the proposed recommendations.

6.0 LEGAL APPRAISAL

6.1 The options contained in this report are within the Council's powers as Highway Authority and Traffic Regulation Authority.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Due regard has been given to Section 149 of the Equality Act when determining the proposals in this report.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications arising from this report.



7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gasses arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

None.

7.5 HUMAN RIGHTS ACT

There are no implications on the Human Rights Act.

7.6 TRADE UNION

None.

7.7 WARD IMPLICATIONS

None.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

7.8.1 None.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None.

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9.0 OPTIONS

9.1 That the Bradford East Area Committee approves an application for the installation of a Disabled Persons Parking Place at 133 Thornbury Avenue.

9.2 That the Bradford East Area Committee refuses an application for the installation of a Disabled Persons Parking Place at 133 Thornbury Avenue.



10.0 RECOMMENDATIONS

- 10.1 That the Bradford East Area Committee determines whether or not to allow the installation of a Disabled Persons Parking Place at 133 Thornbury Avenue.
- 10.2 That the applicant and objector be informed accordingly.

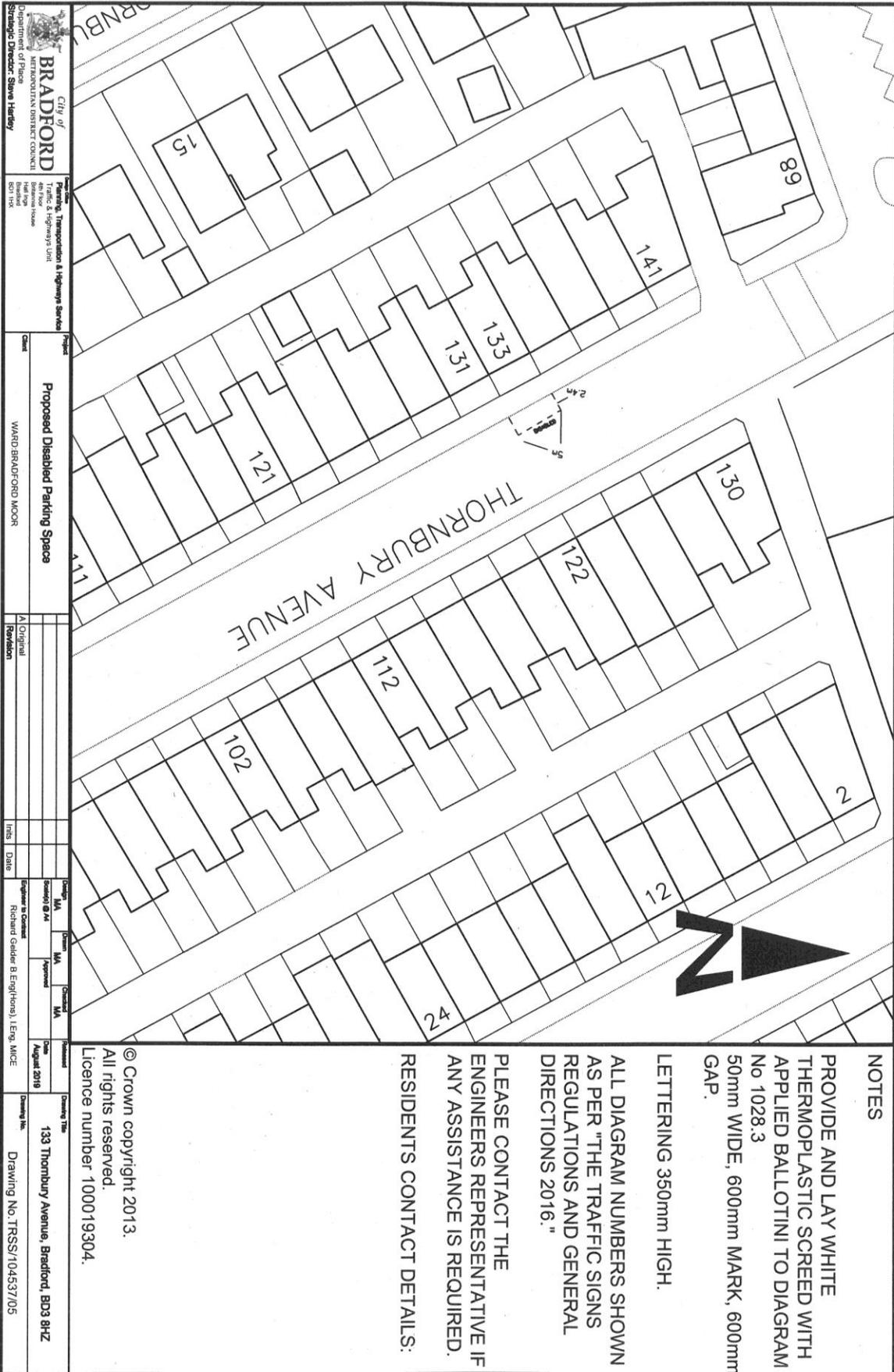
11.0 APPENDICES

- 11.1 Appendix A – Location Plan

12.0 BACKGROUND DOCUMENTS

- 12.1 City of Bradford Metropolitan District Council File Ref: HS/TRSS/104537/05





NOTES

PROVIDE AND LAY WHITE THERMOPLASTIC SCREED WITH APPLIED BALLOTINI TO DIAGRAM No 1028.3
50mm WIDE; 600mm MARK; 600mm GAP.

LETTERING 350mm HIGH.

ALL DIAGRAM NUMBERS SHOWN AS PER "THE TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2016."

PLEASE CONTACT THE ENGINEERS REPRESENTATIVE IF ANY ASSISTANCE IS REQUIRED. RESIDENTS CONTACT DETAILS:

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<p>City of Bradford METROPOLITAN DISTRICT COUNCIL Department of Place Strategic Director: Steve Harley</p>		<p>Planning, Transportation & Highways Services Traffic & Highways Unit Business Hours 9am to 5pm 801 10x</p>		<p>Project Proposed Disabled Parking Space</p> <p>Client WARD BRADFORD MOOR</p>		<p>Revision</p> <table border="1"> <tr> <th>Revision</th> <th>Date</th> </tr> <tr> <td>A Original</td> <td></td> </tr> </table>		Revision	Date	A Original		<p>Author Richard Gaidler B.Eng(Eng), I.Eng, MICE</p> <p>Checked MA</p> <p>Approved MA</p> <p>Contract No MA</p> <p>Drawn MA</p> <p>Date August 2019</p>		<p>Drawing Title 133 Thornbury Avenue, Bradford, BD3 8HZ</p> <p>Drawing No. TRSS/104537/05</p>	
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Report of the Strategic Director Place to the meeting of Bradford East Area Committee to be held on 17 October 2019.

J

Subject:

HIGHFIELD ROAD, IDLE TRAFFIC REGULATION ORDER – OBJECTIONS

Summary statement:

This report considers an objection received to the recently advertised Traffic Regulation Order for the former Fire Station site on Highfield Road, Idle

Ward:

13 Idle and Thackley

Steve Hartley
Strategic Director Place

Portfolio:

Regeneration, Planning and Transport

Report Contact: Andrew Smith
Principal Engineer
Phone: (01274) 434674
E-mail: andrew.smith@bradford.gov.uk

Overview & Scrutiny Area:

Regeneration and Environment

1.0 SUMMARY

- 1.1 This report considers an objection received to the recently advertised Traffic Regulation Order for the former Fire Station site on Highfield Road, Idle.

2.0 BACKGROUND

- 2.1 This Traffic Regulation Order was required as a condition of the planning permission given for housing at the former Idle Fire Station site. Approval to advertise the Traffic Regulation Order was given by the Strategic Director Place on 17 June 2019.
- 2.2 The access to the new residential site is from Highfield Road. The Traffic Regulation Order is required to revoke the entrance markings associated with the former Fire Station and to promote 'No Waiting At Any Time' restrictions adjacent to the new site entrance.
- 2.3 The Traffic Regulation Order (TRO) was advertised between 26 July 2019 and 16 August 2019. At the same time consultation letters and plans were delivered to local residents affected by the proposals. This has resulted in one objection to the proposals. A plan of the proposals is attached as Appendix 1.
- 2.4 The following is a summary of the valid points of objection and corresponding officer comments:

Objectors concerns

The objector is concerned that the proposed yellow lines are significantly shorter than the original zig zag entrance markings. They propose that the yellow lines should follow the existing markings and finish at the boundary between the new housing and property number 143 Highfield Road. The reasoning behind this is that Highfield Road is congested with parking associated with Blakehill Primary school at school times and the reduction in yellow lining will allow cars to park directly opposite the road to the school (Doctor Hill) which is also heavily congested. They are also concerned about the speed of traffic on Highfield Road and feel that reducing the restrictions on parking could potentially make this worse and could lead to accidents involving children. They also think there will be reduced visibility for vehicles leaving the new housing development.

Officer comments

Highfield Road is approximately 12 metres wide at this location which can accommodate parking on one side of the road without causing congestion. School Keep Clear markings protect visibility for pedestrians and drivers leaving Doctor Hill. A school crossing patrol is in operation for the safety of pedestrians crossing Highfield Road. An advisory 20mph speed limit is in operation outside Blakehill Primary at school times which should reduce vehicle speeds at congested times. The proposed restrictions should be sufficient to protect access and sight lines at the new development access.

3.0 OTHER CONSIDERATIONS

3.1 Local ward members and the emergency services have been consulted on the proposals. No objections have been received.

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 A budget of £10,000 has been secured from the developer. The scheme can be promoted and implemented within budget.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no significant risks arising out of the implementation of the proposed recommendations.

6.0 LEGAL APPRAISAL

6.1 The options contained in this report are within the Council's powers as Highway Authority and Traffic Regulation Authority.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Due regard has been given to Section 149 of the Equality Act 2010 when determining the proposals in this report.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gases arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

The introduction of the waiting restrictions in the Order will be beneficial in terms of road safety.

7.5 HUMAN RIGHTS ACT

There are no implications on the Human Rights Act.

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

Ward Members have been consulted on the proposed Traffic Regulation Order.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

None

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

None

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 None

9.0 OPTIONS

9.1 That the objection be overruled and the Traffic Regulation Order be implemented as advertised.

9.2 That the objection be upheld in whole or in part and the proposals be amended to address the objectors concerns.

9.3 Members may propose an alternative course of action; in which case they will receive appropriate guidance from officers.

10.0 RECOMMENDATIONS

10.1 That the objection be overruled and the Traffic Regulation Order be sealed and implemented as advertised.

10.2 That the objector be informed accordingly.

11.0 APPENDICES

11.1 Appendix 1 – Drawing No. HS/TRSS/104351/TRO-CON-1A.

12.0 BACKGROUND DOCUMENTS

12.1 City of Bradford Metropolitan District Council File Ref: HS/TRSS/104351.

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Report on the Sport England Local Delivery Pilot to the meeting of Bradford East Area Committee to be held on Thursday 17 October 2019

K

Subject:

**Sport England Local Delivery Pilot - An Introduction to the programme of work
For information only**

Summary statement:

In December 2017 Bradford was selected to become a local delivery pilot for Sport England; one of 12 places nationally tasked to try and better understand what helps people to be active in communities across the country.

Jan Burkhardt
Programme Director, Bradford LDP

Portfolio:

Healthy People and Places

Report Contact: Ishaq Shafiq
Phone: (01274) 431066
E-mail: ishaq.shafiq@bradford.gov.uk

Overview & Scrutiny Area:

Health and Social Care

1. SUMMARY

- 1.1 Research has shown that low levels of physical activity during childhood and adolescence can have a negative impact on children and young people's academic achievement, social and life skills as well as their health. The Bradford pilot is funded by Sport England and aims to make a step change in children's physical activity levels to improve their health and social outcomes. The programme will focus on children aged 5 – 14 and their families and will work with local communities and organisations to increase opportunities for children to be active and support families to enjoy being active for life.
- 1.2 The Bradford Local Delivery Pilot (LDP) will evaluate the impact of taking a 'whole systems approach' to physical activity working closely with a host of local organisations including schools, madrassas, community organisations and local residents. The programme aims to improve the health and social outcomes of children aged 5 – 14 and their families and will take place in a defined area of North Bradford.
- 1.3 Born in Bradford, a research programme hosted at Bradford Teaching Hospitals NHS Foundation Trust, are leading the pilot and the research element of the programme on behalf of Active Bradford

2. BACKGROUND

- 2.1 Physical inactivity is linked to serious problems in the city:

- Born in Bradford data has shown that 77% of 5-11 year olds don't do the recommended 60 minutes of moderate to vigorous activity each day
- 38% leave primary school overweight or obese
- 10% fewer Bradford children leave school with 5 GCSEs A*-C grade
- One in ten children need support for mental health issues

- 2.2 **Our Place**

Research is at the heart of the programme and defined the decisions around 'our place'. A range of factors were taken into account including demographic data, the ability to compare impact on different communities, ability to use Born in Bradford research data and not covering the same area as the Better Start programme.

- 2.3 The areas selected on this basis cover some of the wards across the Bradford East and West areas including Allerton, Fairweather Green, Toller, Heaton, Manningham, City, Bolton and Undercliffe, Windhill and Eccleshill. The learning from the LDP will be shared across the district and nationally and will inform future policy and practice.

2.4 The LDP has research embedded throughout and will test innovative approaches in order to learn more about what works, sharing its discoveries widely. For example, Our Voice is an initiative that empowers communities to drive change in their local environment. People take photos of their area, feedback their views and from this data, analysed by the team, then decide what changes they would like to see. This is a citizen science model that has been successfully tested with a number of groups locally.

2.5 **Where are we?**

Over the last year researchers from Born in Bradford have spoken with over 1,000 children, their parents and carers to find out what's important to them in life. This invaluable insight has shown that children enjoy fun, informal sports and activities and would like to be playing out more. An in-depth review of the evidence on children's physical activity has also been completed. These are shaping the design of the programme which will be developed around four themes; community, environment, organisations and families.

2.6 **The neighbourhood approach**

We are scoping out how to work within natural 'neighbourhoods' to deliver a whole system approach to tackling inactivity. We hope to test working in a series of small geographical areas bringing local partners together to deliver the aims may be an effective way of working across the North Bradford area. We will be identifying our initial neighbourhoods shortly.

2.7 We are currently in the planning phase working with partners to mobilise the programme. We will shortly have a new name for our programme, be on social media, and have a dedicated website to communicate with those who want to support our campaign more regularly.

2.8 In Bradford East in June 2019 a Fun Festival was held at Peel Park with a range of exciting activities taking place. Hundreds of local people came and enjoyed the park, learned more about the pilot and took part in a broad range of health and active activities. The aim is to inspire families to be active. Going forward we aim to establish a range of activities on a regular basis which may include sports, dance, play, walking and cycling.

JU:MP is committed to engaging those most in need in the hard to reach neighbourhoods as they are often less active too. To achieve this we are working closely with the neighbourhood teams and with valued VCS organisations who have strong relationships with those most in need. We will work to build the confidence and skills of parents to engage in low cost or no cost activities with their children such as simple ball games, taking a walk together or playing in the park. Our team will engage local children and families targeting those most in need to get involved, have their say and co design the project so it has the best chance of meeting their needs.

Strategic working

The JU:MP Programme Director has built strong links with key Bradford MDC partners including those working around public health, planning and active travel and sits on the Living Well Board and the Active Travel group. We are working together to strengthen policies around physical activity such as guidance on street closures for play streets. Bradford has many policies in place to encourage physical activity and the challenge is often actually implementing these at a local level. We aim to implement some exemplar models of good practice in the LDP area over the next 4 years. We are currently working to influence around children's play in parks and active travel.

2.9 Awards programme

We are finalising our Awards programme which will be open for applications in the summer. This is for constituted organisations to apply for up to £5000 to explore new ideas and set up physical activity projects that help get less active children and young people more active. More information will be shared once the programme has been launched.

3. OTHER CONSIDERATIONS

3.1 Further information on developments

Our Community Engagement Managers are building relationships with local people who are key to making the pilot a success. They are working with local sport and physical activity providers to map out what is available to the public at this point in time and find out how many people attend the different sessions. This data will also be used as part of the research element of the pilot.

3.2 In May we held 4 'taster' sessions within schools in the area: St Cuthbert and the First Martyrs' Catholic Primary in Manningham, Fagley Primary, Westminster CE Primary Academy and The Academy at St James in Allerton. The purpose of this was to introduce children to different types of physical activity, some of which they may not have been exposed to before now. It allowed them to explore and find out what interests them, hopefully providing them with the motivation to want to do more.

3.3 We are looking to join up with other campaigns and initiatives that are happening in the area to strengthen key messages and encourage as many people as possible to come together and support children and young people to be more active.

3.5 During July 2019 we held several events for partners to learn more about the pilot and meet the team across the areas across the areas of focus.

4. FINANCIAL & RESOURCE APPRAISAL

4.1.1 The programme has been successful in getting agreement for £3 million from Sport England to deliver the Pathfinder phase plan which runs until March 2021. Further funding may be available if the Pathfinder phase shows potential.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

There are no direct risk management and governance issues.

6. LEGAL APPRAISAL

There are no legal appraisal issues arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The programme aims to reduce inequalities in physical activity for children from BAME communities and disabled children who are more at risk of being inactive. The programme will seek to engage with those most in need through the lifetime of the project through a mix of outreach, commissioning and co-production and co-delivery particular in difficult reach neighbourhood e.g. Fagley and Swaine House estate.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Active travel to school initiatives will be developed which aim to reduce car usage and could have a positive effect on greenhouse gas emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

We will be considering issues of safety of parks and green spaces as part of encouraging children and families to play and be active outdoors.

7.5 HUMAN RIGHTS ACT

There are no Human Rights issues arising from this report.

7.6 TRADE UNION

There are no trade union implications.

7.7 WARD IMPLICATIONS

The programme will cover the following ward areas in Bradford East and Community Engagement Managers will be working in sync with the Area Coordinators offices to deliver on the programme and local priorities:

- Eccleshill
- Bolton and Undercliffe

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

The programme will contribute to the priorities within the Area Committee's Action Plan and will impact priorities around obesity and health wellbeing in local communities.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

There are no implications for corporate parenting.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

There are no issues arising from privacy and impact assessment.

8. NOT FOR PUBLICATION DOCUMENTS

There are no not for publication documents.

9. OPTIONS

9.1 That the Bradford East Area Committee adopts the recommendations outlined in this report.

9.2 That the Bradford East Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That the Bradford East Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the Bradford East Area Committee notes and welcomes the information in this report.

10.2 That the Bradford East Area Committee asks that where appropriate the Ward Plans and the LDP delivery plan reflect joint priorities.

11. APPENDICES

There are no appendices.

12. BACKGROUND DOCUMENTS

There are no background documents.



Report on the Community Action Bradford and District to the meeting of Bradford East Area Committee to be held on Thursday 17 October 2019

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Subject:

Community Action Bradford and District

Summary statement:

This report will provide the Bradford East Area Committee with an overview of work undertaken across the area. The Area Committee will be requested to provide feedback.

Dr Soo Nevison
Chief Executive Officer
Phone: 01535 612500

Report Contact: Ishaq Shafiq
Phone: (01274) 431066
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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate

1. SUMMARY

1.1 This report will provide the Bradford East Area Committee with an overview of work undertaken across the area. The Area Committee will be requested to provide feedback.

1.2 Community Action leads and manages this grant. It covers 5 strands

- VCS Information
- VCS Voice and Influence
- VCS Engagement, Support and Development
- Volunteering
- Active Giving

Community Action delivers strands 1 and 3 (strand 3 with WYCAS and Locality), with the other strands delivered by a range of partners: CNet, CoEMO, Equity Partnership and Equality Together (strand 2); Volunteering Keighley (strand 4) and Volunteering Bradford (strands 4 and 5).

This report highlights the outcomes that we have achieved as reported in our regular quarterly monitoring. Information for Strand 3 can be shown as what we have achieved at constituency level (due to how the information is recorded), but other strands this is not possible and we provide outcomes at a district level to show how the grant is spent.

2. BACKGROUND

2.1 **Strand 1: VCS Information** – this area of our work provides reliable and accessible information to groups and other interested stakeholders in the most effective way possible. This includes:

- Supporting the DIVA Bradford database, making core contact details available to other relevant partners, including Bradford Council.
- Maintaining the bfunded website which provides important information on funding available to groups
- Maximising self-serve for groups through social media, website and Briefing Bradford

During the first quarter of 2018/19 the information team spent time talking about pooling newsletters to send to the sector. Briefing Bradford (BB) and Hotpicks were successfully launched. These are both fortnightly publications; BB is a full newsletter covering all aspects of this grant and Hot Picks appears in the intermediate weeks highlighting any urgent items or reminders. From the start the click through rate was excellent. Circulation continued to go up with each publication and at present we reach in excess of 1640 readers per edition.

Community Action continues to run the bfunded funding information service for the district reaching hundreds of organisations every year. The bfunded annual summary 2018/19 can be found on www.bfunded.org.uk

In summary we provided:

- 154 news items researched/ distributed. 38 funding events promoted.
- The email community funding news email list remained stable at 680.
- 143 additional people followed funded on Twitter (from 978 to 1,121 followers in 12 months).

The Information team has received further funding to update DIVA. Although the DIVA update project was due to finish by the end of March 2019, it has been extended by 6 months.

Appendix 1 shows the statistics relating to the information presented in this report, as well as other outcomes achieved such as the promotion of the People Can brand and development of the Community Action website.

2.2 **Strand 2: VCS Voice and Influence** – this involves representation for local voluntary organisations and community groups, developing relationships between the public sector and the VCS, engaging with diverse organisations and groups and developing opportunities with Public and private bodies. This includes:

- Supporting the Assembly and Forum structure
- Supporting equalities work, an important element of the Assembly and Forum structure.

Appendix 2 shows the number of people attending the Assembly Forum meetings:

- Community Economic Forum
- Equalities Forum
- Health & Wellbeing Forum
- Safer Communities Forum
- Young Lives Bradford Forum

As well as the regular forum meetings, the Assembly Steering Group meets quarterly, a meeting of the Chairs of the Forums and other voluntary sector partners. The new Assembly Chair is the CEO of the Cellar Trust, was appointed as Assembly Chair in Autumn 2018. The Assembly Chair says that she is keen to develop leadership in the VCS and to strengthen voice and influence in key decision making.

Other meetings highlighted in Appendix 2 include the Black, Asian and Minority Ethnic (BAME) engagement. The Assembly understands that the most effective communication of Voice depends on being able to ensure that the forums reflect as far as possible the full range of the communities who live in Bradford District. Holding a 'Your City, Your Voice' event was felt to be the most useful first step. The event was designed and organised to bring together both current assembly members and people from relevant grassroots community groups.

The stated purpose of the event was to identify actions to increase the number and range of voices from BAME communities on the Bradford District Assembly and its Forums so that the Assembly is able become an even greater influence for positive change.

In March 2019 the Bradford District Assembly Conference, “Shaping the Future” took place at Bradford City Football Ground. This was a joint event, uniting the VCS, Local Authority, Bradford District Care Trust and other NHS colleagues. Over 200 delegates from a diverse range of groups, sectors and organisations came together to share information and discuss key issues.

The event featured an information marketplace, with a number of VCS organisations and Community Partnership representatives displaying information about the work they carry out. This enabled smaller specialist groups, in particular those supporting communities of interest, to promote their work and raise the profile of their community. It also provided an opportunity for partners to be involved in the Infrastructure Review, focusing on what the VCS needs from infrastructure, and how it can be delivered.

2.3 **Strand 3: VCS Engagement, Support and Development** – this supports general advice related to funding, governance, marketing, dissemination and gathering of information, good practice, evaluation and tendering. This includes:

- Provision of training to include the development of skills, effective use of resources and community accountancy
- Strong generalist offer of support to groups – particularly new and emerging groups
- A named Voluntary Organisation Support Officer (VOSO) within each constituency area who can provide support to groups

As the grant only offers a limited number of hours per group, we charge for services for both more specialist areas of support (eg charity commission online registrations) and for larger established groups (eg Away Day facilitation, bespoke training). Any charges are re-invested into the organisation so that smaller and start-up groups can still receive support free of charge

Over the past year our Training Team has worked with Voluntary Action Leeds (VAL), developing a joint training plan, which was launched in September 2018. The purpose of this joint approach is because across the UK training provision for the VCS is disappearing as more organisations struggle to balance their books. Both Community Action and VAL were seeing a reduction in attendance so sharing our programmes and jointly running courses where possible has meant both districts are able to continue to offer this service. The number of courses run fluctuated throughout the year but improved with the joint programme with VAL. In 2019/20 we will look to introduce a greater range of personal development courses alongside our organisational development programmes.

Funding from other sources: The grant from the council enables us to draw down funding from other areas to supplement our Training Programme. In the past year, due to financial pressures at Bradford College Adult and Community Learning funding (ACL) came to an end. However, Community Action delivered a full programme of training to VCS to help them manage their records on DIVA (supporting the group to advertise and self-promote) funded by Bradford City and District Clinical Commissioning Group (CCG). We were also commissioned by the CCGs to deliver bespoke training to Patient Participation Groups (PPG), which we delivered from September 2018 to March 2019. Because the training was well received we have been commissioned to deliver further sessions through to 2021. We also delivered free Cyber Security Training, funded through a NAVCA grant.

VOSOs continued to support groups across Bradford & District. Appendix 3 provides more detailed information relating to the Bradford East constituency. However, VOSOs also supported groups through:

- Big Advice Day in May 2018
- Day Opportunity Grant support
- Community Network Events in each constituency

VOSOs continue to support the Transformation Programme, devised by Bradford Council in partnership with the voluntary sector in Bradford. Partners in the programme are Bradford Council, Arise Yorkshire, Participate, Community Action and CNet. The programme is developed from the Community Building Grants process that took place during 2016/17. The premise is that there are a number of community buildings and other hub organisation in the voluntary sector across the Bradford District that have a sustainable future but need an injection of advice, expertise or finance to help them increase their sustainability. The rationale is to be strategic in identifying groups that could benefit from a transformative input rather than an open grant process to subsidise the groups' ongoing activity. For example, a group could register as a charity where it has not previously done so and consequently receive mandatory 80% rate relief.

The Voluntary Organisation Support Officers are visiting identified groups and assessing them with a health check to identify the kind of inputs the group could benefit from. This is similar to the way in which the Community Building Grants operated. These assessments are then taken to a panel meeting every two months where the panel decide what action and support can be offered to the group. Support can be offered through the Voluntary Organisation Support Officer team and other voluntary sector support agencies. The funding put forward by the council has recently been matched by Power to Change and the Community Fund (aka Big Lottery Fund) is also interested in the outcomes with a view to matching this in the future.

The Community Led Local Development CLLD programme started in mid July 2018. It covers the wards of Manningham, City and Great Horton. Community Action has been asked to use VOSO support as match funding. We mention this here because it has had an effect on the amount of work we can do in other areas outside of the wards in this project.

2.4 **Strand 4: Volunteering** – focuses on encouragement and promotion of volunteering, recruitment and co-ordination

Volunteering Bradford and the Keighley Volunteer Centre provides support to groups in relation to volunteering.

Volunteers Week in June 2018 went very well, with events including a volunteer festival at City Park. 25 charities attended along with the BBC, The Pulse and BCB radio. During the first quarter there was also an older people volunteering conference with Positive Minds at Kala Sangam. To celebrate Volunteer's Week

Keighley & District Volunteer Centre held a Fun Day event. Community Stars Awards 2018 was even bigger than the previous year and moved to a new venue. There were 109 nominations and a record of number of votes cast,

totalling over 16,000 – mostly through online voting. Students from Bradford University filmed the nominees and awards ceremony.

Over the year 124 community groups got good practice support on volunteering and 12 groups successfully completed the People Can Volunteering Kitemark and received their certificates.

During 2018 to 2019 there were 370 new volunteer opportunities in Bradford & District. 3066 volunteers were assisted online and 368 volunteers interviewed. 97 new groups registered on do-it and 124 VCS groups got good practice support regarding volunteer involvement issues.

Appendix 4 gives more statistical information relating to volunteering in Bradford and district.

2.5 **Strand 5: Active Giving** – includes support for Bradford District Community Fund, Local giving and Corporate giving. This includes:

- building a stronger relationship between local business and voluntary and community organisations to develop a new resource for the sector
- building a stronger relationship between local business and voluntary and community organisations to develop a new resource for the sector
- Supported the Bradford BID launch & linked to People Can Campaign.
- Act as a conduit for local business to engage with VCS groups, arranging team challenge days and brokering pro-bono support
- Employee volunteers from DriverHire worked with Dominica Association to decorate the space.
- 30 volunteers from Drive Devilbis invested over £5000 in time and resources to do a decorating and garden project at Windhill Community Centre

3. **OTHER CONSIDERATIONS**

3.1 There are no other items for consideration

4. **FINANCIAL & RESOURCE APPRAISAL**

4. The programme of works outlined in this report are part funded from Bradford Council and other funding bodies. The organisation's supports a VCS with funding advice, guidance and submission. It addition, the work of the organisation supports developing the knowledge, skills and capacity of VCS organisations reach, voice and influence.

5. **RISK MANAGEMENT AND GOVERNANCE ISSUES**

There are no direct risk management and governance issues. The work of the organisation overall contributes to the healthier governance arrangements of the VCS.

6. LEGAL APPRAISAL

There are no direct legal appraisal issues arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Community Action Bradford & District was formed in 2017 as the merger of BCVS, KIVCA and SBVS, to support and develop the voluntary and community sector. We have a long history pre-merger and we retain values rooted in our experience of the sector and our communities. Our values have always been listening to our communities in order to empower them, we will continue as Community Action to do this; by building on these firm foundations, but with a mind to the future, we will ensure the sector remains sustainable.

7.2 SUSTAINABILITY IMPLICATIONS

Community Action supports, enables, develops, represents and informs the community in a wide variety of ways. We offer operational support in setting up and sustaining a voluntary or community group; we manage funded to offer support in finding and applying for funding; we manage DIVA Bradford to advertise job vacancies, events and room hire for your organisation; we offer a range of training opportunities for your organisation, staff and volunteers.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There are no direct Greenhouse Gas Emission impacts arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

Community Action supports a range of VCS organisations and projects which support improving engagement, social mixing and neighbourhood based priorities to meet local needs including reducing community safety issues.

7.5 HUMAN RIGHTS ACT

There are no Human Rights issues arising from this report.

7.6 TRADE UNION

There are no trade union implications.

7.7 WARD IMPLICATIONS

Community Action work across the Bradford district covering all Wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

Community Action programme activities contribute to the priorities within the Area Committee's Action Plan and will impact priorities across all themes.

7.9 IMPLICATIONS FOR CORPORATE PARENTING

There are no implications for corporate parenting.

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

There are no issues arising from privacy and impact assessment.

8. NOT FOR PUBLICATION DOCUMENTS

There are no not for publication documents.

9. OPTIONS

9.1 That the Bradford East Area Committee adopts the recommendations outlined in this report.

9.2 That the Bradford East Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That the Bradford East Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the Bradford East Area Committee notes and welcomes the information in this report.

11. APPENDICES

11.1 Digital Monitoring Report

11.2 Forum Meeting Attendance

11.3 Groups supported within the Bradford East Area constituency

11.4 Volunteering in Bradford and District

12. BACKGROUND DOCUMENTS

There are no background documents.

Appendix 1 – Digital Monitoring Report

Community Action managed the mylocalcommunity.org.uk website until Jan 19, the Community Action website from Jan 19, the DIVA website and the bfunded.org.uk website. The usage rates of these websites can be seen below.

bfunded – from April 18 to March 19

- Users – 13145
- New (unique) users – 10180
- Sessions – 14127
- Average Session Duration – 00:01:92
- Page Views – 89269
- Bounce Rate – 54.614

Mylocalcommunity – from April 18 to Jan 19

- Views – 26092

Cabad.org.uk – from Jan 19 to March 19

- Users – 1,719
- New (unique) users – 1,719
- Sessions – 2,821
- Average Session Duration – 00:02:43
- Page Views – 8,696
- Bounce Rate – 39.49%

Divabradford.org.uk – from Jan 19 when analytics were installed

- Users – 4,466
- New (unique) users – 4,457
- Sessions – 8,423
- Average Session Duration – 00:02:34
- Page Views – 22,625
- Bounce Rate – 49.50%

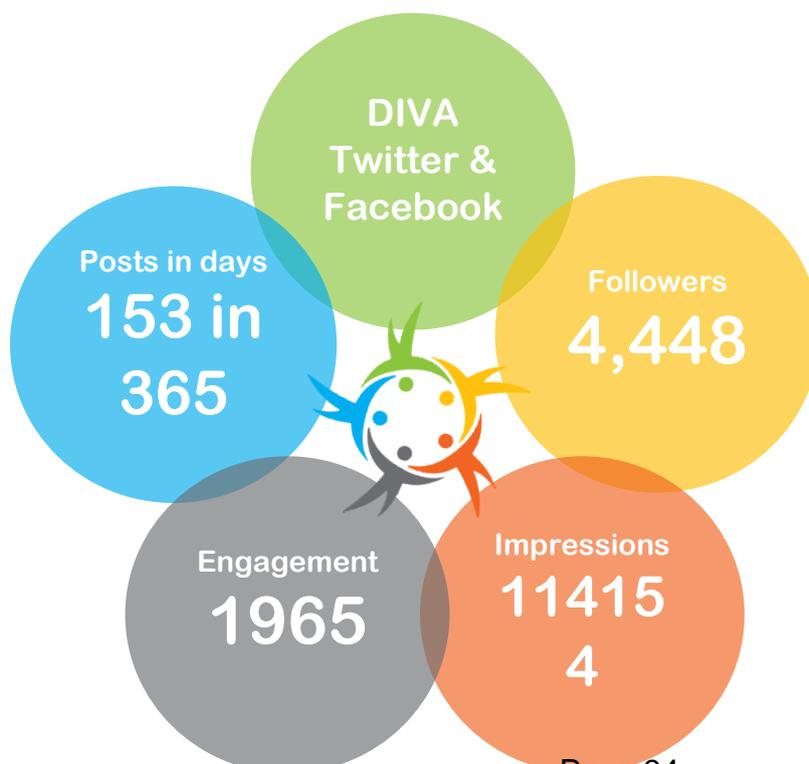
Community Action also manage a number of social media accounts to enable us to communicate relevant information and messages to the sector in the most accessible way – these are, a centralised Community Action Twitter; a DIVA directory Twitter and

Facebook; a Briefing Bradford Twitter; and a bfunded Twitter, as well as supporting with the People Can Twitter and Facebook accounts.

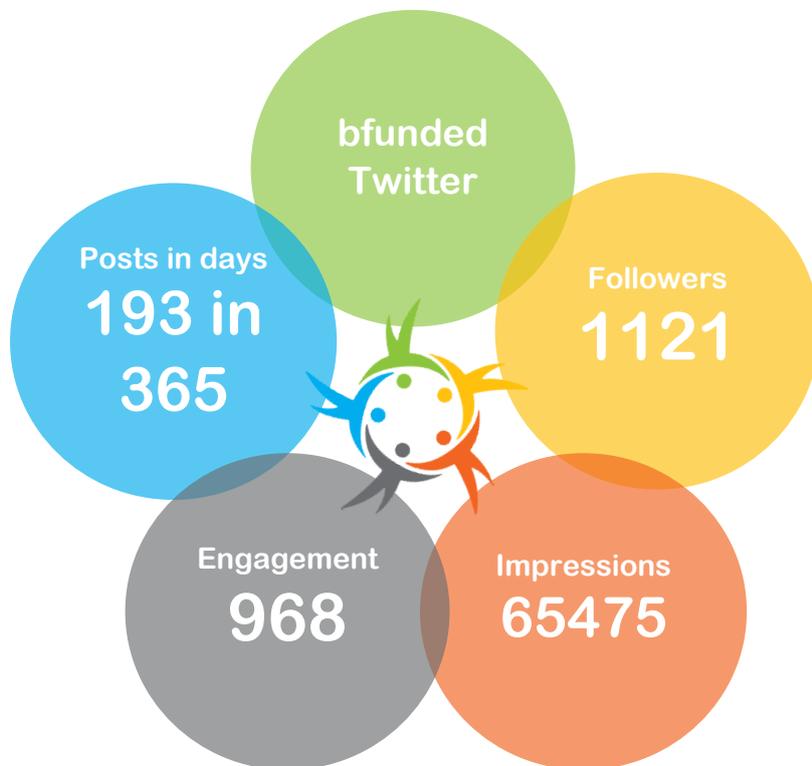
Community Action Twitter - @weareCABAD. Account created 07/06/18 so stats cover this date to 31/03/19. This account has begun to build a following in VCS organisations, individuals and groups. The channel shares news, information and resources across the Bradford District but also anything national that comes to light and is relevant.



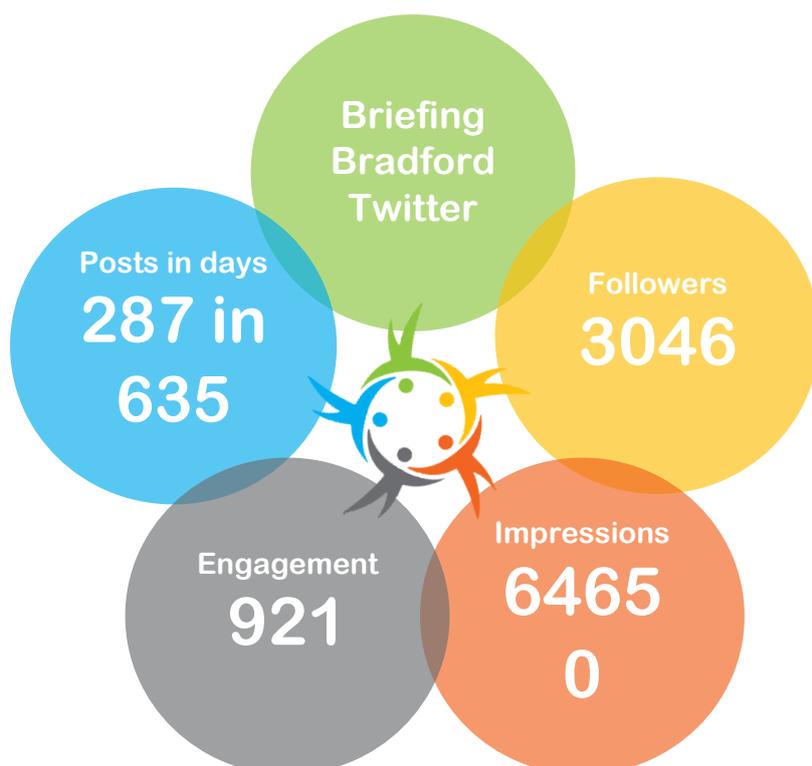
DIVA Twitter & Facebook (combined statistics) - @DIVABradford & DIVA Bradford. From 01/04/18 to 31/03/19. The posts mostly relate to VCS jobs in the district as these get the higher engagement but will include prompts to update data as needed.



bfunded Twitter - @bfunded. From 01/04/18 to 31/03/19.. These posts relate to available funding in the district for VCS groups and organisations, which can be from local or national sources



Briefing Bradford Twitter - @bfdnews. From 01/04/18 to 31/03/19. This is the Twitter account linked with the previous publication that was Briefing Bradford. It encapsulates news, information and resources relating to the VCS in Bradford but also has a public interest angle in Bradford.



People Can Twitter & Facebook - @PeopleCanBD & People Can. From 01/04/18 to 31/03/19. This is a Bradford Council project to encourage volunteering, neighbourliness, community action and resource/skill sharing. The posts relate to internal projects, community projects and user-generated content related to these topics.



Appendix 2 – Forum Meeting Attendance

Forum	Numbers Attending			
	Apr - June	July - Sept	Oct - Dec	Jan - March
Assembly Steering Group	17	20	10	25
Equalities	11	32	39	15
Health and Wellbeing	37	30	28	29
Mental Health Providers Forum	17		-	-
CEF	14	12	21	
Safer Forum	5	27	54	42
Women's Health Network	31	30	33	19
Anti-Poverty and Universal Credit Summit	70		-	-
Maternity Voices Partnership			22	18
International Women's Day				112
BAME task group	19	36	5	6
BDA Conference				217
Total	221	187	212	483

Appendix 3 – Support activities for voluntary and community groups in the Bradford East constituency.

Community Action helps voluntary and community groups to start up, grow and develop. As the needs of groups change over time, we also help groups change, reduce activities or close when needed. The voluntary organisation support officer role involves helping groups with good governance and explaining how to raise funding including, but not limited to, applying for grants. Typical enquiries also include questions about employment/ volunteer issues, financial management, marketing and business planning.

There are four voluntary organisation support officers working district-wide with staff working together as a team. In Bradford East constituency, Clive Whitaker and Lincoln Oakley, based at Perkin House in Bradford city centre provide help through one-to-one support (phone, email, and outreach), events and network meetings to staff, volunteers and management committee members. Groups are referred to other support and training where appropriate.

Organisations supported in Bradford East Constituency 2018/19

Groups supported	Number
Bolton and Undercliffe	6
Bowling and Barkerend	9
Bradford Moor	3
Eccleshill	8
Idle and Thackley	4
Little Horton	11
TOTAL groups that work in the Bradford East area	41
Groups that work district-wide	39
TOTAL groups supported by whole team across Bradford district.	303

Bolton and Undercliffe

Organisation/ project or individual	Support provided
Communityworks	Funding
Friends of St James Community Hall	Starting from scratch training, small grants training, legal structures, funding advice
Green Allotment Group	Funding advice
St James Pantomime Players	Funding advice
St James's Wednesday Club	Feasibility study, formation and legal advice, funding
Undercliffe Cemetery Charity	Funding

Bowling and Barkerend

Organisation/ project or individual	Support provided
Anah Project	Funding
Better Start Bradford	Network event, help with commissioning project
Bradford Sea Cadets	Funding and networking
E:merge (UK)	Funding
Hindu Cultural Society of Bradford	Funding
Karmand Community Centre	Governance, charity registration
Nutrition Advice Fitness Self-care	Funding
Primetime Bradford	Funding
Youth Community Impact Centre	Legal structure

Bradford Moor

Organisation/ project or individual	Support provided
Punjabi Roots Academy	Legal structure, community events
Thornbury Centre	State Aid advice, training options for St Mary's Group
United Sikh Association for the Elderly	Data and information, GDPR policy

Eccleshill

Organisation/ project or individual	Support provided
Eccleshill Bowling Club	Funding
Fagley Community Association	Funding
Food for Life @ Bradford	Network meeting
Ravenscliffe Community Association and the Gateway Centre	Network event, supporting and constituting new groups
SNOOP (Special Needs Objective Outreach Project)	Funding
Sorted Church	Funding
The Big Swing	Network meeting, funding
The Springfield Centre	Transformation programme assessment

Idle and Thackley

Organisation/ project or individual	Support provided
Greengates and Apperley Bridge Community Volunteers	Constitution
Healthcare 4 All	Policy update
Idle Music Company	Legal structure, funding
Inspired Neighbourhoods CIC	Funding

Little Horton

Organisation/ project or individual	Support provided
All Saints Landmark Centre	Funding
Bradford East African Community	Funding and raising profile of the group
Bradford People First	Trustee training
Canterbury Youth Centre	Governance
Light of the World Community Centre	Funding
MAPA Bradford	Funding
Parkside Community Centre	Community asset transfer
The Ripley Project	New legal structure, charity status, building advice, funding
West Bowling Community Advice and Training Centre	Funding
West Bowling Youth Initiative	Funding
West End Centre	Funding, CLLD

Organisations supported district wide

As well as supporting groups within each ward, as a team we also support groups that work across the district. These groups are listed below.

Organisation/ project or individual	Support provided
16-2-25 advice advocacy action	Funding
Abigail Housing	Funding
Anah Project	Funding and business plan
BAME Voices Yorkshire	Enquiry about becoming a charity. Policy framework.
BEACON (Bradford Ecumenical Asylum Concern)	Governance
Black Health Forum	Funding advice. Networking meeting/ support.

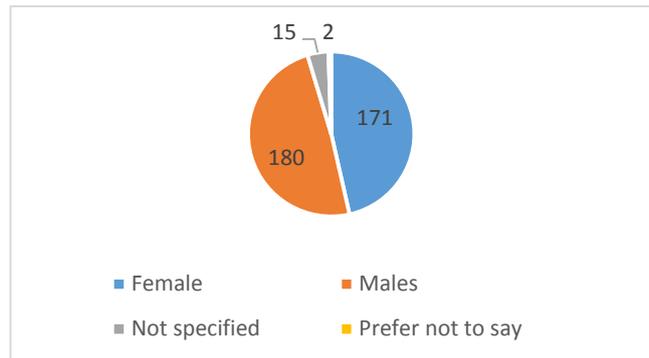
Bradford Befriending Network	Facilitated in-house training on outcomes/ writing a case study
Bradford Community Broadcasting (BCB)	Funding and governance. Setting up a charity.
Bradford District Credit Union	Big Advice Day : one-to-one advice
Bradford Model Engineering Society	Networking meeting
Bradford Refugee Forum	Staffing
Bradford Women's Aid	Governance
Bradford Youth Development Partnership (BYDP)	Transformation programme assessment. Advice re website/ social media. Governance and funding
BSHHANDS	Setting up social activities for Deaf people
Centre Resolution Conflicts (CRC)	Setting up as a charity
City of Bradford Metropolitan District Council (CBMDC)	Advice re DBS checks. Supporting community buildings grant advisory groups. Sustain and survive workshop. Training in legal identity and charity.
Contact the Elderly	Introduction to the Bradford voluntary sector
Cycle re Cycle	Governance
Drugs project in Bradford	Setting up community group and governance
Equality Together	Transformation programme assessment
Global Promise	Charity registration
Groundwork	Funding
Grow Bradford	Business plan and social accounting
Hands on Drugs Support	Setting up a new project
Hope Housing	Big Advice Day: one-to-one advice. Partnership working.

Horton Housing Association	CLLD
Individual wanting to set up group re dangerous driving	Starting from scratch course
Junior Kitchen Idea	Setting up a social enterprise.
Parents' Forum for Bradford and Airedale	Forming a CIO. Facilitating their away day.
Peacemaker International and Women in Safe Hands (WISH)	Funding
Pickthall Foundation	Registering a charity.
Racial Justice Network	Governance and constitution
Royal Mencap Society	Advertising for volunteers
Shia Mental Health group	Setting up new group
Sudanese Community in Bradford	Charity registration
Syrian Association Yorkshire	Funding
Unity Academy	Setting up CIO
Yorkshire Punjabi Virsa Forum	Enquiry about setting up a group, legal structures and governance
Zimbabwean Child Nursery	Forming international charity and possible business venue

Appendix 4 – Volunteering in Bradford and District 2018 to 2019

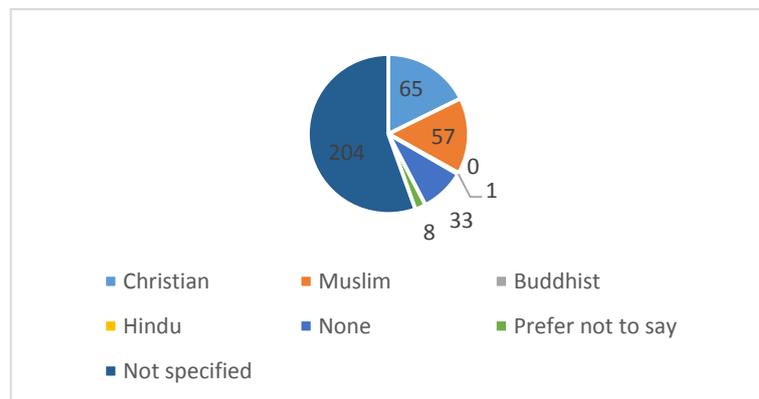
Gender

Female	171
Males	180
Not specified	15
Prefer not to say	2



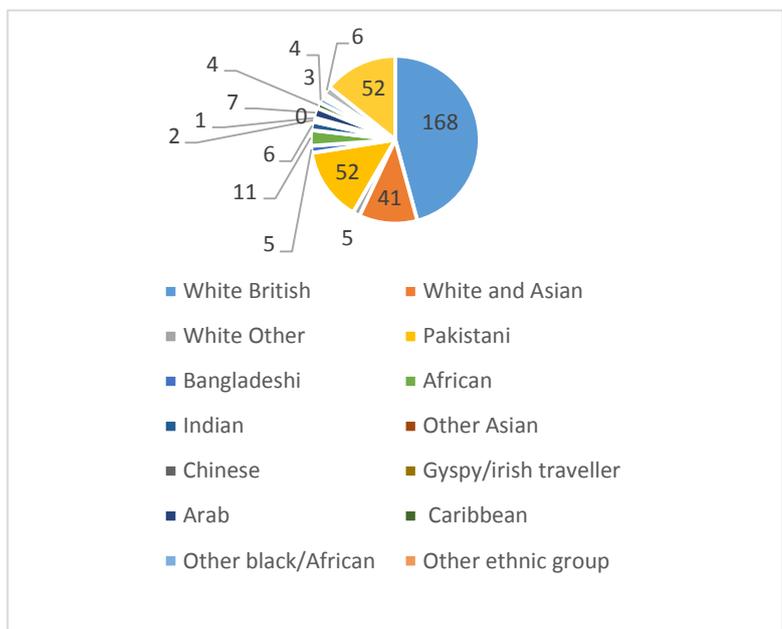
Faith

Christian	65
Muslim	57
Buddhist	0
Hindu	1
None	33
Prefer not to say	8
Not specified	204



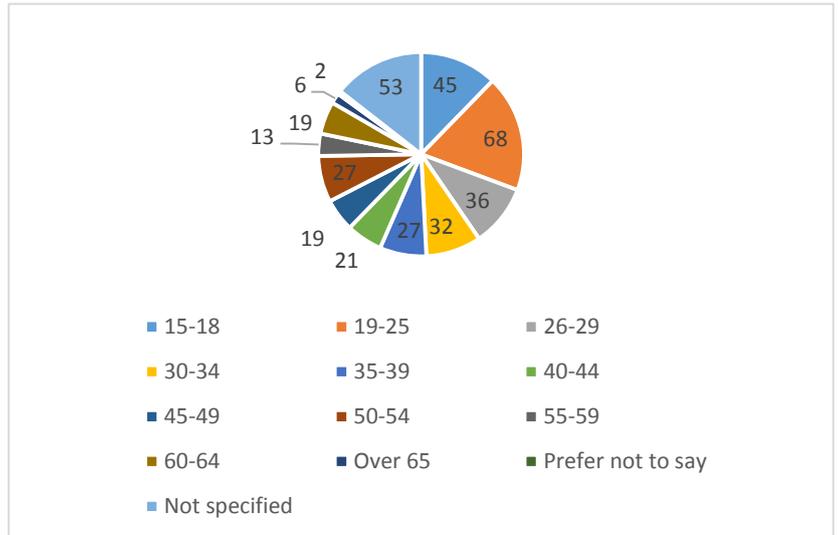
Ethnicity

White British	168
White and Asian	41
White Other	5
Pakistani	52
Bangladeshi	5
African	11
Indian	6
Other Asian	2
Chinese	1
Gypsy/irish traveller	0
Arab	7
Caribbean	4
Other black/African	4
Other ethnic group	3
Other mixed/multiple	6
Not specified	52



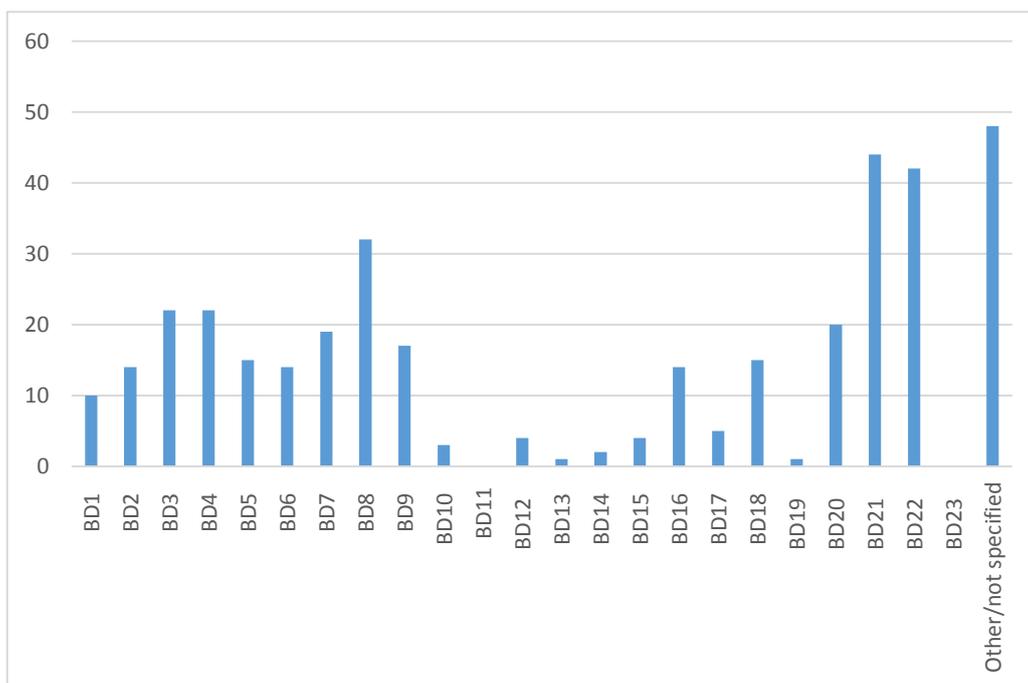
Age Range

15-18	45
19-25	68
26-29	36
30-34	32
35-39	27
40-44	21
45-49	19
50-54	27
55-59	13
60-64	19
Over 65	6
Prefer not to say	2
Not specified	53



Post Codes

BD1	10	BD9	17	BD17	5
BD2	14	BD10	3	BD18	15
BD3	22	BD11	0	BD19	1
BD4	22	BD12	4	BD20	20
BD5	15	BD13	1	BD21	44
BD6	14	BD14	2	BD22	42
BD7	19	BD15	4	BD23	0
BD8	32	BD16	14	Other/not specified	48



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Report of the Strategic Director to the meeting of Bradford East Area Committee to be held on 17 October 2019

M

Subject:

Update on Family Hubs implementation and outcomes from the Children's Centre estates consultation.

Summary statement:

On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.

This report provides an update on implementation and Children's Centre estates changes.

Mark Douglas
Director of Children's Services

Portfolio:

Children and Families

Report Contact: Anne Chester-Walsh
(Interim Deputy Director)
Phone: (01274) 432904
E-mail:

Overview & Scrutiny Area:

Children's Services

Anne.ChesterWalsh@bradford.gov.uk

1. SUMMARY

- 1.1 On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.
- 1.2 On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.
- 1.3 This report provides an update on implementation and Children Centre estates changes since the previous report to Area Committee in September 2018.

2. BACKGROUND

- 2.1 At the meeting dated 3 April 2018, the Council's Executive received and agreed a report which summarised the messages from public consultation, arising changes to the model and a proposed timeline for implementing a new Family Hubs model by October 2018.
- 2.2 On 5 February 2019, the Executive gave approval to commence formal consultation into the future use of the 41 Children's Centre sites across the District. This decision followed a review into the potential future use of these buildings in order to identify opportunities to make savings that could sustain the additional two year funding provided which would end in 2020 for the newly formed Prevention and Early Help service.
- 2.3 A formal consultation process took place between 12 February 2019 and 7 May 2019.
- 2.4 Area Committees received a report during the consultation on the Children's Centre estates (West on 27 February 2019; Keighley on 28 February 2019; South on 28 February 2019; Shipley on 6 March 2019 and East on 21 March 2019) and when agreed additional consultations meetings were undertaken. For example, Chair's briefings and elected member drop-ins.
- 2.5 An extraordinary report was brought to the Executive on the 9 June 2019 in respect of three of the 41 Children's Centres which required an urgent decision.
- 2.6 On the 9 July 2019, Executive approved recommendations based on the outcome of the consultation for remaining 38 of the 41 Children's Centres. Appendix One summarises the latest position on the agreed changes to the children's centre estates across all areas.
- 2.7 The Family Hubs model which went live in October 2018 includes Family Hubs Area Advisory Networks, Area Partnerships, four 0-19 area teams and a small group of central services. Family Hubs provide:
 - Co-ordination and an information network across universal and targeted support in a cluster area;
 - Focused work which builds family relationships and improves children's outcomes;

- Support to reduce family poverty and support social mobility;
- Co-location of key teams, particularly with the 0-19 children's public health service.

2.8 Collectively, we continue to work under the following agreed vision:



2.9 In terms of the directly managed Family Hub teams, each area team continues to comprise:

- Family Hub Manager
- 2 x Senior Family Key Workers each line managing up to 7 fte Family Key Worker
- 1 x Senior Prevention Worker each line managing 7 x fte Prevention Workers and 1 x fte Access and Take Up Worker
- Business Support Officers

2.10 Under the wider Family Hubs model we also continue to provide the following services district-wide:

- Specialist behaviour support and inclusion for children and young people with special education needs and disabilities;
 - Short breaks for disabled children and young people;
 - Intensive Family support/Family Group Conferences to prevent children and young people coming into care.
- 2.11 An Early Help Gateway provides a first point of contact for requests for Family Key Work and this team is now integrated within the Front Door line management.
- 2.12 The Education Safeguarding Service (within Education and Learning section of Children’s Services) continues to ensure oversight of educational support, including children missing from education and elective home education. There is close working across the network of Designated Safeguarding Leads, meeting with the schools who highest referring (to children’s social care) and Multi-Agency Education Safeguarding Meetings.
- 2.13 Officers continue to build relationships and work closely with other key agencies, including schools. Some examples of co-delivery partnerships from across areas are:
- 2.14 Keighley/ShIPLEY
- Wellness Recovery Action Plans (WRAP) groups co-delivered with Barnardos
 - DICE (parents group to prevent child exploitation) with Saltaire primary and Victoria Primary
 - HENRY run with Eastwood Primary and Play Learning alliance (PLA)
 - Cygnet run with Parkwood Primary (and Victoria Primary from September 2019)
 - Time out for Dads – we are training with Youth Service ready for co-delivery October 2019
 - Freedom run jointly with a Health Visitor
- 2.15 South
- DICE run with James Project and St Christopher’s Family Centre
 - Cygnet run with CCRST
 - WRAP run with Barnardos
 - Time Out for Dads run with Emerge
- 2.16 West
- Cygnet run with Crossley Hall Primary and Girdlington Primary
 - WRAP run with Barnardos
- 2.17 East
- Freedom run with Women’s Ad
 - HENRY run with Betterstart Bradford
 - Welcome to the World Antenatal run with Betterstart Bradford
 - DICE run with the Faith Centre

- WRAP run with Barnardos

2.18 Each area continues to be supported by family key workers ('one worker, one family, one plan') provided under the Families First, Stronger Families and Reducing Crime projects lead by Barnardos. The Council's directly employed teams and those commissioned through the VCS meet the national 'Troubled Families' criteria (named Families First in Bradford) and locally set criteria. Barnardos lead the service in partnership with Brathay, J.A.M.E.S and YMCA.

2.19 **Stronger Families** is a four-year programme supporting parents across Bradford and Leeds who are facing challenges in being able to develop their skills, move towards the world of work and secure employment. Alongside partners from across Leeds and Bradford we received £7 million of funding from The National Lottery Community Fund and the European Social Fund to deliver the programme with an recent announcement that the programme has now been extended to September 2021.

2.20 The Stronger Families programme works with families with a dependent child who need help with health and wellbeing, debt and budgeting, housing, school attendance, parenting and supporting the transition into work. This is a district wide service working across all Bradford areas with an open referral route via StrongerFamiliesBradford@barnardos.org.uk

2.21 **Families First (Troubled Families) programme.** Bradford has now reached our target of reaching and working with over 6000 families and we continue to attach further families onto the programme who meet two of the six agreed criteria.

2.22 We continue to work closely with key partner in order to deliver this programme and maximise the income achievable to the district, for example, the Youth Offending Team, Youth Service, schools, Trusted Relationships and voluntary sector support agencies.

2.23 As of August 2018, Bradford had engaged with and received funding for 3573 families and due to the new partnership working, a dedicated Families First Team overseeing partnerships and claims and an on-going focus on outcomes for families, 2427 additional families were engaged with over the past 12 months.

2.24 Of the families we have reached:

	No of families	%	Results (all agencies)	Of which Results (Council early help services)	Of which Results (VCS)
East	1756	29	290	73	77
South	1368	22	262	91	58
West	1374	23	307	91	40
Keighley	674	11	160	123	27
Shipley	916	15	203	138	42

2.25 We have now received an announcement on the extension of the programme for further 12-months as part of the 20/21 spending round.

- 2.26 **Supporting Families against Youth Crime (FAYC).** Bradford was one of 21 areas across the UK to successfully bid for funding for tackling youth crime. In January 2019. Bradford Council, in partnership with Barnardo's was awarded £473,062 to work with 96 families and 300 young people who are transitioning from Primary to Secondary school. The target age is children aged 6-13 years, with a whole family approach offered when level of need and the risk of crime is deemed to be highest.
- 2.27 Funding has provided (in each Family Hub area so Shipley/Keighley combined)
- 1x FAYC Keyworker - offering 6 month intensive support to families
 - 1x Outreach worker - working within the community and targeting hot spots and children identified by the Police
 - 1x FAYC Police Officer
- 2.28 A residential for over 40 children aged 11-12 took place within August 2019 with a further residential planned for over the 'Bonfire night' period in November.
- 2.29 To date, over 300 Year 6 pupils have taken part in our presentations within school regarding the dangers of knife and gang crime whilst over 40 families have been allocated a specific Keyworker or Police Officer to offer more intensive support within the home.
- 2.30 **Trusted Relationships project.** The Young Lives Consortium receives Home Office Funding from September 2018 through a Bradford Council commissioned services which enabled subcontracting to five local voluntary sector youth organisations. The programme is delivering a targeted intervention of 1 to 1 support to 10-14 year olds up to a period of 6 months at low level risk of child exploitation.
- 2.31 The five youth providers are all Bradford located, serving the whole district: Barnardo's, James – Motor Education Services, e;merge, Project 6 and Bradford YMCA.
- 2.32 Young Lives has been awarded 2-year funding of a 4 year programme. The programme's target is to reach 100 young people per year aged 10-14 years. Referrals are received from a wide range of agencies, including the Child Sexual Exploitation Children's Services Pathway, which can include Schools, Police and Social Workers. The programme's focus is prevention by supporting young people's awareness, resilience, confidence, safety and life skills.
- 2.33 Young Lives have been awarded two years funding in the first instance subject to the outcome of the evaluation and the Home Office Spending Review decisions.
- 2.34 The programme to date has received 99 referrals, there is no waiting list and all young people are engaged.
- 2.35 We are below target overall, due to lower referrals numbers than expected, but referral pathways are being proactively promoted. Referrals and Engagement to end of July – 97 against a target of 113. To date:

- East -51
 - Keighley / Shipley – 29
 - West- 11
 - South – 5
- 2.36 The Trusted Relationships Preventative Group Work Programme (TRGW) makes up an additional element of the Trusted Relationship initiative funded by the Home Office. The TRGW contract is held by Barnardo's and is delivered in partnership with YMCA. This element provides 'preventative' and 'targeted' group work sessions to develop young people's well-being, self-esteem, self-efficacy, protective factors and resilience that will contribute to a reduction in the exploitation of young people in Bradford East specifically.
- 2.37 These cover preventative awareness raising workshops for young people, parents, and professional (as well as local community capacity building and targeted group work sessions for children and young people where low risk concerns have been identified relating to: Child Sexual Exploitation (CSE), Child Criminal Exploitation (CCE), and/or where there are concerns around a young person becoming involved in gangs.
- 2.38 Group work targets are for 50 young people in a group work setting with 80% attendance and young people report improvement in their outcomes identified. Also, 450 young people in awareness raising workshops per year and for 100 staff and partners to attend workshops.
- 2.39 Since the start of the group work element to the end of Quarter 1, the Preventative Group Worker has engaged with 150 young people through awareness session, 115 people through Community Awareness Raising activities and 220 staff / partners through training / workshops / guidance sessions.
- 2.40 Since the start of the group work element to the end of Quarter 1, Targeted Group Workers have worked with 39 young people across 7 groups with each programme planned for between 8-10 weeks delivery.
- 2.41 Locally, we ensure linkages across the above projects and the Breaking the Cycle project through a newly convened multi-agency Child Exploitation Project Group chaired by Jenny Cryer (Assistant Director).
- 2.42 Additional key work streams and progress to date:**
- 2.43 Children's Services Improvement Plan**
- 2.44 An improvement notice was issued to Bradford Council on 4 December 2018, following the Ofsted judgement, reported on 29 October 2018, that Children's Social Care services were inspected as inadequate.
- 2.45 The Independent Chair of the Improvement Board, Stuart Smith is tasked with reporting on progress against the objectives within the action plan within a timetable agreement with the Department.
- 2.46 Prevention and Early Help are integral to the improvement journey. This covers all

elements of the plan from strengthening front door arrangements, timely decision-making particularly when families move between social work and early help levels of support, quality assurance and audit and Back to Basics training.

2.47 An updated Early Help programme, supported by a dedicated Programme Lead, will be implemented from autumn 2019 and this will focus upon the development of new partnership arrangements, new Early Help and Parenting strategies and strengthening the collective effort on outcomes and Lead Professional across all agencies.

2.48 The Strategic Director Children's Services provided an update to the meeting of the Children's Services Overview & Scrutiny Committee on 3 July 2019 which specifically focused on actions to date on management oversight and quality assurance.

2.49 **Prevention & Early Help all ages programme.**

2.50 A dedicated Programme Manager seconded from West Yorkshire Police continues to lead the work to agree an all age early help offer across the District. A governance board has been established to oversee the development and implementation and this group reports to the Health and Wellbeing Board.

2.51 **0-19 Family Hubs Integrated Pathway Group**

2.52 This multi-agency group was developed from earlier groups which developed the 0-19 core offer which was consulted upon and is now being implemented. The core offer is set out at Appendix Two.

2.53 At a meeting in July 2019, the group identified the following priority areas for future joint working; building more co-delivery, ensuring enhanced support for vulnerable families where a child is pre-birth to 2 years and promoting the existing offer.

2.54 **Public Health 0-19 System Partnership Group**

2.55 The 0-19 System Partnership Group meets monthly to oversee the development of a new model of delivery of the Public Health 0-19 services (health visitors and school nurses contract). Due to significant changes in Bradford District children's health and social care services and the development of the Family Hubs, this group works with the 0-19 service provider (Bradford District Care Trust) to support integration of the service with other relevant parts of the system, specifically Family Hubs and Community Partnerships.

2.56 The group includes senior representation from Public Health and Children Services (including Prevention and Early Help) within the Council, Clinical Commissioning Groups, Bradford District Care Trust, and the VCS. The group assures delivery of the new 0-19 model within agreed objectives, time and cost; coordinates stakeholder engagement and communications with wider partners & supports the provider in the management of key risks.

2.57 **Early Help Module Implementation Group**

2.58 This internal group oversees implementation of the new recording system for Family Hub teams. Early Help module is linked to the recording system used by social workers and this supports the flow of information if and when families step up or down between early help and social work services.

2.59 Using Families First grant, we have recruited to two full-time EHM Development posts for 12 months. These posts will work together to ensure continued system support for Families First payment by results claims, on-going workforce and system support and feasibility to extend the use of the system by wider agencies working with children and families. This will allow us to keep a collective overview of all children's receiving additional support.

2.60 Family Hub Area Advisory Networks

2.61 To date, there have been three area network events in each Family Hub area. These are open networks which seek to share information and build connections. The first meeting focused upon building awareness of asset based approaches. We have reinforced the People Can approach throughout.

2.62 The most recent area network meetings were held in May 2019 was attended by over 150 people (East =56, Keighley and Shipley = 48, South = 30 and West = 25) and focused on domestic abuse.

2.63 Overall, feedback on these events is positive. They are attended by statutory, voluntary sector and schools. They help build communication across an area and the themed idea was in direct response to the network events held in November 2018 which were attended by over 200 people.

2.64 The next network events are being planned on the theme of Young People's Mental Health and Wellbeing. Dates and venues to be confirmed are:

- East - 3 October - MMT
- West - 16 October – Manningham Mills Community Centre
- South - 10 October – Tyersal Centre
- Keighley and Shipley - 18 October - Central Hall, Keighley

2.65 Family Hub Area Partnerships and area action plans

2.66 Our multi-agency Family Hub Area Partnerships are meeting regularly.

2.67 East Area Partnership has analysed key outcome data and identified the following priorities under the agreed Family Hub Outcome Framework:

2.68 Children live in caring and resilient communities.

2.69 Domestic abuse features in a high proportion of the families helped both by the Perinatal Support and Little Minds Matter in the three Better Start wards. The effects of domestic abuse contribute to mild to moderate mental health difficulties for mothers during pregnancy and in the first year of children's lives, which is a key formative stage for baby brain development.

- 2.70 A programme is to be piloted by West Yorkshire Police in East, providing increased support and action regarding the ten victims reporting domestic abuse most frequently and the ten perpetrators most frequently reported. A Domestic Abuse Advisor based with Family Action in BD5 delivers advice to BME victims of domestic abuse from across all wards.
- 2.71 Looked after children/child protection (s47) enquiries. Little Horton and Bowling & Barkerend have a relatively high rate of children coming into care, compared with the district average. With the exception of Bolton & Undercliffe and Idle & Thackley, all wards have a relatively high no. of section 47 enquiries carried out. The factors underlying these figures will be further explored with Children's Social Care and high referring schools so preventative work can further targeted.
- 2.72 Missing from home. The numbers of young people who go missing are particularly high in the Little Horton and Eccleshill wards. Targeted group work sessions around 'trusted relationships' and 1:1 work is delivered by Barnardos in East for children aged 10-14 years, where low risk concerns have been identified relating to Child Sexual Exploitation, criminal exploitation or gang involvement. Youth Services also provide not-for-profit traded services to schools, yet some schools and academies appear to be using services, such as private psychotherapists, with the consequence that fewer young people are reached.
- 2.73 Anti-social behaviour incidents. The Youth Service provide focussed work to tackle pockets of antisocial behaviour, including those on Ravenscliffe. Despite our data showing that Eccleshill has the highest number of antisocial behaviour incidents, the Police report the extra resources they have been putting into this area has had recent success. They have also been putting extra resources in to tackle antisocial behaviour in specific neighbourhood areas. Liaison with Police ensures that the Youth Service are notified in advance of those young people due to receive a 'yellow letter' and can mobilise resources. However, despite the offer of assistance to all schools from the Police Inspector allocated to East, the majority of schools in East wards have not yet taken this up. We will continue to promote this.
- 2.74 Low income families. The numbers of low income households in Bowling & Barkerend, Little Horton, Eccleshill are all significantly higher than the district average. Advice Services re: debt, welfare benefits will continue to operate until March 2020 in these areas, but proposals to centralise these commissioned services in the future will require that we ensure local families continue to access this support.
- 2.75 Children learn and develop skills for life.**
- 2.76 Percentage of children achieving a Good Level of Development (GLD) in reception year at Primary. Whilst the overall constituency trend is improving, all wards apart from Idle & Thackley are below the district average for GLD. Those wards served by Better Start have a Talking Together programme which supports two-year-olds in communication and language development through home visits to encourage play and conversation.

- 2.77 The absence of the Talking Together programme in Eccleshill, Fagley, Bolton & Undercliffe means that there is a focus on signposting parents to Parent & Toddler groups in these areas. However in all wards in the district, all families of children receiving their 8-12 month developmental assessment are provided with Bookstart materials by health visitors and are made aware of the scheme. Also, health visitors carry out antenatal visits to first time mothers and to those mothers where concern has existed for a previous child's development. Conversations take place at these visits regarding the importance of parent/infant communication for the baby's cognitive development.
- 2.78 Within the Family Hub's Prevention team, staff deliver a targeted early language development programme with the 0-5% most deprived families linked to the Book Start.
- 2.79 Mothers in the perinatal stage living in Better Start wards who are suffering mild to moderate anxiety are offered perinatal peer befriender support. Targeted support is also provided by the Little Minds Matter team for families where there are concerns or challenges with the parent-infant relationship. These services improve the ability of mothers to respond to infant cues in the crucial first months of their development, which assists in the development of children's language and communication.
- 2.80 Those expectant parents within the Better Start wards who are most in need of support with the emotional and physical transition into parenthood are referred to Baby Steps, which is a Better Start group-based programme.
- 2.81 Young People not in Education, Employment or Training (NEET). Eccleshill, Little Horton and Bowling & Barkerend are wards with higher than district average for % of young people who are NEET. Within Eccleshill, a 12-month pilot project is being delivered in partnership between Ravenscliffe Community Association, Inspired Neighbourhoods and Eccleshill Adventure Playground. They will work with three primary schools to enhance and support children's learning. Learning and outcomes from the initiative will inform future developments on this theme.
- 2.82 Percentage of eligible 2 year olds taking up offer of free early education. The percentage of families taking up the offer of these places varies widely within the constituency, with over 80% in Idle & Thackley and just over 60% in Bradford Moor. Access and Take Up staff from the Family Hub particularly focus on equipping partners with key promotional messages they can themselves use with families. They also use data shared with the local authority by Department for Education which pinpoints eligible families and allows targeted 'marketing' of the offer to be carried out.
- 2.83 The Family Hub is also responsible for the tracking of children who have a funded early education place at ages 3 and 4 years but are using it infrequently or have ceased to attend.
- 2.84 Children are healthy and well and reach their potential.**
- 2.85 Childhood Obesity. Research demonstrates a correlation between low birth weight and children who later go on to become overweight. The personalised midwifery project within Better Start wards offers enhanced care to help promote key health

messages around breastfeeding, smoking and nutrition, to encourage healthier outcomes for infants.

- 2.86 Health visitors operate Baby Clinics at several delivery sites across the Family Hub area and we plan to use these as opportunities to introduce families to wider services. For instance, we will use Baby Clinics to encourage attendance at HENRY Groups, currently run in several locations within East, with generally low take up.
- 2.87 Bowling & Barkerend and Little Horton are the wards which have the highest figures for obesity at reception age. At Year 6, all wards apart from Idle and Thackley are above the district average. Anecdotal evidence from agencies suggests that for many children, the only evening meals they are given are takeaways.
- 2.88 We plan to hold a family event in the autumn, with the aim of highlighting free and low cost physical activities available and also engaging parents in the debate around factors which underlie obesity, such as children always being driven to school.
- 2.89 A&E attendances 0-4 years. Bowling & Barkerend has a significantly higher proportion of under 5s who are taken to A&E than the district average. Some of the attendances at A&E of children are due to limited availability of GP appointments. Several health clinics promote self-care/use of pharmacies as a means to reduce pressure on appointments system. Within East, we will explore with colleagues from BDCFT some previous successes in running a brief targeted course for parents known to persistently use A&E.
- 2.90 Numbers of children killed or seriously injured in Road Traffic Accidents. All wards show a rate of less than 5 per year, however we are working with the Casualty Reduction Team to analyse their data, showing trends over a 3 year period. Apart from road safety education in schools, the team is involved in several related initiatives, such as combatting dangerous driving and preventing pollution near schools caused by cars idling.

3. OTHER CONSIDERATIONS

None.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Officers are working with key partners to implement the agreed estates strategy so we can sustain as much funding into frontline workers by 2020/21.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 If there are no significant risks arising out of the implementation of the proposed recommendations it should be stated but only on advice of the Assistant Director Finance and Procurement and the City Solicitor.

6. LEGAL APPRAISAL

- 6.1 Previous reports have set out in detail the Local Authority's duty to consult or requirements set down in legislation or statutory guidance. It is not intended to repeat that detail in this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1 The Local Authority must not discriminate directly or indirectly against any group or individual and is required to foster good relations.

- 7.2 Extensive public consultations and Equalities Impact Assessments were undertaken in regards to previous key decisions made by the Executive. Officers continue to work through key teams, partnerships and networks to ensure all interested parties are aware of the multiple opportunities to contribute to the co-production of the Family Hubs.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 There are no direct sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Through working differently across services, such as Police, Fire and Rescue Service and Neighbourhood Services we would seek to reduce crime and anti-social behaviour and its impact on individual families and communities. This is a priority outcome area under our Families First outcome plan.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no direct Human Rights implications arising from this report.

7.6 TRADE UNION

There are no direct Trade Unions implications arising from this report.

7.7 WARD IMPLICATIONS

- 7.7.1 Please see Appendix One for a summary of area decisions being implemented regarding the estates strategy.

- 7.7.2. In line with the need for greater targeting to narrow the gap in a number of key outcomes please see section above on priority indicators and wards.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

- 7.8.1 Family Hub services play a key role in safely reducing the numbers of children on

child protection and plans and looked after children. The partnerships and teams continue to adopt a Signs of Safety approach. These are also part of the agreed outcome framework so we can track and target areas and schools with a higher incidence of such children. A core element of the offer is Family Key Workers for families with higher support needs and Intensive Family Support/Family Group Conferences to prevent children coming into care. We also continue to provide Early Help Gateway and panels so needs for any children, regardless of neighbourhood, can be addressed.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

- 7.9.1 The Integrated Care Pathway Group leads the work on revising key policies and protocol which includes information sharing, single referrals processes across key organisations and includes Privacy Notices.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

Not applicable.

10. RECOMMENDATIONS

- 10.1 Bradford East Area Committee is asked to note the report, progress to date and provide support and guidance on the on-going co-production of the Family Hubs offer.

11. APPENDICES

Appendix One – Family hubs estates – area changes
Appendix Two – Family Hub core service offer

12. BACKGROUND DOCUMENTS

- Report of Strategic Director to Executive dated 7 November 2017
- Report of Strategic Director to Executive dated 3 April 2018
- Report of Strategic Director to Executive dated 9 June 2019
- Report of Strategic Director to Executive dated 9 July 2019
- Report of the Strategic Director Children's Services to the meeting of the Children's Services Overview & Scrutiny Committee to be held on 3 July 2019

Appendix One – Family hubs estates – area changes - latest position following Executive decision

West Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Princeville – Lidget Green	Discontinue Use as a children's centre	Academy takes over for SEND. Ian to check regarding the lease and any dilapidation? Hub to clear building
Crossley Hall	Discontinue Use as a children's centre	Academy takes over for SEND provision.
Heaton	Discontinue use as a children's centre	Space to be used by the school and revised MOU. Hub to negotiate room hire locally.
St Edmund's, Girlington	Delivery Site	Agreed 25% reduction in space, Hub and Asset Management are negotiating revised space plan.
Farnham – Great Horton	Delivery Site	Hub and Asset Management are negotiating revised space plan.
Abbey Green – Lumb Lane, Green Lane Manningham	Delivery Site	Provisional MOU negotiated to meet budget savings.
Midland Road Nursery – Manningham.	Delivery Site	Agreed 25% reduction in space, Hub and Asset Management are negotiating revised space plan.
Farcliffe – Manningham	Early Help Family Hub and integrated staff base.	Building work completed.
Allerton – Allerton	Discontinue Use as a children's centre	Hub has already decommissioning in hand - to sort out MOU

Frizinghall –	Community Delivery – room hire	Already on a room hire arrangement which P&EH would want to maintain.
Thornton	Discontinue use as a children’s centre	Space going back to school - to sort out MOU.
Keighley & Shipley Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Little Lane, Ilkley	Discontinue use as a children’s centre	CAT building. Community Centre is looking at new tenants to take over the space.
Low Fold	Alternative use by Children’s Services	Decision to be made by Children’s DMT regarding future use of the building. SEND and Social Care both have potential usage for the site.
Rainbow	Early Help Family Hub and integrated staff base.	All building work completed. Childcare provider on site.
Owlet- Windhill, Shipley	Early Help Family Hub and integrated staff base.	Operational.
Strong Close	Early Help Family Hub and integrated staff base. Used for Assessed Contact.	Building work will be completed. Operational.

Highfield Community Centre - Keighley	Room Hire agreement.	Local room hire to be agreed by Hub. CAT is being progressed Asset management but won't impact on room hire or costs for service.
Bingley – Trinity 5 Rise	Delivery Site	Midwives will have clinic room 3 hours x 2 sessions per week. Agreed locally with Bingley Trinity. PEH to use larger room for group work.
Daisy Chain (aka The Hive) Silsden	Delivery Site	HV and Midwives continue to deliver. Need to retain space but negotiate on a year to year regarding costs and space. Hub need to be involved in annual review of space and recharges.
Hirst Wood, Saltaire	Discontinue use as a children's centre	Hirstwood nursery taking back the space.
Baildon – Sandal	Discontinue use as a children's centre	CAT – Baildon Town Council.
Treetops, Haworth	Discontinue use as a children's centre	Building going back to the school.
Bingley Rural CC	Room Hire – Community Venue	Room Hire locally to be arranged by Hub.
Menston	Room Hire – Community Venue	Based on a room hire arrangement to be reviewed quarterly. Hub to support existing stay and play to become self-sufficient.
South Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Reevy Hill – Buttershaw.	Early Help Family Hub and integrated staff base.	No outstanding building issues.
Bierley Children' Centre.	Room Hire – Community Venue	No outstanding issues. Room hire locally.
Tyersal	Room Hire – Community Venue	No outstanding issues. Room hire locally.

Victoria Hall – Queensbury	Discontinue use as a children’s centre	If this becomes a CAT then service and negotiate a room hire locally.
Woodside	Discontinue use as a children’s centre	School taking the space - change of MOU agreed with the school to be completed. School have agreed for Family Hub to continue to use the building – room hire costs to be discussed but likely to be minimal.
Wyke:	Room Hire – Community Venue	Local room hire arrangement in place – Hub
Lidget Green – Clayton and Scholemoor	Discontinue use as a children’s centre	School are taking back the space and turning the main room into an expanded nursery provision.
Holme Wood	Delivery Site	Holme Wood to continue on current arrangements until TFD developed.. Lease is due to end 23 October 2019 - will re-negotiate with as short as possible to allow for ending when TFD comes on stream.
East Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Barkerend Children’s Centre	Early Help Family Hub and integrated staff base.	All work completed for Integrated Hub.
Gateway, Ravenscliffe	Early Help Family Hub and integrated staff base.	All work completed for Integrated Hub.
Fagley – Fagley and Ecclesill	Delivery Site	Remains a P&EH building at the moment the full costs covered by service. To retain as a delivery site so some delivery space but explore the opportunities for shared use.
Parkland - (Thorpe Edge and Eccleshill)	Discontinue use as a children’s centre	Handing over to the Academy.
Woodroyd: West Bowling	Delivery Site	Service to confirm what space they want to occupy going forward and e-negotiate. Negotiations underway.
Communityworks,	Delivery Site	Re-negotiating lease – 25% reduction. Service confirming the space they

Undercliffe		want. The lease will have to be terminated end of July and new on put in place.
Mortimer House	Disposal	Disposal - to check process and to see how long the building can be retained until cleared out of all the resources.
Canterbury Children's Centre	Delivery site.	MOU drafted – need to include midwives/HV use.
Burnett Fields	Discontinue Use as a children's centre	Children's Services and Facilitates Management appraising future use. Presently provides Contact Services and private childcare on site.

APPENDIX TWO - Family Hubs core service offer – Signs of Safety assessment and plans

LEVEL 4 - Specialist Services -Timely step up and step down – Signs of Safety - Intensive Family Support/Family Group Conference – children close to care – preventing repeat removals

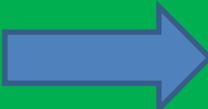
<p>LEVEL 3 <u>Targeted & Family Key Work</u></p>	<ul style="list-style-type: none"> • Families First outcomes through Family Key Work • Advice and consultation to Lead Workers in universal services • Domestic Abuse Recovery Together & Freedom • Parents in treatment for substance misuse (pilot) • Intensive support to build attachment (at risk of entry to care) 	<ul style="list-style-type: none"> • Families First outcomes through Family Key Work • Advice and consultation to Lead Workers in universal services • Youth in Mind, Young People’s (CAMHS) buddies & substance misuse prevention • Domestic Abuse Recovery Together & Freedom • Parents in treatment for substance misuse • Programme reducing child to parent violence
<p>LEVEL 2 <u>Prevention & parenting programmes</u></p>	<ul style="list-style-type: none"> • HAPPY focused on overweight women during and after pregnancy) • Incredible Years (Better Start) & Ante-Natal and Welcome to the World Family Links – work across Better Start & Family Links (parenting). Baby Steps (Better Start). • Bonding and attachment/language/social emotional – pre-birth to 2 home learning • Awareness and signpost and facilitate access to early education • HENRY (parenting programme – Champions, group or 1to1) • Breastfeeding – UNICEF accreditation, breastfeeding champions and peer support • Home Safety checks (linked to 6-8 week visit) • 1:1 support for mothers/parents – open access groups (e.g Stays & Plays) in targeted areas – mix of providers • Community-based welfare/benefits advice and parenting workshops • Stronger Families outcomes through Family Key Work 	<ul style="list-style-type: none"> • Positive activities for young people/National Citizenship/Duke of Edinburgh • Youth in Mind – Wellness Recovery Action Plans • Positive behaviour and social emotional education in schools • Supporting targeted transitions projects • Primary Mental Health Link Work • School-based welfare/benefits and parenting workshops. • Stronger Families outcomes through Family Key Work • Family Links/Speakeasy/Time to Talk/CYGNET/Time Out for Dads parenting groups if needed • Personal Advisors • DICE (at risk of sexual exploitation) • PREVENT awareness, On-line safety and self-care • Safer Schools Police Officers

LEVEL 1
universal health checks & early education

- **Ante-natal** face-to-face visit during pregnancy
- **New birth** face-to-face visit focused on breastfeeding, immunisations, healthy start. Assessment of child and family needs, including attachment.
- **6-8 week** face-to-face continued assessment – weigh/measure/maternal mood, breastfeeding and family well-being.
- **3-4 month** face-to-face visit maternal mood, family well-being & safety, immunisations, attachment.
- **1-year** face-to-face assessment of growth/development, social and emotional needs. Monitoring growth, attachment, vaccination and imms check. Health promotion and Oral health advice.
- **2-2.25 year** integrated assessment using Ages & Stages (social, emotional and language). Link with childcare setting. Parenting, sleep and toilet training and behaviour management. Physical growth, development hearing, vision. Signpost to early education. Support Book Start
- **4-5 Year olds** - handover to school nurse and health needs assessment in reception. Identify looked-after and complex health needs and signpost.
- **Year 7 (11 years)** - National Child Measurement Programme (identify and support obese children). Identify health concerns and issues and support for long-term conditions and vulnerable children
- **YEAR 10** - HEALTH NEEDS ASSESSMENT Identify and support vulnerable children. Health promotion and support CYP with additional needs and signpost to specialist services
- **Post-16** - transition to adulthood review vulnerable children. Health promotion advice Health surveillance and assessment of need



PREGNANCY



SCHOOL



ADULTHOOD



Report of the Area Co-ordinator to the meeting of the Bradford East Area Committee to be held on 17 October 2019

N

Subject:

Street Cleansing - Performance and Changes to service delivery.

Summary statement:

This report updates Members on the Street Cleansing service including detailed information on complaints and performance in relation to litter and flytipping. The report also provides information on recent major changes including the merger with Parks and Green spaces, service redesign and the recent recruitment of new staff.

Steve Hartley
Strategic Director Place

Portfolio:
Healthy People and Places

Damian Fisher, Area Co-ordinator
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Overview and Scrutiny Area:
Regeneration and Environment



1.0 SUMMARY

- 1.1 This report updates Members on the Street Cleansing service including detailed information on complaints and performance in relation to litter and flytipping. The report also provides information on recent major changes including the merger with Parks and Green spaces, service redesign and the recent recruitment of new staff.

2.0 BACKGROUND

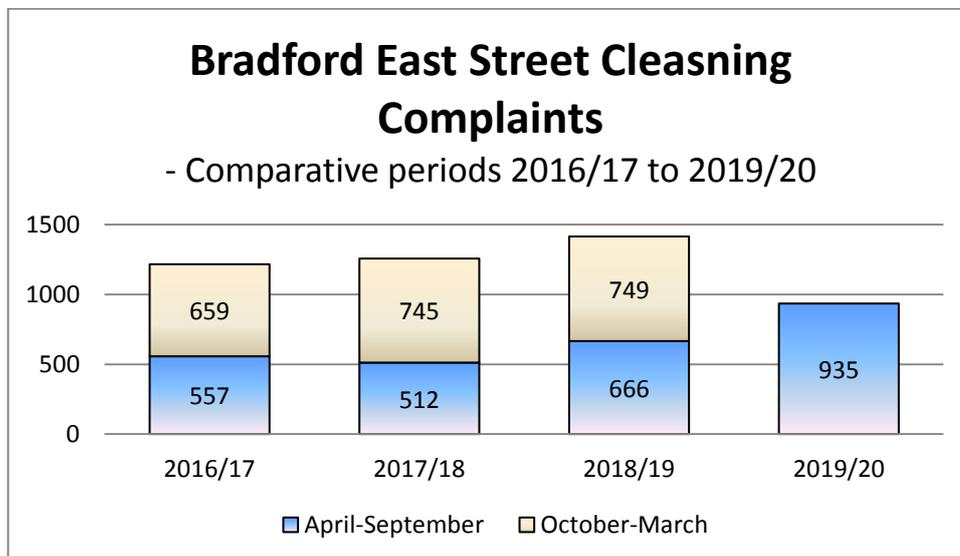
- 2.1 Since April 2019 there have been two major changes to the Street Cleansing service. Firstly the merger of the management structure of Parks & Green Spaces and secondly the redesign how the service is operated.
- 2.2 On 21st March this committee resolved '**That ward based clean teams, operating on completion of gateway cleaning and reflecting local need, be retained.**' Since June the clean teams have started earlier to clean the essential strategic networks in the constituency before moving into their respective wards to keep estates clean. The design of the gateway routes allow staff from Keighley and Shipley to cover longer routes which cross the Area-boundaries, allowing staff in Bradford East to focus only on a smaller number of more highly littered gateways within East. The new working pattern has been a major change for all staff and is still bedding in. The service also has a new manager in place who is learning the operation.
- 2.3 During 2018 the service was preparing for a £1m cut to the service. This meant that some staff retired, some left and some were redeployed to other service areas that had vacancies (eg Waste Collection, Waste Disposal Services, Markets and Parks). In addition some staff volunteered for redundancy. A decision to put back £500k back into the service was made in February 2019. This meant that the service has had to employ agency staff to fill many of the gaps left by those that had left. Over the past 3 months officers have undertaken a major recruitment exercise to employ new drivers and operatives to replace the agency workers. Rather than the traditional application form and interview approach the service have used 'Assessment Centres' where managers get to know applicants strengths, experiences and personality to ascertain their suitability for the job prior to been selected for interview. This approach has previously been used in the warden service to great effect. From 140 applicants the service has recruited 27 new staff. From this number Bradford East have 12 new clean team members who have recently started. Management are confident that the new starters will greatly enhance and improve the service moving forward.
- 2.4 To coincide with these changes the Parks operation merged with Street Cleansing. It has been a smooth transition but has been a steep learning curve for the 5 managers and all have adapted to the changes very successfully. Area Coordinators and managers are currently looking at how both operations can link together in the future including assessments of all roles and responsibilities, joint depot locations and maximise any joined up working including:

- Litter bin emptying, grass cutting, strimming, clearing snickets
- winter maintenance
- weed control
- leaf clearance
- Ability to work together with Britain in Bloom and Green Flag awards
- Economies of scale re purchasing
- Ward Officer Contacts / WOT Partnerships

Street Cleansing Complaints

2.5 Street Cleansing complaints logged with Council Contact include litter, leaves, dog fouling and overflowing litter bins amongst other things. The totals should always be looked at in perspective of the time period across the entire ward e.g. how many cases per day across an entire ward. Note that since 2012 a growing amount of contact for the cleansing service is made through online contact rather than the traditional telephony channel, in some wards more than 50% of contact comes via online reporting and it has meant that many cases are created outside of normal working hours these days

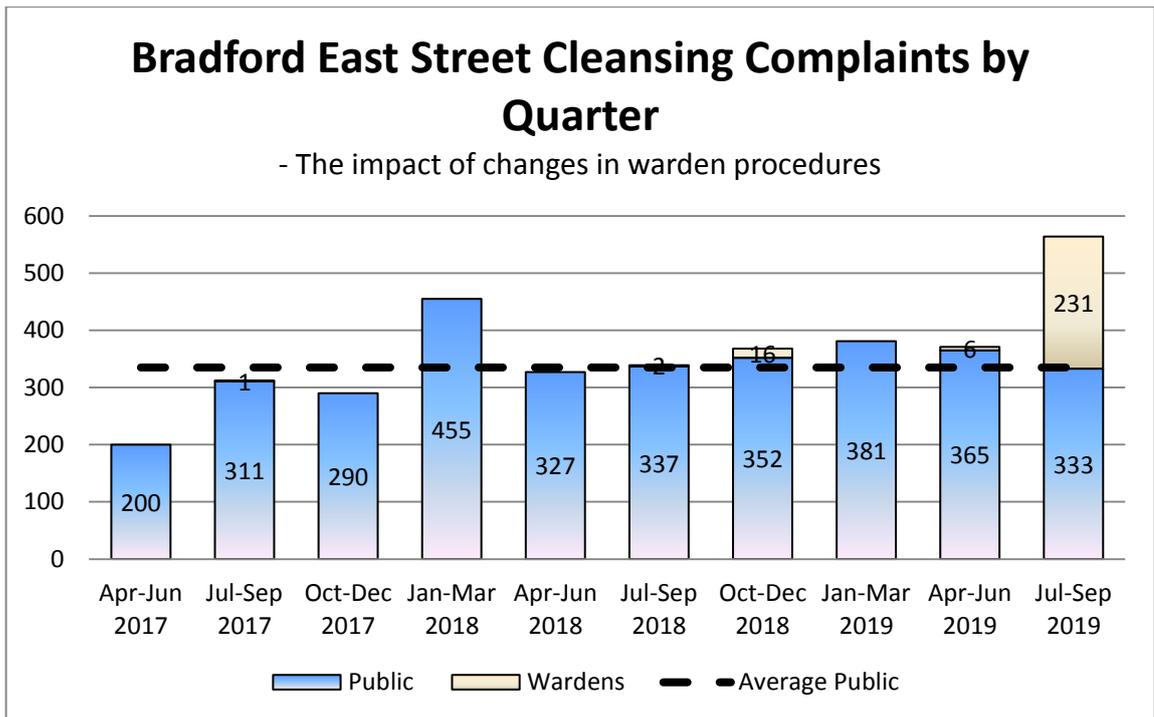
2.6 The number of complaints reported for Street Cleansing in Bradford East has been rising year on year for the past three years, and the first half of 2019/20 looks as if there are more complaints being reported than in previous years.



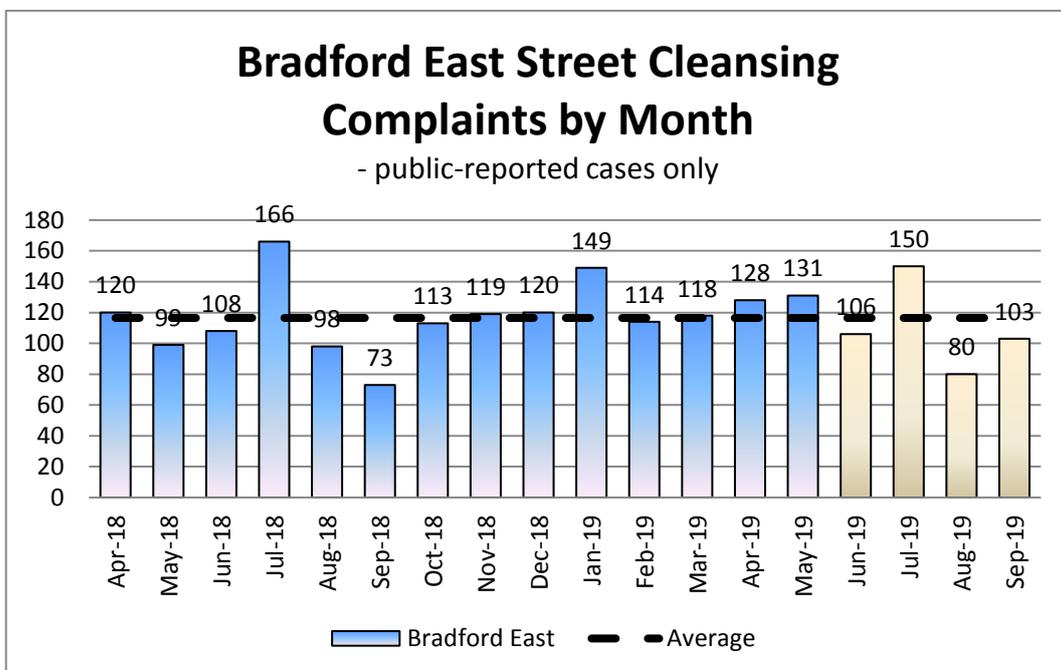
- 2.7 The complaints reported to street cleansing cover a wide range of issues and the table below shows the various sub-types created within Bradford East. Note that the data for 2019/20 is for April-September only, whilst the others are full year totals.

Complaint Sub-types	2016/17	2017/18	2018/19	2019/20*
Detritus & Mud	84	53	60	27*
Dog fouling	76	80	93	27*
Green bags not collected	8	7	17	6*
Human Excrement	13	8	12	4*
Leaves/Blossom	102	87	85	18*
Litter	672	691	782	539*
Litter bin full	65	75	86	73*
Other (please specify)	196	256	280	241*
Grand Total	1,216	1,257	1,415	935*

- 2.8 At face value this data would look concerning however in July 2019 a decision was taken by Neighbourhood Services to formally capture all cleansing related data on the same system, allowing for improved understanding of the scale of issues across the district. Previously a lot of issues were not recorded as wardens were contacting crews directly.
- 2.9 The next table allows a like-for-like comparison and shows the same data as in the first table but by quarter and is grouped by who created the complaint. It shows the spike in complaints in Quarter 2 of 2019/20 which follows the changes to how the service records warden activity.
- 2.10 The line showing the average number of public reported complaints over the time period is important as it highlights what would be normal prior to the changes to warden procedures. The relative stability in reporting by residents within Bradford East is reassuring bearing in mind that the cleansing service is operating with a reduced level of resources as of April 2019 and underlines the positive work that has been done by the service to minimise the impact of the changes.



2.11 The next table only includes public reports to ensure consistency in comparative data for Bradford East. The four months since the operational changes were implemented have been highlighted and three of those four months are below the average across the whole period; there was a spike in July 2019 but the spike is lower than the equivalent one in July 2018 prior to the reduction in cleansing hours across the district.



2.12 To see a breakdown of this chart at a ward level please see Appendices 1-7.

- 2.13 To allow a like-for-like comparison at a ward level the data in the table below is for April-September for each year and only includes public reported complaints. On the whole the message is positive with a significant change in service levels and practises having been delivered with minimal change in the level of public contact. Bolton & Undercliffe and Bowling & Barkerend are looking at a higher total than in 2018, however by looking at Appendix 5 and 6 it is clear that in the case of both wards the lowest totals experienced in 2019 have been in August and September which suggests that there is an improving trend from a poor start in April.

Ward	April – September only				Change between 2018 and 2019
	2016	2017	2018	2019	
Across Multiple Wards	94	57	84	89	5
Bolton & Undercliffe	50	46	57	77	20
Bowling & Barkerend	115	137	157	191	34
Bradford Moor	97	75	107	104	-3
Eccleshill	56	70	57	52	-5
Idle & Thackley	47	44	49	50	1
Little Horton	97	82	153	135	-18
Grand Total	556	511	664	698	34

Litter Monitoring

- 2.14 The service has conducted visual audits of each Area for several years now, using a methodology devised by the Keep Britain Tidy Group. Streets were randomly selected within a target area and then monitored by an officer not directly involved with cleansing operations in that Area. The results expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard. What constitutes a pass or a fail is defined by the standards as laid down in the Code of Practise for Litter and Waste.
- 2.15 In summer 2018/19 a new opportunity arose to conduct the monitoring in a much swifter fashion utilising technology. The monitoring is now called Land Audit Management System (LAMS) and can be used for parks, grounds and cemeteries as well as public highways if so desired.
- 2.16 LAMS includes several environmental categories and one of the new categories is the presence of fly tipping on the street.
- 2.17 The results are still expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard, and as with the previous method of monitoring what constitutes a pass or a fail is defined by the standards as laid down in the Code of Practise for Litter and Waste.

2.18 The scores for Bradford East are shown below:

2019/20	A	B	C	D	Total	% fail
Bolton & Undercliffe	1	11	0	0	12	0.00%
Bowling & Barkerend	0	7	5	1	13	46.15%
Bradford Moor	0	6	4	0	10	40.00%
Eccleshill	0	11	1	0	12	8.33%
Idle & Thackley	4	9	0	0	13	0.00%
Little Horton	0	10	1	1	12	16.67%
Total	5	54	11	2	72	15.28%

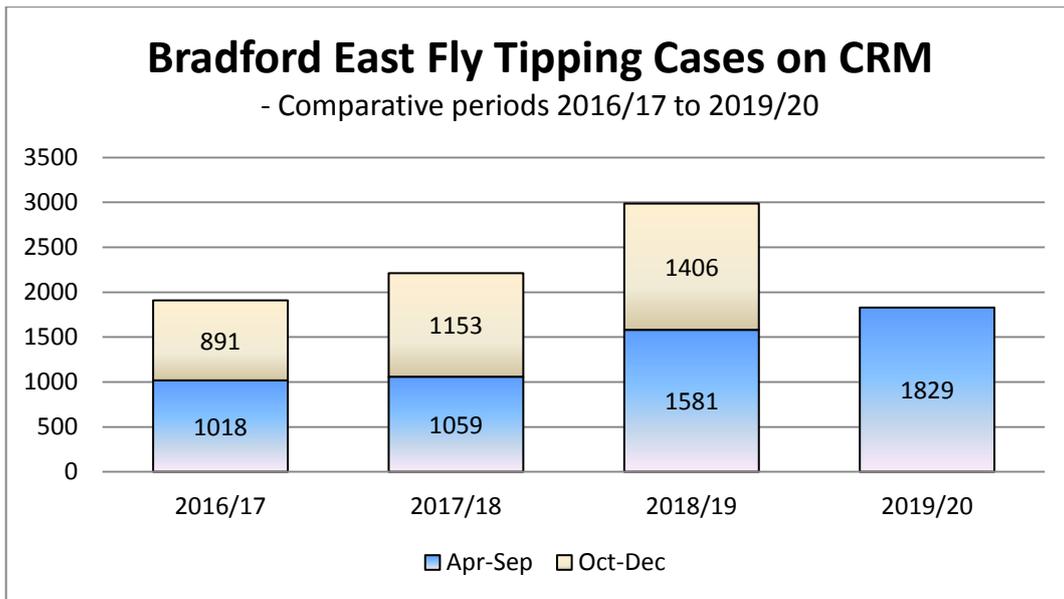
2019/20	A	B	C	D	Total	% fail
Bolton & Undercliffe	1	11	0	0	12	0.00%
Bowling & Barkerend	0	7	5	1	13	46.20%
Bradford Moor	0	6	4	0	10	40.00%
Eccleshill	0	11	1	0	12	8.30%
Idle & Thackley	4	9	0	0	13	0.00%
Little Horton	0	10	1	1	12	16.70%
Total	5	54	11	2	72	18.10%

2.19 There has been a small increase in streets failing in Bradford East with Bowling & Barkerend and Bradford Moor being the notable changes. More than half the fails were recorded prior to the introduction of the gateway service implying that the cause is not a direct result of that change. Bradford East in particular has seen significant turnover of staff since 2018 with large numbers of agency staff passing through over a period of time and this lack of consistency could be an underlying issue. The vacant posts for all five areas were filled mid-September 2019 with permanent staff and this is expected to help all areas settle in to more consistent work practises day-to-day.

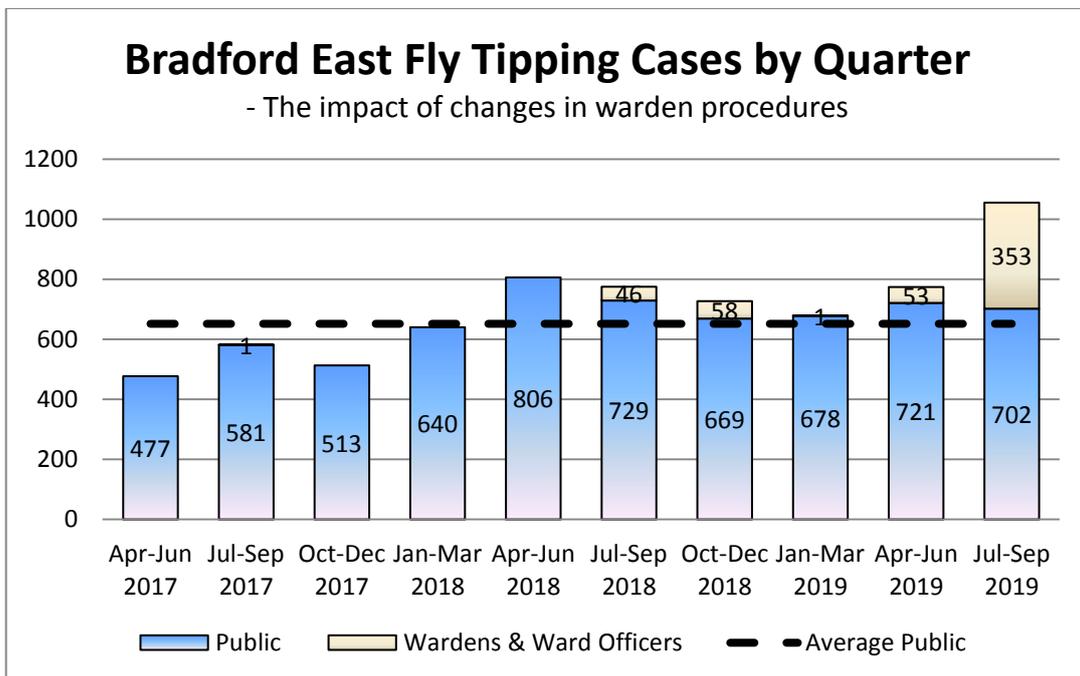
2.20 As district-wide scores are very similar to last year's levels, as well as the national benchmarking indicating outturns of an expected level there is a good degree of confidence in the grading process overall. At a ward level the sample size is relatively small and therefore more heavily influenced by the timing of the random visits so can see more variation between years than the overall district scores. There is another round of monitoring due before the end of the financial year and by increasing the sample size it will provide a clearer picture of what the general state of streets in the Wards and Area are like as well as giving the new permanent staff the time to make a difference.

Fly Tipping Complaints

2.21 As with Street Cleansing complaints, there is a year on increase in fly tipping cases being reported. The table below shows the half-year split since April 2016.



2.22 The impact of the changes to how wardens record fly tipping can be seen below with the sharp spike in cases in the second quarter of 2019/20. The number of cases reported by the public is about average for what could be expected across recent times within Bradford East.

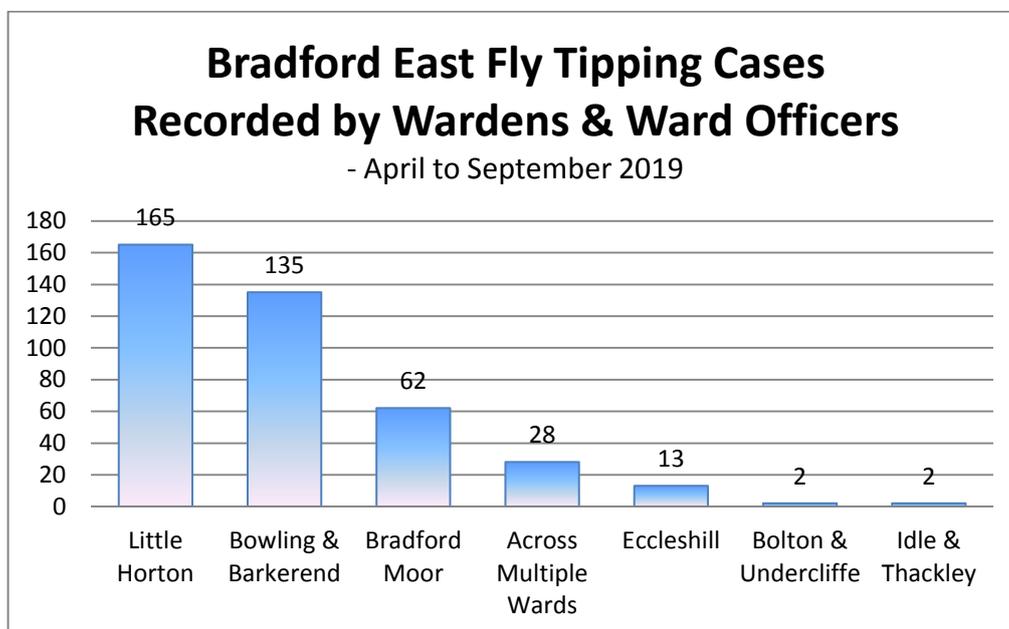


2.23 It must be stressed that the cases recorded by Wardens do not represent a growth in actual cases handled by the service, but the result of formalising those fly tipping cases that were handled unofficially through telephone calls and emails from council staff or Councillors and the cleansing crews.

- 2.24 This move has been made to better allow an understanding of the scope of the problem in each ward or area, but to also improve the chances of identifying patterns for education or enforcement action further down the line.
- 2.25 In most wards the levels of public reporting around fly tipping have fallen when comparing April-September 2019 to the equivalent period in 2018. Bradford Moor being the exception with a spike in August and September leading to an overall rise.

Ward	April – September only				Changes between 2018 and 2019
	2016	2017	2018	2019	
Across Multiple Wards	107	92	150	135	-15
Bolton & Undercliffe	69	52	78	87	9
Bowling & Barkerend	241	284	392	319	-73
Bradford Moor	177	172	269	336	67
Eccleshill	109	129	110	100	-10
Idle & Thackley	50	45	67	47	-20
Little Horton	265	284	469	399	-70
Grand Total	1018	1058	1535	1423	-112

- 2.26 Monthly totals for public reported fly-tipping by ward can be seen in Appendices 8-14.
- 2.27 The table below shows the fly tipping cases recorded by wardens and ward officers across Bradford East between April and September 2019.



- 2.28 The table below allows perspective of the combined levels of reporting of fly tipping by ward following the changes to warden procedures for April-September 2019.

Ward	April – September only		Grand Total
	Public	Wardens & Ward officers	
Across Multiple Wards	135	28	163
Bolton & Undercliffe	87	2	89
Bowling & Barkerend	319	135	454
Bradford Moor	336	62	398
Eccleshill	100	13	113
Idle & Thackley	47	2	49
Little Horton	399	164	563
Grand Total	1,423	406	1,829

Behaviour Change

- 2.29 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.
- 2.30 To maintain clean streets and neighbourhoods we need to get the balance right between the following approaches:
- Deployment of an efficient street cleansing service and increased use of technology and data to target problem areas
 - Enforcement of the law where people drop litter, fly tip or cause other environmental issues eg rubbish in gardens, uncontained waste
 - Raising awareness within the public of the possible implications of irresponsible behaviour
 - Encouraging residents to volunteer and take action themselves
- 2.31 The current Neighbourhood model does deliver all these aspects to varying degrees depending on the needs of each Area. Parks & Cleansing Managers, Ward Officers and staff from Environmental Enforcement engage with local residents or community groups to support projects the communities want to run. It is acknowledged there is much more that could be done in an ideal situation; however with a finite level of resources any further expectations should not be to the detriment of other work already being undertaken within the broad spectrum of services that Neighbourhoods are expected to deliver.

Publicity and Marketing

- 2.32 Neighbourhood Services are currently in partnership with Keep Britain Tidy Group regards hard hitting and sustained anti- fly tipping, litter and dog fouling campaigns. The programme of campaigns since 2017/2018 has continued to focus on different themes eg chewing gum, car litter, householders duty of care and City centre littering with illustrations shown below. The most recent campaign, 'Don't Be A Tosser', is aimed at people who throw their waste out of car windows. A third of people are not aware that the registered keeper of the vehicle can now be fined up to £100 if rubbish is seen being thrown out of a car window. The campaign has been designed to send a hard-hitting

message to drivers and their passengers that littering from cars is totally unacceptable in terms of behaviour and the damage to the environment and our wildlife.



2.33 The Marketing and Communications unit is also involved in promoting maximum publicity for all campaigns together with any fines/prosecutions.

3.0 OTHER CONSIDERATIONS

3.1 None.

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 The Street Cleansing budget is currently £4.8m. Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.

4.2 In terms of staffing resources, in Bradford East there is one cleansing manager, seven driver co-ordinators, 15 clean team operatives and two mechanical sweeper drivers.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 The financial risks posed are limited by the nature of the expenditure delegated.

6.0 LEGAL APPRAISAL

6.1 No specific issues.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

- 7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 No specific issues.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 No specific issues.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION IMPLICATIONS

- 7.6.1 Trade unions are regularly consulted at levels 1, 2 and 3 with regards to Street Cleansing operations and staffing issues.

7.7 WARD AND WARD PLAN IMPLICATIONS

- 7.7.1 The information in this report is relevant to all Wards in Bradford East.

8.0 NOT FOR PUBLICATION DOCUMENTS

- 8.1 There are no not for publication documents.

9.0 OPTIONS

- 9.1 Bradford East Area Committee can decide how to shape the Service with the resources available.

10.0 RECOMMENDATIONS

- 10.1 Bradford East Area Committee notes the information in this report particularly the major changes to the service, the information on complaints and monitoring of cleanliness standards and the recent recruitment of staff.

10.2 That a further report is presented in 2020 outlining the full-year impact of operational changes made since April 2019.

11.0 APPENDICES

11.1 Appendix 1: Bolton and Undercliffe Complaints by Month (Public Related only)

11.2 Appendix 2: Bowling and Barkerend Complaints by Month (Public Related only)

11.3 Appendix 3: Bradford Moor Complaints by Month (Public Related only)

11.4 Appendix 4: Eccleshill Complaints by Month (Public Related only)

11.5 Appendix 5: Idle and Thackley Complaints by Month (Public Related only)

11.6 Appendix 6: Little Horton Complaints by Month (Public Related only)

11.7 Appendix 7: Multiple Wards Complaints by Month (Public Related only)

11.8 Appendix 8: Bolton and Undercliffe Fly Tipping Cases by Month

11.9 Appendix 9: Bowling and Barkerend Fly Tipping Cases by Month

11.10 Appendix 10: Bradford Moor Fly Tipping Cases by Month

11.11 Appendix 11: Eccleshill Fly Tipping Cases by Month

11.12 Appendix 12: Idle and Thackley Fly Tipping Cases by Month

11.13 Appendix 13: Little Horton Fly Tipping Cases by Month

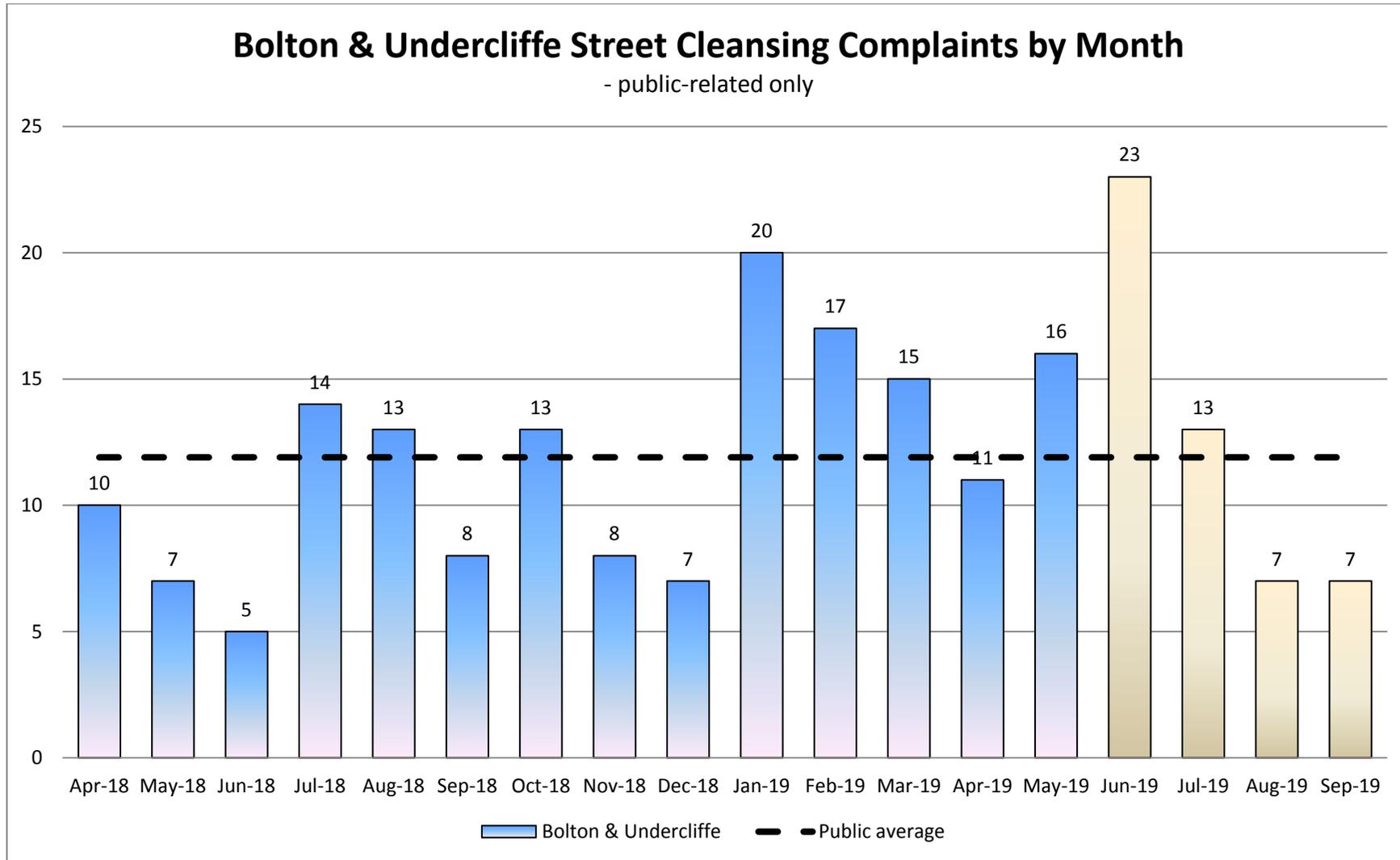
11.14 Appendix 14: Multiple Wards Fly Tipping Cases by Month

12.0 BACKGROUND DOCUMENTS

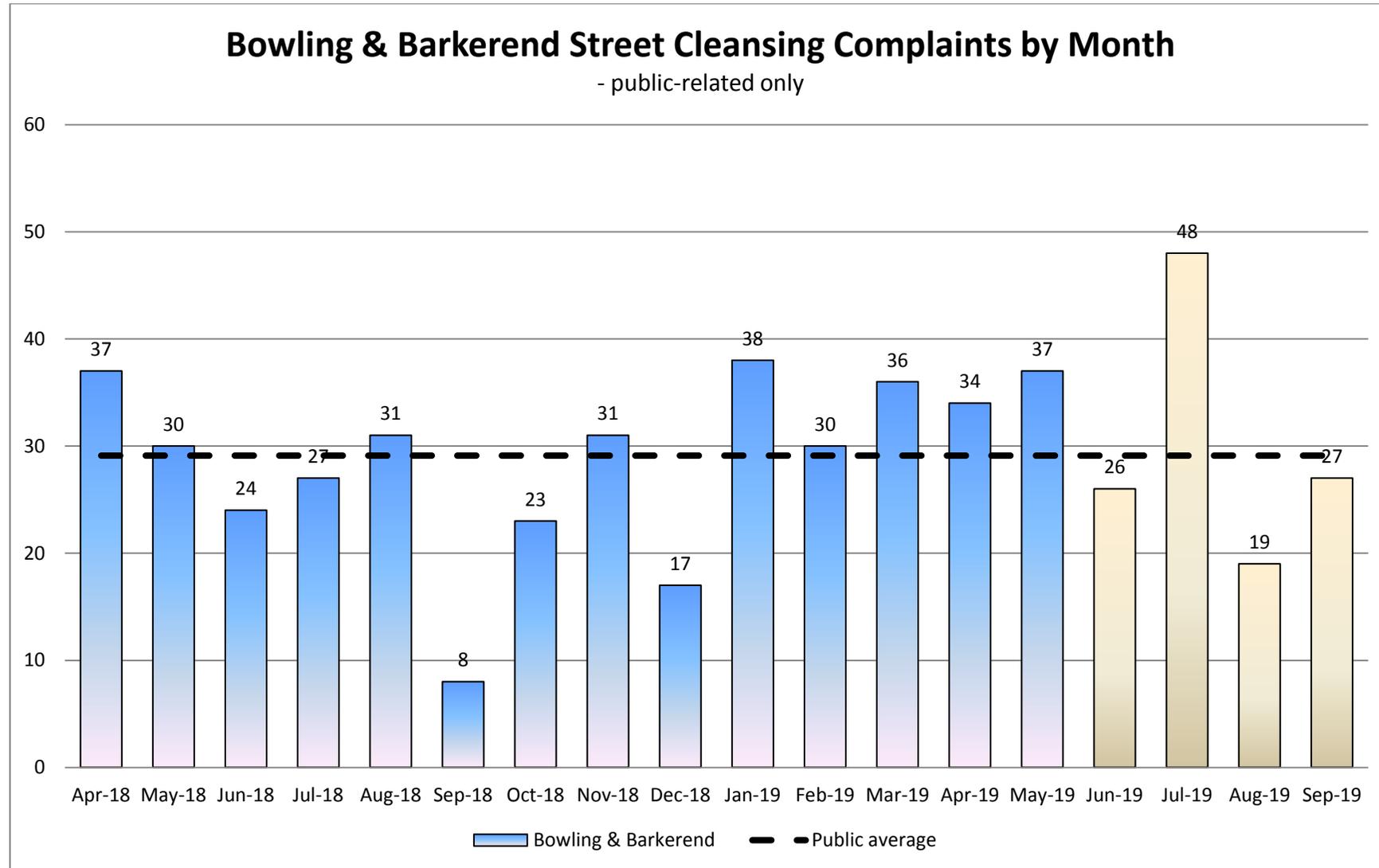
12.1 'Annual report on Street Cleansing, Environmental Enforcement and Council Wardens and information about the merger of the Parks Service into Neighbourhood and Customer Services', Document T, Report of the Area Coordinator to the meeting of the Bradford East Area Committee, 22 November 2018.

12.2 'Street cleansing – service redesign and deployment of resources', Document AE, Report of the Area Coordinator to the meeting of Bradford East Area Committee, 21 March 2019.

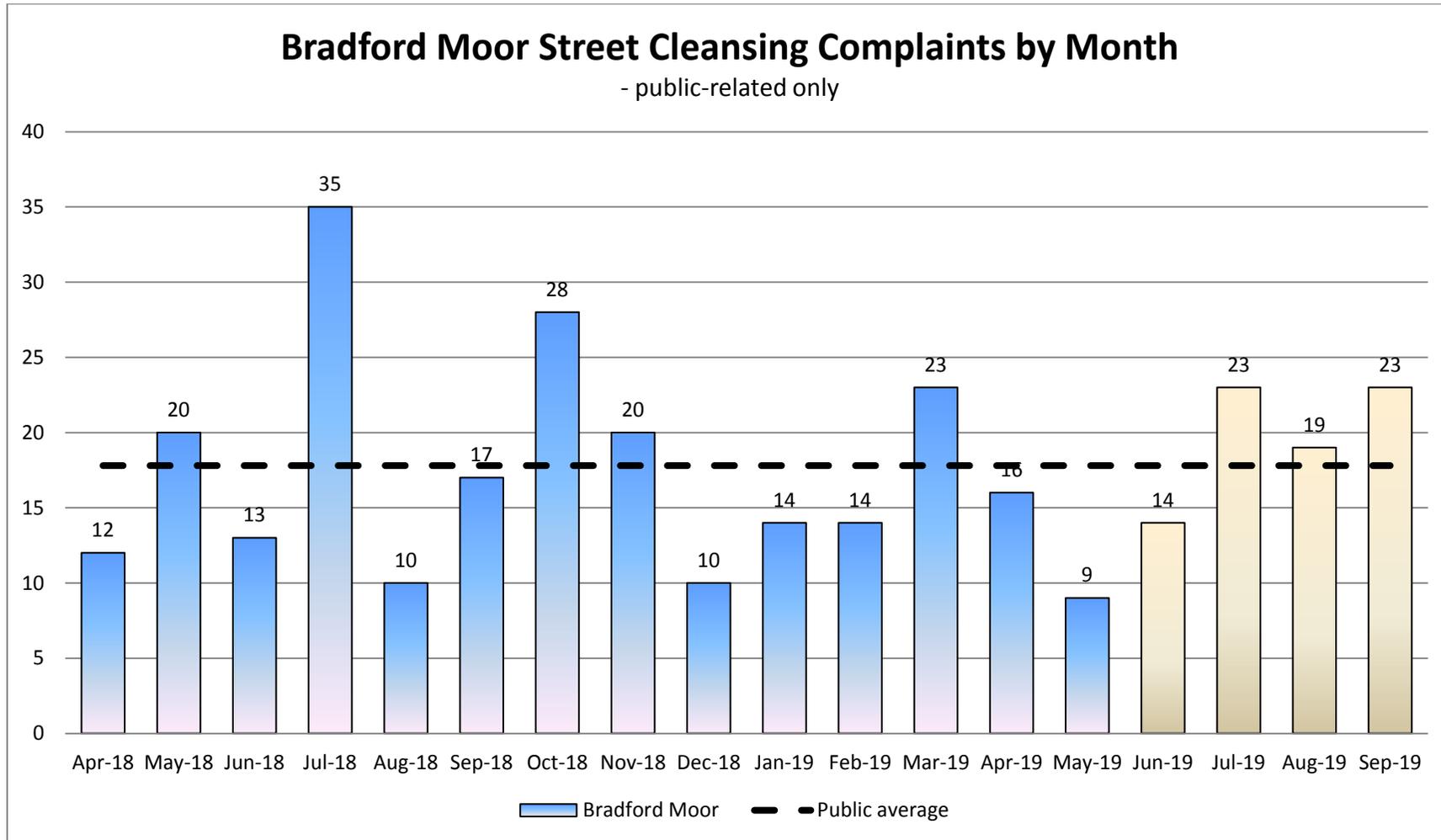
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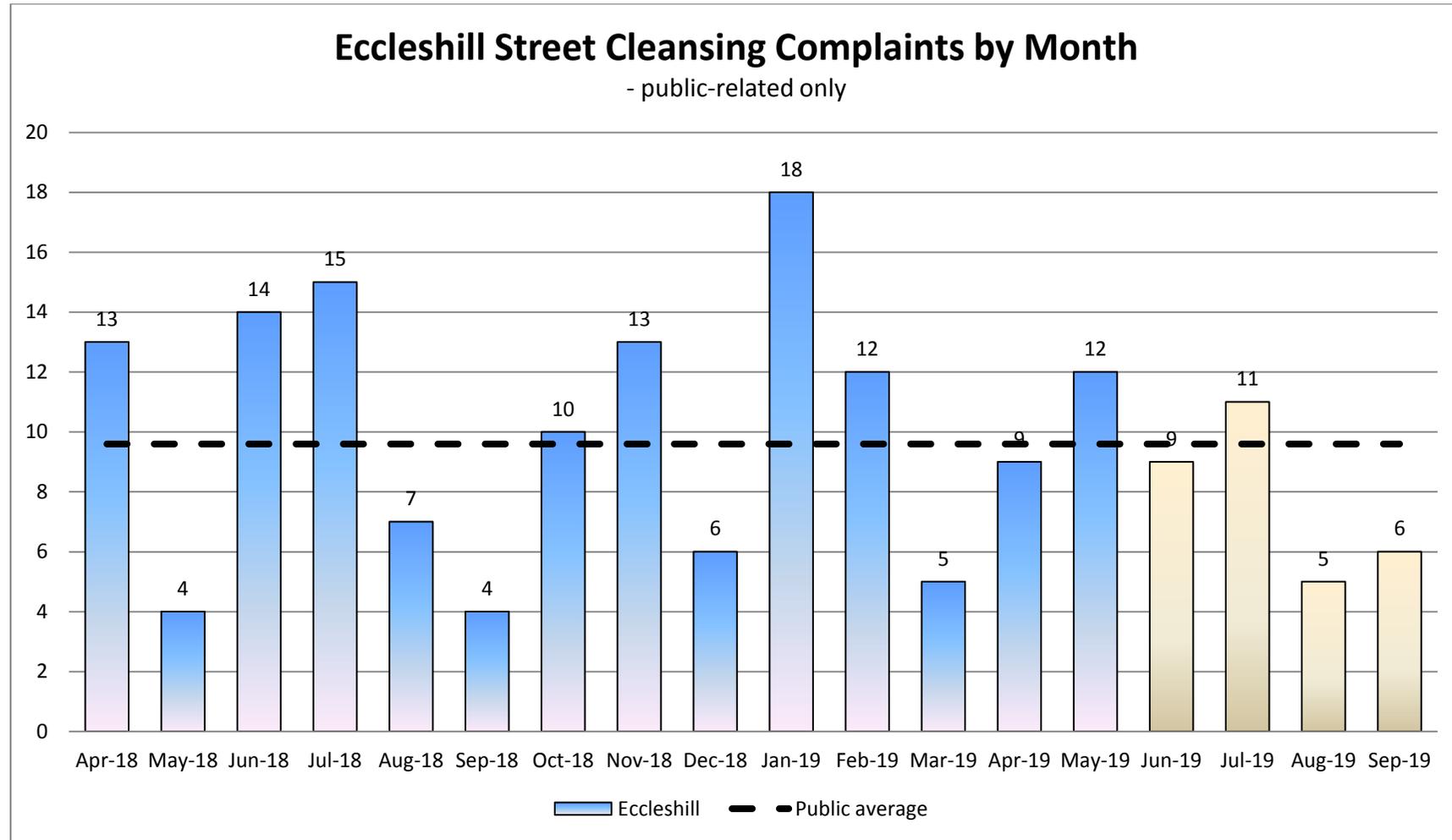
Appendix 2



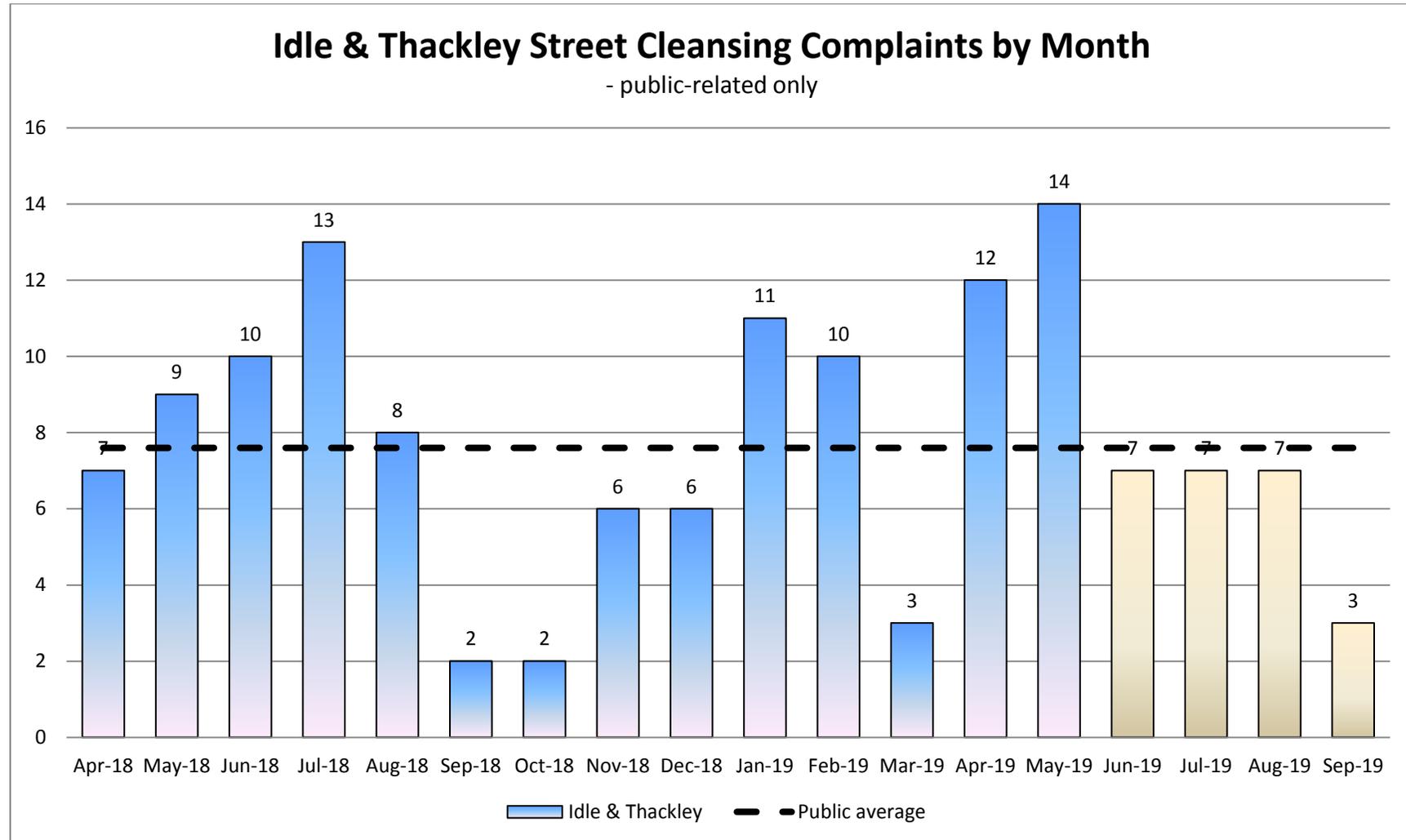
Appendix 3



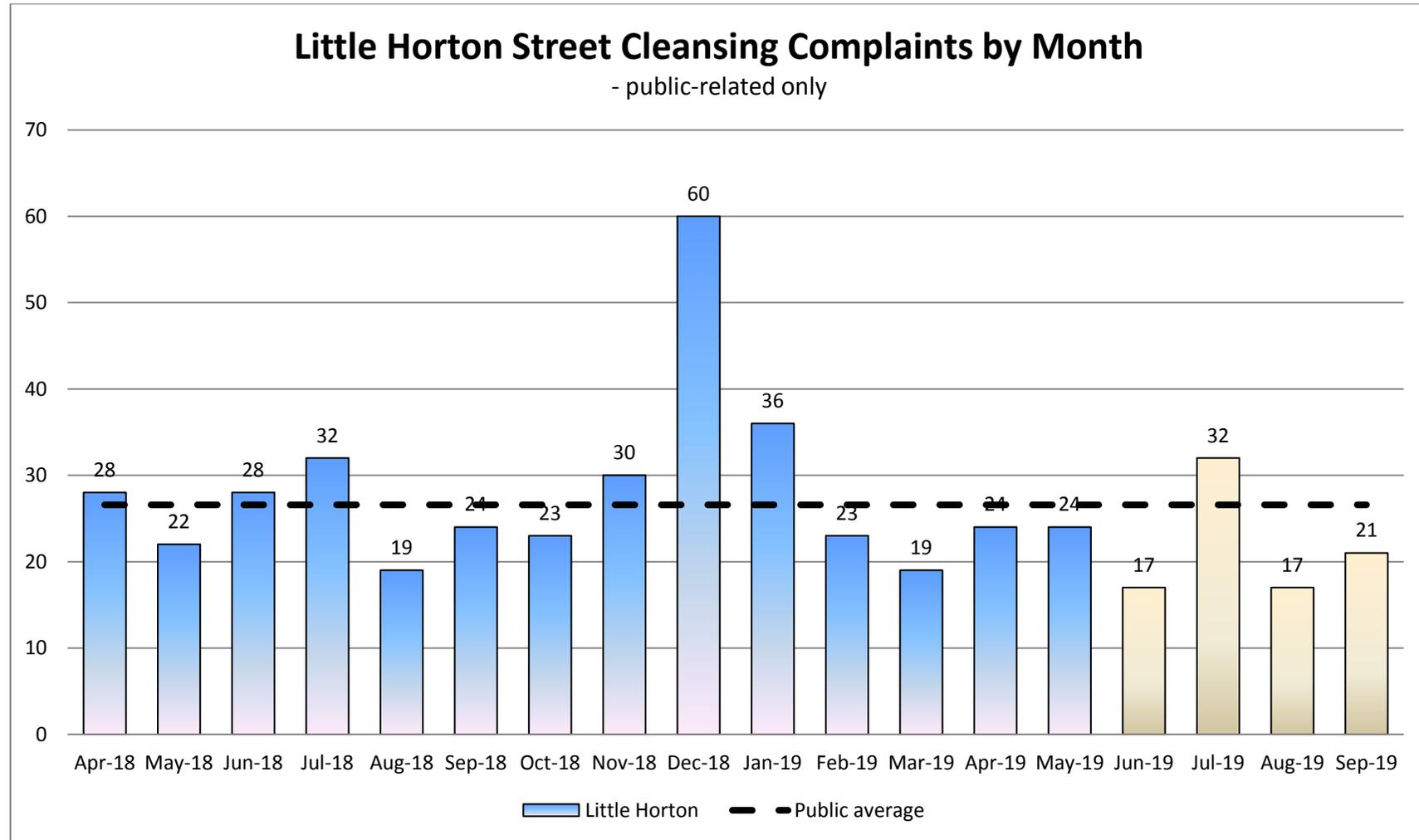
Appendix 4



Appendix 5

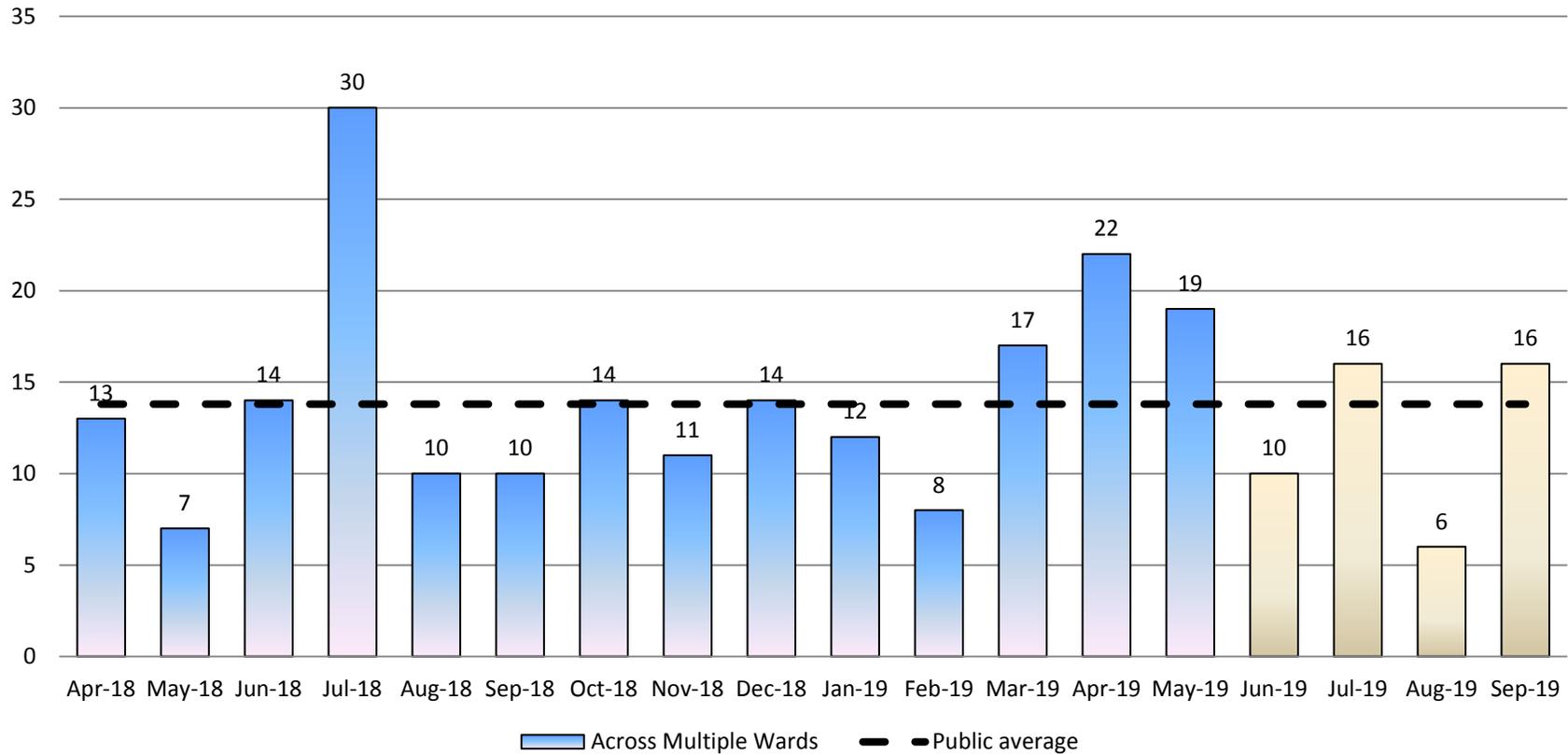


Appendix 6

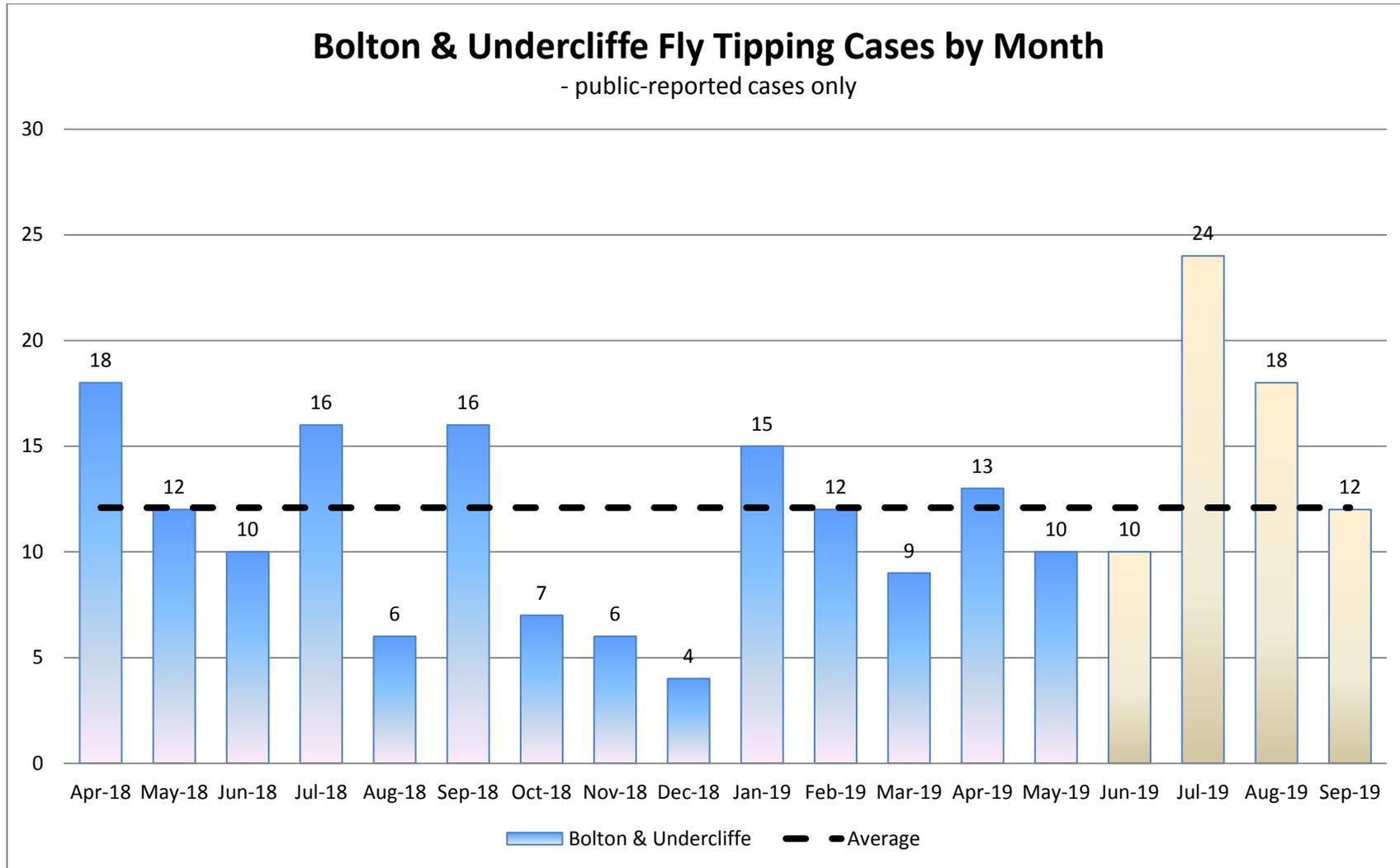


Bradford East 'Across multiple Wards' Street Cleansing Complaints by Month

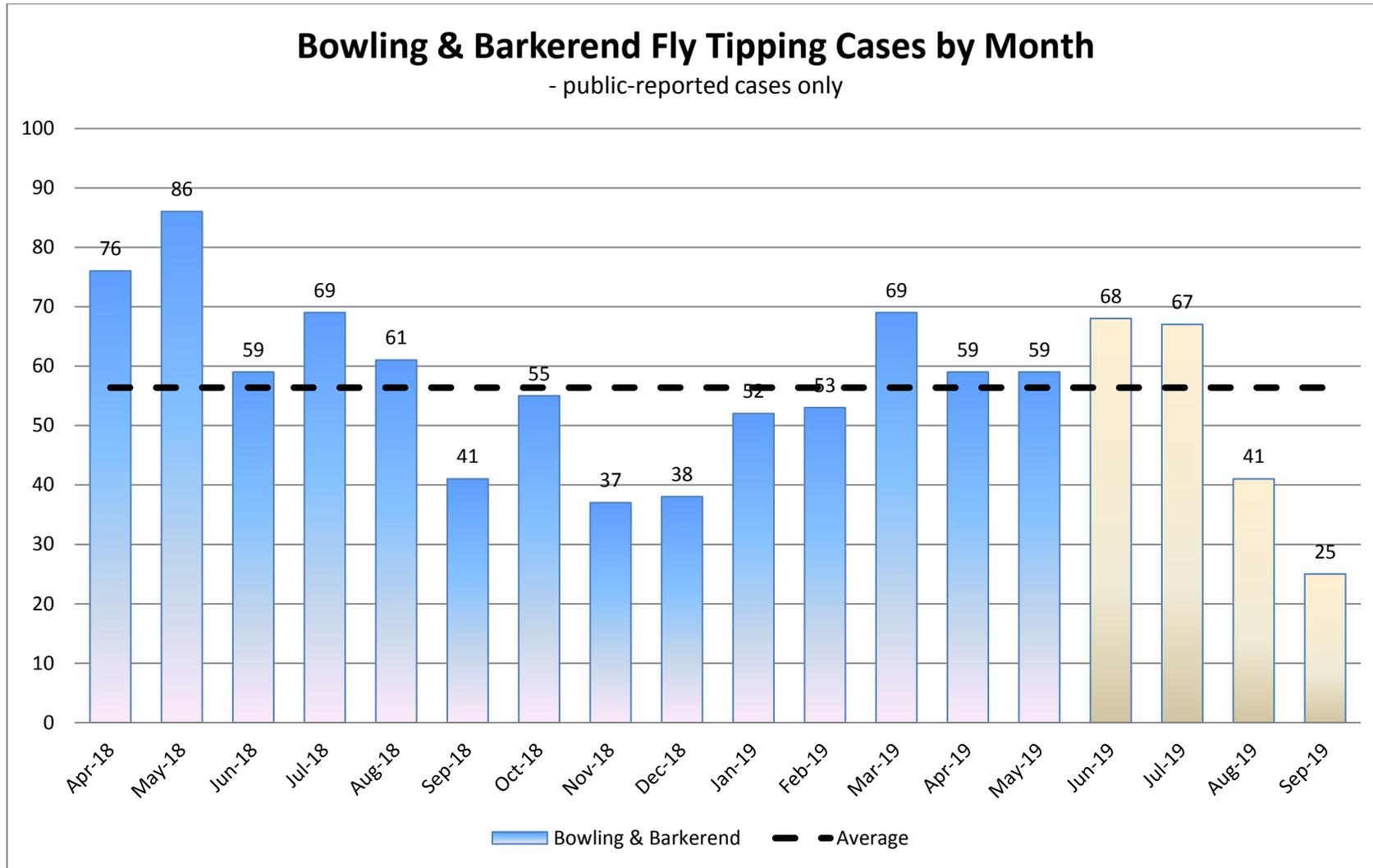
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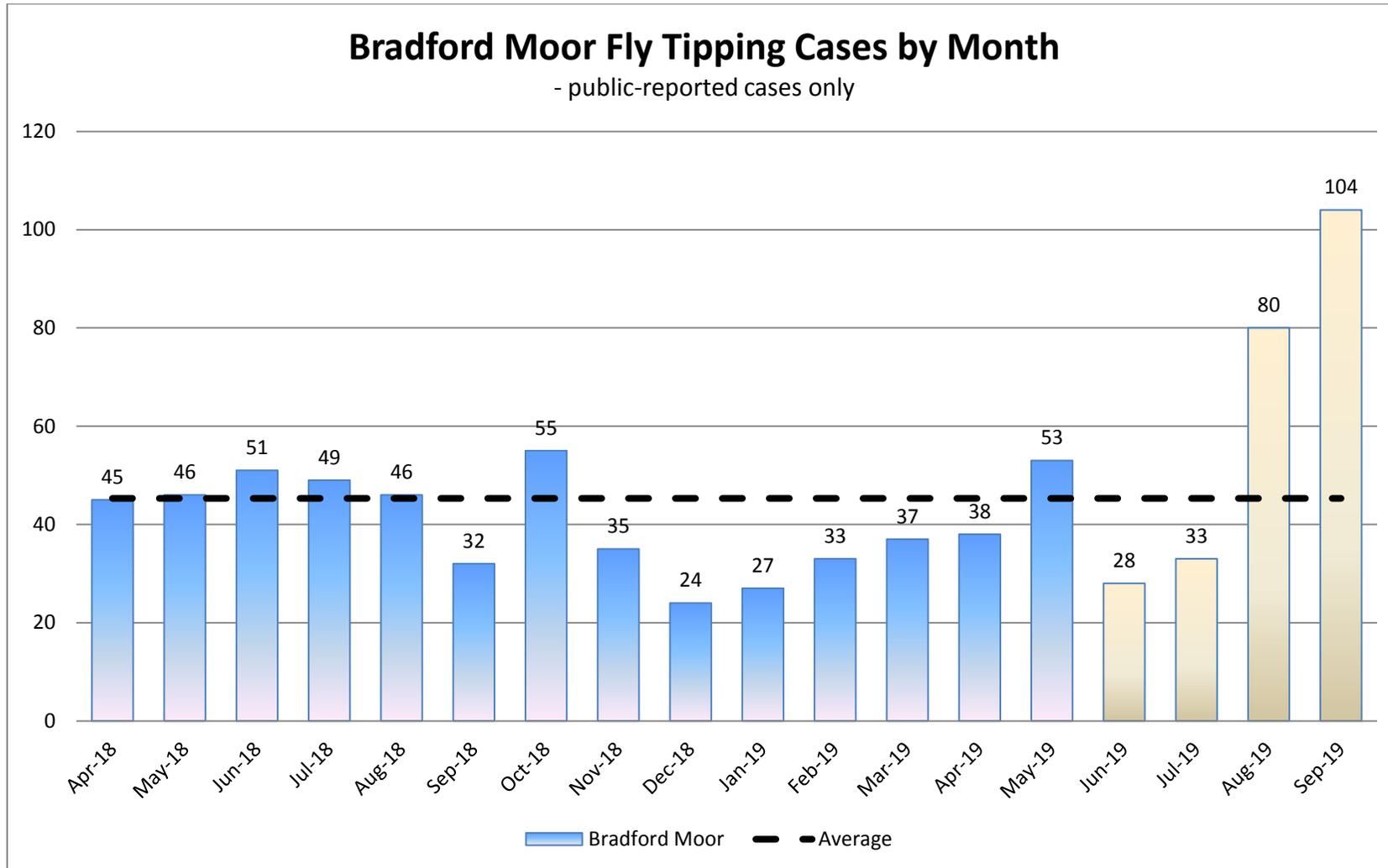
Appendix 8



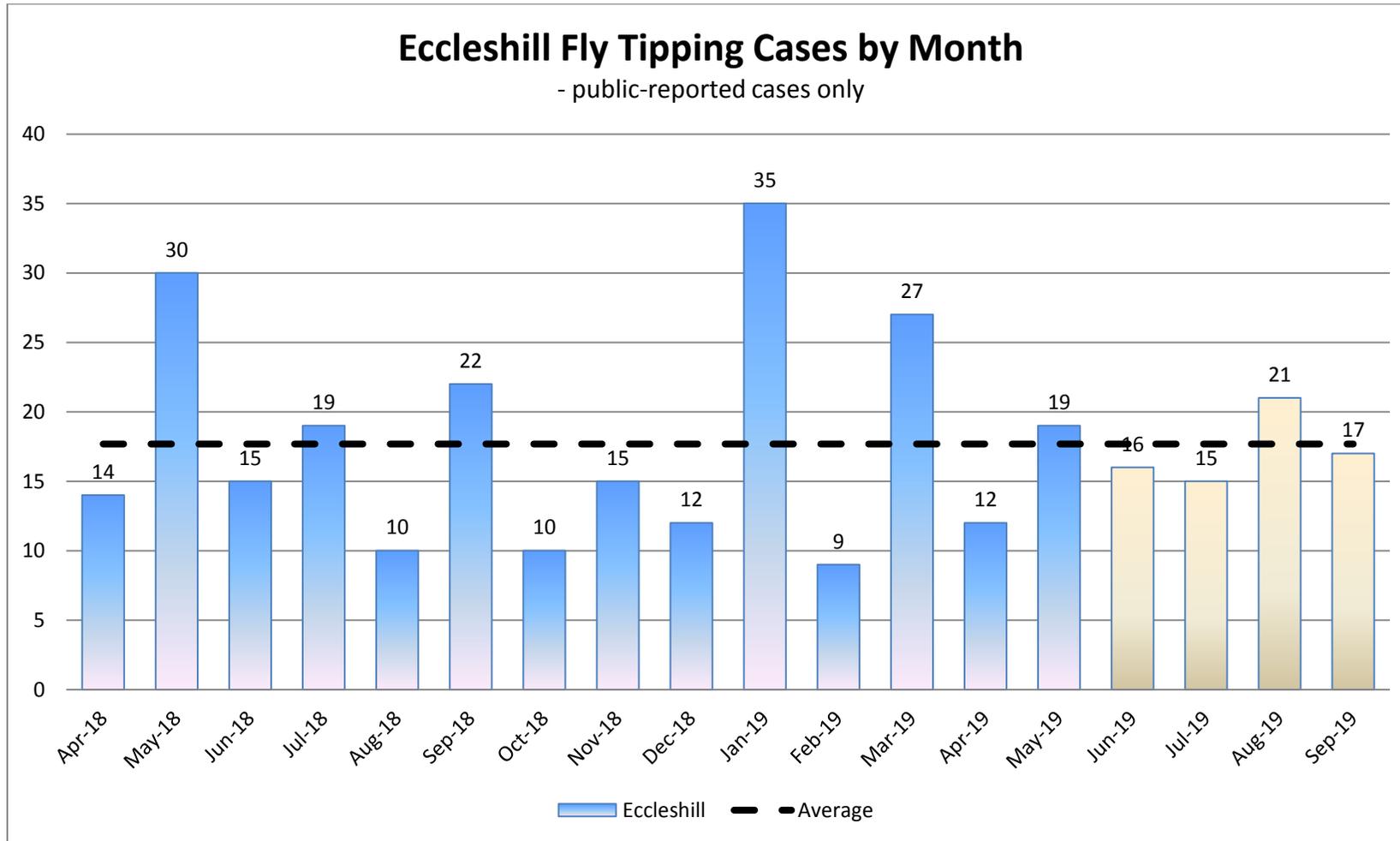
Appendix 9



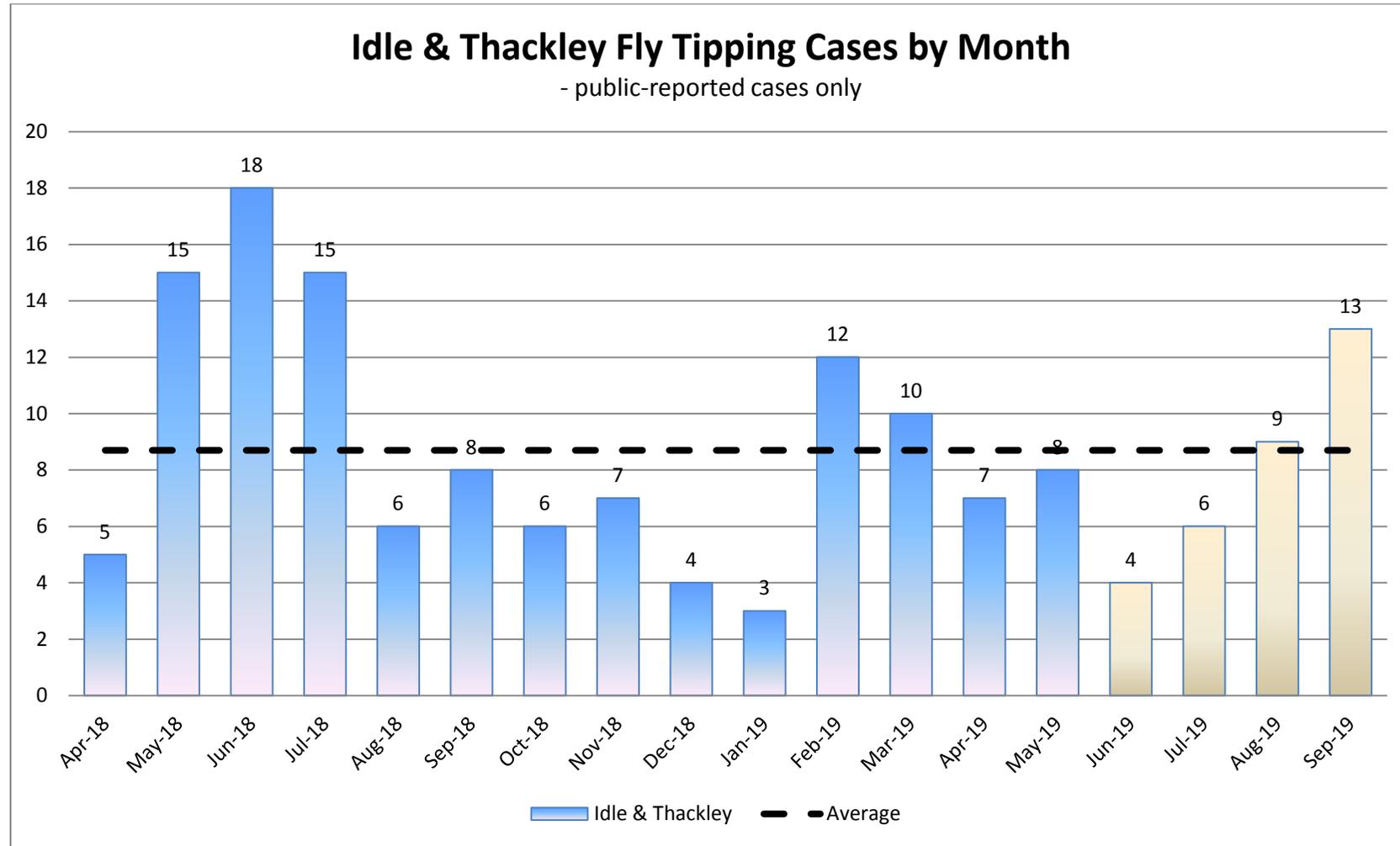
Appendix 10



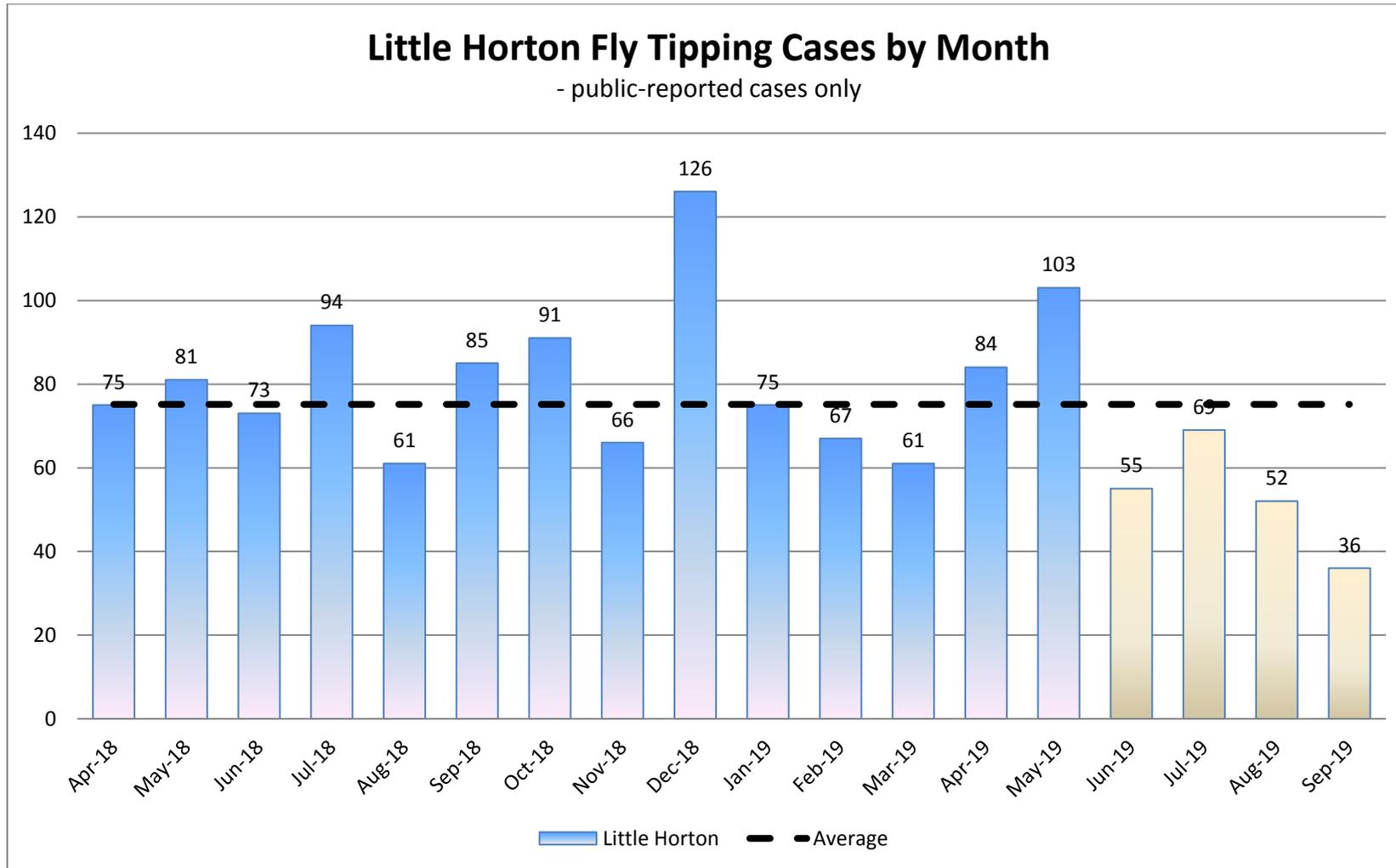
Appendix 11



Appendix 12

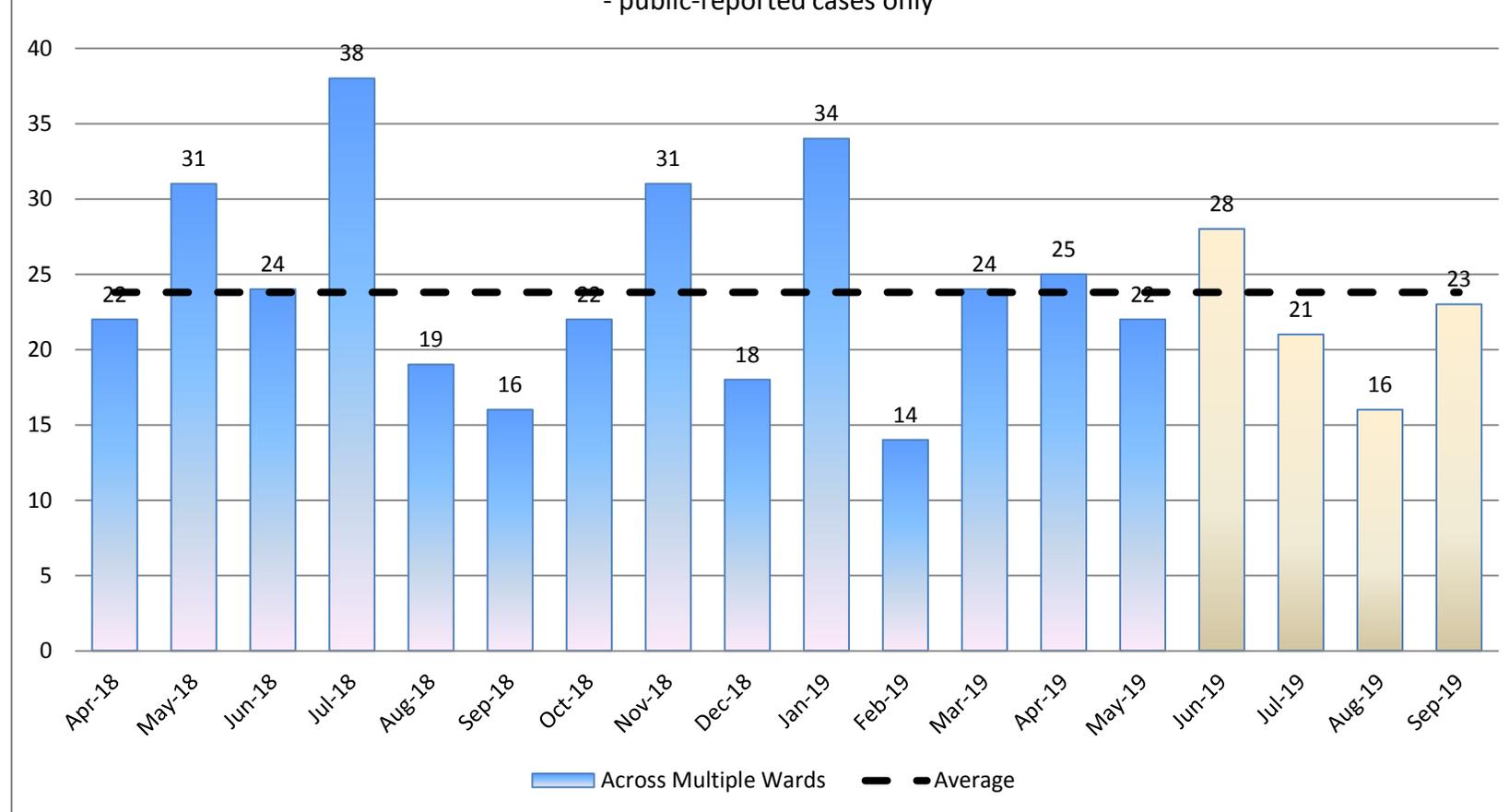


Appendix 13



Bradford East 'Across Multiple Wards' Fly Tipping Cases by Month

- public-reported cases only



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Report of the Director of Place to the meeting of the Bradford East Area Committee to be held on 17th October 2019

O

Subject:

Parks and Green Spaces Annual Report

Summary statement:

The operational management and maintenance of Bradford District's Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019. This report seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

Steve Hartley
Strategic Director, Place

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Phone: (01274) 437026
E-mail: david.cansfield@bradford.gov.uk

Portfolio:

Healthy People and Places

Overview and Scrutiny Area:

Regeneration and Environment

1. SUMMARY

- 1.1 The operational management and maintenance of Bradford District's Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019. This report seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

2. BACKGROUND

- 2.1 In April 2019 the management structure of Parks and Green Spaces merged with the Street Cleansing Service. This followed the 'lift and shift' of the Parks and Green Spaces operation from Sport and Culture to Neighbourhood and Customer Services in September 2018. There are five Parks and Street Cleansing Managers who report to an Area Coordinator and oversee the operation of both Parks and Street Cleansing services. The individual staff teams have not yet amalgamated to the same operating locations. However, the intention is to do so and work is currently ongoing with Estates.
- 2.2 The Parks and Green Space Development, Technical and Play Officers remain within Sport and Culture; a summary of their work is detailed in section 3.
- 2.3 There are over 188 named parks, playing fields, recreation grounds and pleasure gardens throughout the district. Operation and maintenance of these sites falls to the devolved service via the Area Coordinators and the Parks and Street Cleansing Managers. These sites range from district wide destination parks with a wide range of facilities and large sporting hubs, to parks and open spaces provided for local communities.
- 2.4 Facilities within these sites include a wide range of buildings and structures, many of which have 'listed' status. These include operational depots, lodges, changing rooms, pavilions, cafes, statues, bridges, memorials, walls, gates and fences in addition to lakes, paths, signage and seating.
- 2.5 Operation of these sites including the coordination of their use and the direction of development is in collaboration with the 'Friends Of' groups. Other user groups include bowling, football, rugby and cricket teams, and regular users such as Park Run, fitness classes, cycle training, and model engineering clubs.
- 2.6 The Service books and facilitates an annual cycle of fun fairs, circuses and band concerts across the district. We also provide venues within the parks and green spaces for over 200 events each year. These events range from Friends Of events, and events provided by, or aimed at the local communities, to large events with a district wide appeal.
- 2.7 In addition to the operation and maintenance of the Park's sites the service also oversees the highway weed spraying contract and provides a grounds maintenance service to the council's varied estate. This includes the civic spaces in town and city centres, roundabouts and urban highway verges, cemeteries, social residential care facilities, libraries, sports centres, museums, public open space and other grassed

open spaces. The combined total area of the grass maintained by the service is in excess of 7.5 million square metres; the equivalent of 1043 Wembley Stadium pitches. The service also plays a major role in the winter gritting programme.

2.8 The service operates in committee areas with each area retaining its own staffing profile and budget. Some service delivery across boundaries occurs due to geographic practicalities, skill set and service demand. This enhances service efficiency. The service operational staff base is 72 gardeners and 21 seasonal workers. Included in the base line are nine vacancies which are currently being covered with additional agency staff and tendered contracts for grass cutting operations. Rationalising the area budgets taking into account previous and future budget savings will enable the service to rebase staffing for next year.

2.9 District wide Parks Depots Budget

Expenditure	2019-20 £'000	Income by Source	2019-20 £'000
Employees	2,810	Other incl.	(594)
Premises	571	(Fees and charges)	
Transport	811		
Supplies and services	244		
Third Party Payments	(933)		
Gross Cost	3,502	Total Income	(594)
Net Council Base Budget			2,908

2.10 Recent budget savings focus on alternative management and maintenance models of sites and facilities. This has and is likely to continue to include Community Asset Transfers, Licences, Leases and Service Level Agreements. Ward Members are consulted as part of the process.

2.11 Maintenance standards across the Bradford District reflect the staffing level and previous budget savings. Previous reductions in the service level have included reduction in the maintenance frequency of all grass areas, bowling greens, shrub beds during the mowing season and the reduction of annual floral displays.

2.12 Grass cutting related complaints April to September 2019 District-wide:

Area	2019	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Change 18/ 19	Change %
East	69	51	48	164	145	191	72	86	70	95	66	-29	-31%
Keighley	58	44	65	93	60	87	71	70	73	31	57	26	84%
Shipley	42	38	64	77	58	69	56	48	24	48	42	-6	-13%
South	83	78	61	349	186	222	97	175	104	256	92	-164	-64%
West	52	36	37	97	53	62	41	37	33	36	36	0	0%
Multiple Areas	16	4	9	43	35	25	13	24	21	27	23	-4	-15%
Unknown	9	21	17	43	30	40	19	29	17	23	9	-14	-61%
Total	329	272	301	866	567	696	369	469	342	516	325	-191	-37%

- 2.13 The table shows even with the significant change in management structure, complaints reduced by 37% overall. Although there has been an increase in complaints in Keighley there has been a decrease in the other four constituencies.

Bradford East Overview

- 2.14 Bradford East has a mix of provision including large municipal parks which includes Peel and Bowling Parks as well as heavily used smaller sites like Bradford Moor Park.
- 2.15 There is a focus on grass sports pitches in Bradford East with multi-pitch facilities at King George V playing Field, Myra Shay, Apperley Bridge and Woodhall Playing Fields.
- 2.16 There are numerous other parks and green spaces across the area including but not limited to:

Attock Park, Back Derby Place, Beech Grove, Birkhill Recreation Ground, Burnett Avenue, Eccleshill Park (Park Road), Eccleshill Recreation Ground (Stone Hall Road), Gain Lane Recreation Ground, Greengates Recreation Ground, Greengates War Memorial, Gypsy Street Recreation Ground ,Harrogate Road Playing Fields, Hubert Street, Hudson Avenue Recreation Ground, Hutson Street Recreation Ground, Idle Recreation Ground, Institute Road Recreation Ground (Delph), Jane Binns Memorial Park, Lupton Street, Mir Park, Parkside Road Recreation Ground, Ravenscliffe Avenue Play Area, Spring Mill Street, Thurnscoe Road, Upper Seymour Street Recreation Ground, Woodhall Park.

Operational Review

Horticultural and Maintenance review 2019

- 2.17 Service performance can fluctuate due to staff absence and variation in seasonal patterns. However, it is anticipated that the mowing operation will achieve the targeted 10 cuts this season. Other horticultural seasonal works over the autumn and winter are expected to be completed as per schedule.
- 2.18 Grass cutting related complaints April to September 2019 in Bradford East by ward:

Ward Sort	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
East: Across Multiple Wards	7	4	9	12	10	26	13	8	9	19	4
East: Bolton and Undercliffe	9	5	14	36	30	25	10	19	9	13	9
East: Bowling and Barkerend	21	12	7	20	15	30	8	17	18	19	10
East: Bradford Moor	7	3	8	21	25	25	10	5	8	13	15
East: Eccleshill	13	20	6	30	30	43	17	23	15	13	17
East: Idle and Thackley	8	4	1	21	17	25	10	10	6	13	6
East: Little Horton	4	3	3	24	18	17	4	4	5	5	5

Litter in Parks and Green Spaces

- 2.19 Bradford East has 175 litter bins across its parks and green spaces. On some sites due to arson and vandalism, litter bins are no longer provided. Two gardeners rotate around the area emptying bins and litter picking each site weekly. This is augmented by cleansing operatives who assist at some of the smaller problem sites and by friends of Peel Park who empty high use bins if needed when staff are not available. It is hoped over time when staff move together into area depots that closer working operations will further improve services.
- 2.20 Five solar powered smart bins have been located at Apperley Bridge, Bradford Moor Park and Bowling Park this summer to help assist with capacity and frequency of visits. These bins hold nine times more litter than standard bins, compacting the litter to increase the amount that can be deposited before they require emptying. Managers are alerted automatically by email when the bins are full.
- 2.21 The control of litter within park sites can be problematic due to peaks in demand during periods of good weather. Where possible, other gardeners assist the dedicated team to control the spike in demand but this removes them from their normal horticultural duties.

Awards

- 2.22 Peel Park was judged by two Green Flag Award judges and subsequently retained their Green Flag Award. The judges commented "Peel Park is managed and maintained well. The new structure implemented by Bradford MBC will take time to settle in. The working relationship with the Friends and user groups is excellent".

Events

- 2.23 Events taking place in Parks and Green Spaces in Bradford East this year include fun fairs and circuses at Peel Park, Bradford Moor Park, Bowling Park and Idle Recreation Ground.
- 2.24 Other community events include the Mintex Rally who visited Bowling Park, the Eid Festival in Bradford Moor, Eccleshill Village Fair, Orienteering, forest schools and pop-up farms.
- 2.25 In terms of events, the organisers are responsible for all litter and waste management when using parks and green spaces.

Direction and Trends

- 2.26 The Service has a commitment to continue to engage with clubs and community groups to encourage them to take over the management and maintenance of playing pitches and bowling greens. The service remains open to Community Asset Transfers of facilities to Town and Parish Councils.

- 2.27 There is an increased desire within the district and a trend nationally, towards more 'nature friendly' parks. This leads us towards reducing the amount of chemicals used in parks and green spaces and increasing the amount of space managed with nature in mind, providing habitats for plants and animals. Chemicals are used to manage weeds on hard surfaces and grass growth around obstacles and vertical edges.
- 2.28 Moving in this direction requires a mind shift in relation to what is considered a well maintained park or green space. Areas of long grass under trees, on bankings and in designated areas, would be considered the norm. Plants previously considered as weeds would be welcomed as diverse flora.
- 2.29 The Friends of Peel Park have been instrumental in assisting officers to test a nature friendly approach this summer. Agreed areas in the park have received differential grass land maintenance this summer. The trial will continue whilst we assess the environmental and social impact.

3. OTHER CONSIDERATIONS

Parks and Green Spaces Development

Sport Pitches Investment Programme (SPIP)

- 3.1 The Council's Sports Pitches Investment Programme will deliver the District's new 2019 Playing Pitch Strategy to provide a hierarchy of outdoor playing pitch and ancillary facilities, which meets current and future demand. This will seek to address declining playing numbers within the key sports of football, cricket, rugby (both league and union), tennis and athletics.
- 3.2 The capital spend of £15m, approved by the Project Approval Group and the Council Executive will be partnered by other external grant funding from National Governing Bodies and partners. This will deliver three district wide multi-sports hubs, five local multi-sports hubs and a number of single pitch improvements, creating opportunity for everyone to participate in physical activity and sport to improve outcomes across the District relating to health, well-being and community cohesion.
- 3.3 The sites within Bradford East are currently being assessed; however Myra Shay has been identified as a District Wide Hub. Investment will be made in a new floodlit All-Weather Pitch with updated changing facilities and a new all-weather cricket wicket.

Play Areas

Maintenance

- 3.4 Officers continue to carry out operational inspections of all play areas, multi-use games areas, wheeled sports facilities and other play facilities across the district. An annual independent play inspection was last carried out in July 2019. A team of two playground maintenance operatives carry out emergency and on-going

maintenance repairs. They prioritise high-risk safety issues and also undertake a programme of routine maintenance and repairs as required by the individual site.

- 3.5 The Council has an allocated maintenance budget for children's play areas for the whole of the district of £53k to cover 340 facilities.
- 3.6 The play team have received and responded to 16 complaints via the Council's contact centre relating to facilities in Bradford East. Three of the cases were passed onto the Police due to criminal damage. The majority of cases were to report damage to which our maintenance team responded. The cases related to Bowling Park, Trident Parkside Park, Attock Park, The Delph, Bradford Moor Park and Idle Recreation Ground.

Bradford East Play Assets

25 playgrounds
1 BMX track
3 skate parks
14 multi-use games areas
4 goal ends/sports walls
2 Five-a-side facilities
11 outdoor gyms
6 trim trails
4 teen shelters

Playable Spaces Strategy (PSP)

- 3.7 The PSS is still in development, but will provide a strategic policy document against which new play facility requests can be measured and assessed in an objective manner to ensure a needs proportionate distribution of facilities across all parts of the district. This will deliver a strategic and detailed plan for a network of play facilities that are financially sustainable within existing revenue maintenance budgets.

Development Projects

3.8 Recently Completed Projects

Spring Mill St and Mir Park Little Horton (S106 works)
Replace toy springies and low rotator in the play areas.

Upper Seymour Street
Demolition of burnt out changing rooms.

Peel Park
Run / Walk trail markings
(Local Delivery Pilot, Active Bradford, Better Place, Friends of Peel Park)

Attock Park

Plants were purchased and delivered to site.
(Local residents group, Better Place)

3.9 **On Going Projects**

Attock Park

Resurfacing of multi-use games area (MUGA).
Masterplan and appraisal of existing facilities by Landscape Design Unit

Bowling Park Play and Fitness Provisions

Obstacle course equipment and play provisions.
Order out to contractor with work on site due to begin autumn 2019
(Friends of Bowling Park)

Ensley's Recreation Ground *

Improvements to playing fields
Works started spring 2019 completion due by end of 2019

Little Horton Green *

Replacement changing facilities, two units from Newhall Park Primary School to be relocated to Little Horton Green.
Awaiting costs

Park Avenue Cricket Ground

Works to improve boundary security issues
(in partnership with Yorkshire Cricket Board and the English Cricket Board (ECB) to secure funding)

Peel Park

Natural Play to replace existing traditional play area
In partnership with Local Development Pilot, Active Bradford, Better Place
(Option to bid into year two funding from Sport England)
Awaiting confirmation of funding

Seymour Park

Play and fitness provisions obstacle course equipment
Order out to contractor due on site Oct/Nov 2019

Park Avenue Cricket Ground

Installation of a new MUGA adjacent to the cricket nets along with associated tree works
Status to be confirmed upon production of tender quotes

Myra Shay

Second major district multi-sports hub - delivering the Sports Pitches Investment Programme (SPIP)

Additional non-turf cricket pitch and small caged practice facility
timescales to be confirmed

(Existing users, Sport England, Football Foundation, ECB)

*** Located in an adjacent ward**

4. FINANCIAL AND RESOURCE APPRAISAL

- 4.1 Bradford East operations has a notional net budget of £402,300. The transport recharges, prudential borrowing costs and district wide services within East are accounted for separately.
- 4.2 The budget saving for Parks and Green spaces district wide for 2020/21 is £50,000, to be achieved by reducing the number of sports pitches directly managed by the service.
- 4.3 Rationalising the area budgets, taking into account previous and future budget savings will enable the service to rebase staffing for next year.
- 4.4 Staffing base level for the area is 15 gardeners and three seasonal workers.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no serious risk or governance issues associated with this report.

6. LEGAL APPRAISAL

- 6.1 The contents of this report are in accordance with the decisions of the Executive on 9 October 2012 and 16 April 2013.
- 6.2 The Council has various powers to provide parks, pleasure grounds and other recreational facilities but is under no obligation to do so. The management of such facilities is a matter for the Council, subject to its general duties under Occupiers Liability legislation or Health and Safety.

7. OTHER IMPLICATIONS

7.1 EQUALITY and DIVERSITY

- 7.1.1 None.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Increased local decision making has the potential to create more sustainable solutions to local issues. 'Nature friendly' parks increase diversity and sustainability of wildlife.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 The service provides a pro-active approach in the reduction of greenhouse gas emissions through the local deployment of its maintenance teams. Teams are based in local areas to reduce travelling times, with its fleet/plant resulting in

reduced fuel consumption. In addition to this parks and recreation grounds/trees/woodlands etc provide communities with 'green lungs' which can naturally assist with the filtering of polluted air.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 There are no community safety implications arising from this report.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

7.6.1 Trade Unions at all levels are engaged in regular consultations with management.

7.7 WARD IMPLICATIONS AND WARD PLANS

7.7.1 This report concerns all wards in the Bradford East area.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

7.8.1 There are no implications arising from this report

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

7.9.1 There are no privacy impact issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 The area committee may wish to confirm its view on trialling or expanding the concept of 'nature friendly' parks within Bradford East; or express a preference for maintaining the traditional concept of parks and green spaces.

10. RECOMMENDATIONS

10.1 That the Bradford East Area Committee welcomes the content of this report and the smooth merger of the operational management and maintenance of Parks and Green Spaces with the Street Cleansing Service, whilst reducing the number of complaints to the service over the summer.

11. APPENDICES

11.1 None.

12. BACKGROUND DOCUMENTS

- 12.1 'Parks and Green Spaces Service Annual Report', Document R, Report of the Director of Place to the meeting of Bradford East Area Committee, 22 November 2018.
- 12.2 'Parks and Green Spaces Service Annual Report', Document L, Report of the Director of Place to the meeting of Bradford East Area Committee, 14 September 2017.

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Report of the Director of Place to the meeting of the Bradford East Area Committee to be held on Thursday 17 October 2019

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Subject:

Neighbourhood Wardens and Enforcement

Summary statement:

The report presents information about the work of the Neighbourhood Wardens and the Environmental Enforcement Team.

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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

- 1.1 The report presents information about the work of the Neighbourhood Wardens and the Environmental Enforcement Team.

2. BACKGROUND

Environmental Enforcement

- 2.1 The Environmental Enforcement Team is responsible for enforcing legislation affecting the visible environment. There are five area based teams of Environmental Enforcement Officers who are co-located within each of the five Area Offices.
- 2.2 Environmental Enforcement Officers respond to complaints generated through the Council's Contact Centre, e-contact and from referrals by Wardens, other Neighbourhoods staff and stakeholders. Typically these referrals (known as service requests) can range from fly tipping, rubbish in gardens, waste from commercial premises, burning of waste to rodent infestations.
- 2.3 Fly tipping is a criminal offence that carries an unlimited fine or up to 5 years imprisonment upon successful prosecution. Nationally there have been year on year increases in fly tipping. In 2017/2018, 15,021 incidents of fly tipping were recorded by the Contact Centre in Bradford and 3,747 tonnes of fly tipped waste and litter was collected by the Council. In 2018/2019 this rose to 16,847 incidents of fly tipping and 4,007 tonnes of fly tipped waste and litter collected by the Council.
- 2.4 The Environmental Enforcement Team actively investigates fly tipping incidents to identify and prosecute offenders. In 2018/19 the Team investigated 3,640 reports of fly tipping. However, prosecution of offenders is difficult as fly tipping is usually done covertly to avoid being caught. Nevertheless the Team has had some successes outlined further in this report.

A New Restructured Service

- 2.5 In April 2019 the Neighbourhood Service was restructured in order to further align services and to bring about improvements in service delivery. Due to the synergies between Neighbourhood Wardens and Environmental Enforcement Officers the two services were brought together under a single management structure working from each of the five Area Co-ordinators' Offices.
- 2.6 Neighbourhood Wardens, including one Team Leader in each team, are based in each area. They are managed by a Warden and Environmental Enforcement Manager. This manager also has responsibility for the Enforcement Officers who work in their area. The numbers of Wardens and Enforcement Officers in each Area Office are shown in the table below:
- 2.7 The staff work between 9am and 5pm Monday to Friday, but if necessary will work outside these hours occasionally on specific initiatives, projects and / or events.
- 2.8 The new working arrangements allow Environmental Enforcement Officers to triage

their work and delegate work to Neighbourhood Wardens. This means that Enforcement Officers are able to prioritise more complex cases and focus their attention on formal enforcement sanctions such as serving statutory notices and preparing prosecutions.

- 2.9 Working closer with Enforcement Officers and the provision of additional training will improve the knowledge and skills of Neighbourhood Wardens and increase their capacity to deal with environmental problems affecting the visible environment. The co-location arrangements facilitate improved communication between the Enforcement Officers, Wardens, Street Cleansing Operatives, Parks staff and Ward Officers pooling together skills, expertise, data and knowledge to have a greater reach and more informed impact.
- 2.10 Neighbourhood Wardens no longer enforce parking contraventions and their role is much more focussed around dealing with environmental problems such as fly tipping, rubbish in gardens, commercial waste, litter and dog fouling, education and awareness raising. In addition, Neighbourhood Wardens patrol their neighbourhoods to provide a reassurance role to the public and report any anti-social behaviour and any other issues that they come across. They are authorised to enforce litter and Dog Control Order Offences. Promotion of the 'People Can' approach underpins their work, working with residents, businesses and other stakeholders to encourage behaviour change.

Tackling Fly tipping

- 2.11 The Environmental Enforcement Team actively investigates fly tipping incidents to identify and penalise offenders. In 2018/2019 the team investigated 3,640 reports of fly tipping. However, identifying offenders is sometimes problematical as fly tipping is usually done covertly to avoid being caught. A mix of education, awareness and enforcement are undertaken in areas where fly tipping is a reoccurring issue, involving community members, businesses, faith groups and other partners.
- 2.12 The Environmental Enforcement Team receives complaints about fly tipping from members of the public and Councillors and, where possible, all complaints of fly tipping are investigated. This usually involves Neighbourhood Wardens searching through waste to look for evidence or door knocking to see if there are any witnesses. Where evidence is found, cases are referred back to the Environmental Enforcement Officer and depending on whether the offence is proved the Enforcement Officer can consider enforcement options such as issuing a £400 fixed penalty fine or prosecution.
- 2.13 A project in West Bowling targeted streets around the Bowbridge area where fly tipping was a constant issue. Warning letters were issued to properties in the area followed by audits of gardens, bins and home visits. The areas were taped off using the crime scene tape and anti fly tipping signage was installed. On some occasions residents were involved with cleaning up the waste. As a result of the Council not moving the waste quickly and the engagement being delivered using multi-lingual speakers there was a reduction of the frequent fly tipping. Another project, in partnership with Highways Enforcement, resulted in a number of unauthorised clothing banks being removed from various sites across Bradford East. Following this a range of educational and engagement activities took place and there has

been a significant reduction of repeat fly tipping. Residents, faith communities and other partners have helped as part of community clean ups.

Surveillance of fly tipping hotspots

- 2.14 The Team continues to use CCTV technology to attempt to capture fly tippers in the act. A range of cameras are used to suit different circumstances, allowing flexibility on where and how the cameras are sited e.g. rural locations, lay-bys, residential areas.
- 2.15 The camera locations are constantly reviewed and, if necessary, the cameras are moved to ensure they are placed at locations where fly tipping is occurring.
- 2.16 A recent test of a new type of “standalone” camera has provided some success in capturing environmental offences. The use of the new camera was a pilot project in partnership with Vodafone and Council ICT. The camera is powered by solar power and sends images and alerts over the mobile phone network.
- 2.17 The camera can be placed at locations that do not require electricity supply therefore giving even greater flexibility for deployment. In addition, all captured images are recorded remotely on a “Cloud” storage facility and the images can be accessed remotely. Also, the camera alerts the Team via text message whenever images are captured and these images can be streamed and viewed in real time.
- 2.18 The Team is hoping to purchase more of these types of cameras to further enhance the surveillance capability.
- 2.19 Since the restructure, Wardens and Enforcement Officers are working more closely to ensure the rotation of cameras is more frequent. Wardens and Enforcement Officers work in partnership to identify new locations, monitor locations and move cameras where there have been reports of inactivity at any current locations to ensure effective deployment of CCTV. Locations are prioritised based on information provided through a mix of intelligence from local residents, wardens, members and other stakeholders with a particular emphasis on areas experiencing high levels of fly tipping. In instances where VIPA cameras have been successful in capturing offences being committed, each case is fully investigated with a view to undertaking a prosecution and / or issuing a fine.

Tackling fly tipped domestic waste

- 2.20 Since the introduction of the fortnightly domestic waste bin policy, in some areas of Bradford Enforcement Officers and Wardens have been coming across more incidents of domestic waste being fly tipped on streets. Quite often these bags are placed near litter bins or at bin collection points with bags of waste regularly appearing on streets on non bin collection days. A lack of awareness of bin collection dates has also resulted in the wrong type of waste being left out e.g. domestic waste being placed on streets on recycling days and vice versa.
- 2.21 Enforcement Officers and Wardens have been working in partnership with the Waste Collection Service to try to tackle this problem. The approach involves a combination of education and enforcement, with the focus being on ensuring that

- landlords and tenants of rented property take responsibility for managing the waste produced from their properties. In addition, education and awareness work has been undertaken through reassurance action days involving home visits, talks in local centres and at places of worship, school assemblies, visual audits with young people and attendance at community events sharing waste minimisation advice, encouraging people to recycle properly and share information on how to report people fly-tipping.
- 2.22 Any black bags of waste that are found are searched for evidence. Wardens are involved in undertaking initial investigations and where evidence may be sufficient to support a prosecution, the case is reallocated to an Enforcement Officer. Enforcement Officers, depending upon the circumstances, can issue a Community Protection Warning (CPW) to the occupier(s) to stop them from placing waste on streets and request that all waste be placed in green wheelie bins.
- 2.23 Waste Management Officers issue Environmental Protection Act 1990 – section 46 notices on occupiers to formally enforce the requirement to ensure all waste is placed in green bins and that no side waste is presented.
- 2.24 Where CPWs are issued to tenants the Enforcement Officer can also issue CPWs to landlords requiring the landlord to ensure a bin is provided at the property, that tenants are instructed on how to manage their waste and to regularly inspect the property to ensure no waste is kept uncontained in the gardens.
- 2.25 Any contaminated recycling bins are emptied by Waste Management and removed from the location. All fly tipped waste is removed by Waste Management once evidence has been removed.
- 2.26 Enforcement notices are issued to landlords and owners of properties where accumulated waste in gardens is found.
- 2.27 Eastern European speaking interpreters and Waste Advisors visit the area to talk to residents and advise on recycling, promote the Bulky Waste Collection Service and give general advice about the bin collection service.
- 2.28 At the end of the intervention the streets are much cleaner and amount of domestic fly tipped waste is significantly reduced. However, recent indications are that some areas are slowly started to deteriorate with fly tipped domestic waste appearing on streets and rubbish accumulations in gardens becoming a problem again.
- 2.29 It has been concluded that the intensive interventions and resources that are required would not be sustainable on a large scale to ensure long term improvements. A fundamental change in behaviour would be needed by the community.
- 2.30 In order to facilitate and speed up this process, the Neighbourhood Service is exploring community-led solutions to promote responsible behaviour and bring about behaviour change. This will include recruiting community volunteers and inviting Eastern European speakers to apply for vacancies as Neighbourhood Wardens. The East Team has delivered a range of community-led litter picks, backstreet tidy ups, clearance of parks, woodlands and other open spaces in

partnership with a range of organisations and residents. Recently Wardens, in response to fly tipping on land at Foston Lane, arranged a community action day bringing together residents, businesses and the neighbourhoods team. After the site had been cleared a local business donated and installed stone boulders to deter further access to prevent fly tipping.

- 2.31 In BD3 and BD5 garden competition projects, supported by the Council and other partners, have involved residents in tidying up communal spaces, raised beds, bulb planting and litter picking. People had the opportunity to enter their garden, allotments and communal areas into a competition which culminated into awards ceremonies. Young people from the Bolton and Undercliffe Ward have taken part in the big Spring Clean, litter picking Kings Road and took part in educational awareness workshops talking about environmental problems and exploring local self-help solutions. A project in partnership with the recycling team was delivered in the lower Barkerend area which involved home visits, information on waste minimisation, warning letters being issued and more specific work in certain streets. This resulted in a sustainable reduction of fly tipped domestic waste.

Improved technology

- 2.32 A new smartphone app has been developed which allows Enforcement Officers to send case work directly to Wardens. Wardens can update case details and evidence such as pictures in real time whilst on patrol and can also log any new cases. This allows for a more efficient work flow and enables Wardens to spend more time on patrol, as opposed to returning to the office to update computer records. Furthermore, this approach also reduces the need for Wardens to telephone the Contact Centre and within minutes they can log issues and these are referred through the automated Council E-Systems to the relevant Council Services.
- 2.33 When Wardens come across flytipping their role is to identify where the waste has come from by searching through the waste and finding evidence. Where evidence is found photos are taken and using the new app the case can be sent directly to Enforcement Officers. Once the evidence has been securely retained arrangements can be made to have the waste removed.
- 2.34 If the waste is on private land, the Enforcement Officer will identify land ownership and request that the land owner removes the waste. If necessary, this can be done by serving notice on the land owner.
- 2.35 If the waste is on a highway the Wardens will arrange for the waste to be removed by the Street Cleansing Service.

Crime Scene Tape

- 2.36 Usually when fly tipping on highways and streets is reported to the Street Cleansing Service the waste is removed within 24 hours. Whilst this provides an efficient service to the public, research undertaken by Keep Britain Tidy suggests that this may also encourage fly tipping as the waste is removed quickly and other people are more likely to fly tip in the belief that the waste will be removed by the Council.

- 2.37 Over the last few months when Wardens have come across flytipping they have been placing “crime scene tape” around the waste. They also place a sign on the waste stating that a crime has been committed, evidence has been removed and that the matter has been reported. The waste is left for several days before being removed to ensure as many people as possible see the message – namely that fly tipping is a crime and that there may be potential consequences if anybody is caught dumping rubbish.
- 2.38 The use of crime scene tape has helped raise awareness of the fly tipping problem as Wardens are often asked why the tape is being used and Wardens have received some positive feedback from the public. In some of the locations where this approach has been taken, there have been positive outcomes with reduced fly tipping, intelligence about possible offenders and residents volunteering to help with litter picking and tidying up affected areas e.g. Binnie Street.

Partnership Work – Operation Steerside

- 2.39 Operation Steerside is a Police-led initiative aimed at tackling vehicle crime. As part of this operation the Police hold multi-agency static “Stop & Search” events where agencies from a number of organisations e.g. Police, DVLA, VOSA, HM Customs & Excise, Trading Standards stop and check vehicles to ensure they are compliant with the law.
- 2.40 Over the last year the Environmental Enforcement Team has worked in partnership with the Police on Operation Steerside to identify vehicles that are carrying waste illegally. This has resulted in a number of illegal waste carriers being stopped and issued with notices to produce waste carriers licences and waste transfer notes.
- 2.41 In addition to the Stop & Search, on a weekly basis a Police Officer and an Environmental Enforcement Officer are paired up and drive around pre-known locations to identify vehicles of interest. This is either vehicles that have been caught on camera fly tipping but have no registered keeper or simply vehicles that are spotted carrying waste. This type of operation has been successful in identifying a number of vehicles that do not have waste carriers licences and officers have been ensuring that appropriate enforcement action has been taken to ensure drivers comply with the law.
- 2.42 Over the last year 49 producers have been issued resulting in most drivers obtaining waste carriers licences. There are currently 4 prosecutions pending where drivers have failed to present the legally required paperwork.

Householder Duty of Care – Fixed Penalty Notice

- 2.43 Nationally there has been a year on year increase in fly tipping offences. Over a third of the waste involved in illegal fly-tipping is from households. Waste crime costs the UK economy around £600 million every year, according to The Environment Agency.
- 2.44 The householders duty of care, under section 34(2A) of the Environmental Protection Act 1990, requires occupiers of a domestic property to take all reasonable measures available to them to ensure that they only transfer household

waste to an authorised person. This includes:

- Details of the business and of any vehicle used which can be linked to an authorised operator;
 - A record of the operators registration or permit;
 - A receipt for the transaction which includes the business details of a registered operator;
 - A copy of the carrier's waste licence or site's permit.
- 2.45 If an unauthorised waste carrier is found to be carrying waste and/or the waste is subsequently fly tipped and can be directly linked back to the householder, the householder has committed an offence under the householder duty of care if the householder cannot demonstrate that they took the above mentioned reasonable measures.
- 2.46 Changes in the law mean that householders are being held more accountable for their household waste and where it ends up. If householders are found to have disposed of waste with someone who is going to illegally dispose of it, they can be prosecuted or now be offered a fixed penalty notice (FPN).
- 2.47 Prior to 2019 the only options open to the Council were to prosecute or offer formal cautions for householder duty of care offences. Between 2017 and 2018 there were 2 prosecutions brought by the Council and 8 formal cautions issued. In 2018/19 this rose to 14 cautions being issued.
- 2.48 However, prosecutions are costly for the Council and for the Courts, and also result in householders being left with a criminal record. Having the option of a FPN can avoid unnecessary criminal prosecutions, reduce costs, and be more effective at changing behaviour. It is hoped that these changes will encourage householders to think about who is collecting their waste and where it will end up.
- 2.49 Fly-tipping investigations of household waste have identified an increasing trend amongst unlicensed waste operators who are now targeting householders via social media, local advertising and door-to-door sales pitches. They tempt people with cheap prices for the removal of large items of waste, including furniture, building waste and white goods which inevitably end up dumped on highways or land often just a few streets away.
- 2.50 It is often the householder that unwittingly finds themselves the victim of unscrupulous waste carriers who have charged householders for taking waste away only to dump it in a lay-by. These traders rely on householders not asking questions as to whether or not they are registered to carry and dispose of waste.
- 2.51 On 7th January 2019 the Environmental Protection (Misc Amendments)(E&W) Regs 2018 came into effect allowing for a Fixed Penalty Notice (FPN) to be issued for Householder Duty of Care (HHDc) Offences as an alternative to prosecution.
- 2.52 In April 2019 the Council Executive approved the introduction and use of a fixed penalty notice. The level of the fine was set at £250 reduced to £200 for early payment. A Neighbourhood Warden in Little Horton found bags of refuse and on inspecting these identified the householder responsible. The Warden visited

householder who admitted that they had paid a third party to dispose of the waste. An Enforcement Officer interviewed and fined the householder, using the new legislation, for failing of their duty of care and ensuring that the waste carrier was licensed.

Dog Control Orders

- 2.53 In 2017 the existing Dog Control Orders converted to Public Space Protection Orders. These new orders have a life span of 3 years and will lapse in October 2020 unless they are formally extended.
- 2.54 In 2019 a new public consultation will take place to seek the views of residents of Bradford in order to make informed decisions as to whether to extend the existing orders or apply new ones in areas where there are no current control orders.
- 2.55 Following the results of the consultation a district wide review of signage will ensure that correct signage is placed at appropriate areas to raise awareness of the orders and the fines that can be imposed for their breach. Neighbourhood Wardens will be responsible for issuing FPNs for any dog control offences.

Tackling Litter

- 2.56 Neighbourhood Wardens are authorised to issue fixed penalty notices (FPNs) to people that drop litter. All Neighbourhood Wardens are currently being re-trained to ensure they have the skills and knowledge to enforce these offences.
- 2.57 Each of the area teams has been tasked to identify litter hotspots and to arrange litter action days. A zero tolerance approach will ensure that FPNs are issued for any litter dropped, including cigarette butts. A range of educational awareness work, sharing key messages about the impact and consequences of litter, have been delivered in schools, community centres and places of worship including promoting recycling. Business engagement and focussed litter patrols are also carried out in hot-spot areas including Leeds Road, Manchester Road and Otley Road.

Litter from vehicles

- 2.58 The Council actively encourages the public to report litter from vehicles. A recent "Don't be a tosser!" campaign has received a lot of media attention and comments on social media. The high profile campaign is designed to raise awareness and encourage the public to report littering from vehicles.
- 2.59 Improved administration and processing of litter reports, combined with closer working arrangements with the Police, has resulted in an increased ability to identify people that drop litter from vehicles. As such, the number of FPNs for litter from vehicles has significantly increased and since 1st April 2018 to date 154 FPNs have been issued. In addition, there are currently 6 prosecutions pending for non-payment of FPNs.

Litter from vehicles – new Penalty Charge Notice

- 2.60 Under the Environmental Protection Act 1990 section 87, the Council currently issues fixed penalty fines for the offence of leaving litter where litter is dropped from a vehicle, but only where the person dropping litter can be identified.
- 2.61 The Environmental Enforcement Team regularly receives complaints of litter from vehicles. This includes reports from members of the public. Where a report is received about a litter from vehicle offence, a DVLA check is undertaken and the registered keeper is identified. A letter is sent to the keeper asking them to provide details of the offender. Where the offender is identified a Fixed Penalty Notice (FPN) is issued. Where the offender cannot be identified no further action can be taken.
- 2.62 Where offenders cannot be identified this can be frustrating as nobody can be held accountable for the offence and due to the work involved it can lead to a waste of officer time. It can also undermine the public's confidence in the Council's ability to take enforcement action and deal with such offences.
- 2.63 Under the new Littering from Vehicles outside London (Keepers: Civil Penalties) Regulations 2018 regulations, the registered keeper of the vehicle can be held responsible for the litter from vehicle offence and a Penalty Charge Notice (PCN) can be issued to the registered keeper of the vehicle.
- 2.64 The new regulations enable district Councils in England (outside London) to issue a civil penalty notice to the keeper of a vehicle from which litter is thrown. This removes the need to identify precisely who threw the litter before enforcement action can be taken.
- 2.65 To issue a civil penalty for littering from a vehicle, Enforcement Officers have to be satisfied that, on the balance of probabilities, litter was thrown from that vehicle. If a civil penalty is not paid on time, the penalty amount automatically doubles. The Council can recover unpaid amounts as a civil debt or via county court order.
- 2.66 It is recognised that the reporting of such offences can be open to abuse and fraudulent complaints can be made by the public. In order to ensure the Council only take enforcement action where offences are committed, the Council will only consider reports from members of the public where video evidence is submitted that clearly identifies the offence.
- 2.67 In June 2019 the Council Executive approved the introduction and use of the new litter from vehicles Penalty Charge Notice. Officers from Environmental Enforcement and Parking Services are currently working with the Council's IT services and the Parking Services software provider to configure systems to allow the processing of litter from vehicles offences.

Litter FPNs by Ward (mostly litter from vehicles) Bradford East

- 2.68 Between 2018 and 2019 litter FPNs from vehicles by ward were as follows:

Ward	Litter FPNs
Bolton & Undercliffe	2
Bowling & Barkerend	2
Bradford Moor	4
Eccleshill	0
Idle & Thackley	2
Little Horton	6
Total	16

Litter & Waste from Takeaways

- 2.69 With a reduction in street cleansing resources it is no longer sustainable to expect the Council to be held responsible for clearing all waste and litter generated from businesses. Fast food businesses tend to generate a significant amount of fast food litter and this accounts for a large proportion of complaints received by the Council.
- 2.70 Wardens and Enforcement Officers are beginning to work with fast food takeaways to encourage these businesses to minimise their environmental impact.
- 2.71 This includes signing up to a formal partnership agreement between the Council and the business to comply with their duty of care regarding their waste. The businesses agree to reduce packaging, especially plastic, to promote anti-litter messages to their customers and to take responsibility for the rubbish that their customers drop by carrying out regular litter picks around their premises or litter hotspots that their customers frequent. In return the Council will supply free litter pickers, gloves and bags that businesses can place next to litter bins. The Council will also ensure that the area is swept regularly by a mechanical sweeper. Businesses are also reminded that tougher enforcement action can be taken against them if they do not clean up litter from their business.
- 2.72 Where engagement options have been exhausted enforcement opportunities are explored. A business in Barkerend was fined £400 for not containing their trade waste following a duty of care visit by an Environmental Enforcement Officer. A number of businesses in Bradford Moor were forced to obtain trade waste bins after a Warden had identified whilst on patrol the businesses were operating without trade bins.
- 2.73 This approach is currently being trialled with a small number of takeaways across the district. However, if this voluntary partnership proves to be successful it will be rolled out across the district.

Behaviour Change

- 2.74 The Enforcement Team works closely with the Marketing and Communications Office to ensure all successful prosecutions for waste offences are publicised through the press and social media in order to maximise awareness of these types of offences and penalties to hopefully affect behaviour change so that the public become more responsible about their waste. The local media has been particularly supportive and has helped raise awareness.

2.75 The Team is currently working to develop a “Grime stoppers” social media feed where images of people and vehicles wanted in connection with fly tipping will be uploaded to the Council’s social media sites. We will be asking the public for their support to identify the offenders and where possible tough enforcement action will be taken.

Enforcement and Wardens Actions 2018/19

2.76 In 2018/19 the Enforcement Team dealt with 9442 service requests. 2903 complaints of flytipping were referred to the Enforcement Team for investigation. The remaining 4695 cases were referred and progressed by Wardens. The table below highlights some of the actions by the Enforcement Team in relation to waste offences district wide and details for the Bradford East area.

Enforcement Action Taken	Total District wide	Bradford East
Community Protection Warnings issued (CPWs)	1284	348
Community Protection Notices issued (CPNs)	365	103
Other Statutory Notices issued	286	46
Fly tipping Fixed Penalty Notices issued	18	4
Other Fixed Penalty Notices issued	156	22
Prosecutions & cautions	20	9

Service requests by Ward in Bradford East

2.77 In 2018/2019 the service requests received from clients (excluding cases created by Wardens when on patrol) by Wards across Bradford East were as follows:

Ward	Service Requests
Bolton & Undercliffe	263
Bowling & Barkerend	689
Bradford Moor	523
Eccleshill	347
Idle & Thackley	137
Little Horton	601
Total	2,533

3. OTHER CONSIDERATIONS

3.1 There are no other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 This report is a briefing on levels of fly tipping, enforcement and campaign initiatives within the district at the present time.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no specific risk management and governance issues.

6. LEGAL APPRAISAL

6.1 There are no specific legal issues.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 Committee decisions will need to be made in line with Equal Rights legislation. This will require committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 There are no greenhouse gas emission impacts directly arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Increased local decision making has the potential to improve community safety through more closely addressing local priorities.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

7.6.1 There are no direct specific trade union issues.

7.7 WARD IMPLICATIONS

7.7.1 The information in this report is relevant to Wards in East and across the district.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

7.8.1 There are no specific implications for corporate parenting arising from this report.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

7.9.1 There are no specific issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9. OPTIONS

9.1 That the Bradford East Area Committee adopts the recommendations outlined in this report.

9.2 That the Bradford East Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That the Bradford East Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the Bradford East Area Committee notes and welcomes the information in this report.

11. APPENDICES

11.1 There are no appendices.

12. BACKGROUND DOCUMENTS

12.1 'Devolution to Area Committees' (Document AG), Report of the Strategic Director of Environment and Sport to the Council Executive, 9th October 2012.

12.2 'Devolution of Council Service budgets and responsibilities to Area Committees from 2012-13 onwards' (Document U), Report of the Strategic Director of Environment and Sport to the meeting of the Council Corporate Governance and Audit Committee on 5th October 2012, Devolution to Area Committees.

12.3 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Area Committee on 22nd November 2012.

12.4 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Area Committee on 23rd July 2013.

12.5 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Area Committee on 21st November, Report to Bradford East Area Committee 2013.

12.6 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Committee on 26th June 2014.

12.7 'Council Warden Service devolution to Area Committee', Report of the Area Coordinator to the meeting of the Bradford East Committee on 26th March 2015.

- 12.8 'People Can Make a Difference': Campaign to promote and encourage strong and active communities, Report of the Area Co-ordinator to the meeting of the Bradford East Area Committee on 19th November 2015.
- 12.9 'Bradford East Ward Plans', Report of the Area Co-ordinator to the meeting of the Bradford East Area Committee on 17th March 2016.
- 12.10 'Cleaner and greener streets and neighbourhoods in Bradford East - Devolution to Area Committee, Report of the Bradford East Area Co-ordinator to the meeting of Bradford East Area Committee on Thursday 16th June 2016.
- 12.11 'Cleaner and greener streets and neighbourhoods in Bradford East – Devolution to Area Committee' – Report of the Bradford East Area Co-ordinator to the meeting of Bradford East Area Committee on 9 October 2017.
- 12.12 'Street Cleansing Services, Environmental Enforcement and Council Warden Services in Bradford East, Report of the Bradford East Area Co-ordinator to the meeting of Bradford East Area Committee on Thursday 22nd November 2018.

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